



**New Mexico**  
**Department of Finance**  
**and Administration**

**407 Galisteo St,**  
**Santa Fe, NM 87501**  
**(505) 827-4985**

**Governor Michelle Lujan Grisham**  
**Cabinet Secretary Wayne Propst**

**Infrastructure Planning & Development Division**  
**Wesley Billingsley, Division Director**

October 7, 2024

Incorporated County of Los Alamos  
1000 Central Avenue,  
Los Alamos, NM 87544

RE: NM Matching Grant Contingent Award for application MG25-119

Dear Incorporated County of Los Alamos,

This letter is to inform you of a contingent award of up to \$79,784.00 from the New Mexico Match Fund in response to your Matching Grant application for the USDOT FTA Section 5339 Bus and Bus Facilities Formula and Discretionary Program passed through NM DOT for Incorporated County of Los Alamos project Capital Budget awarded for Battery Electric Bus Purchase.

Your receipt of the Matching Grant funds through a grant agreement with the Department of Finance and Administration (DFA) is contingent on your successful application for the federal grant.

**Upon receiving notification of award/selection from the federal agency, you must notify DFA of the award, including the grant amount and proof of award, within 30 days of receiving notification or seven days after approval of funding at a local government meeting (if applicable), whichever is greater.**

Once you notify DFA of your federal award, DFA will develop the grant agreement and work with you to determine the appropriate state grant reporting frequency, to be informed by the reporting requirements associated with the federal grant. If the total required match for your federal award is less than the amount of your contingent award, the Matching Grant award will be reduced to the minimum amount needed for the federal match.

If, on the other hand, your federal grant application is not successful, you must notify DFA within five business days of receiving the denial letter or other official notification from the federal agency. At that time, DFA will prepare a letter to notify you that this contingent award is rescinded.

In the meantime, if you have any questions, please reach out to my team at [matchfund@dfa.nm.gov](mailto:matchfund@dfa.nm.gov) or review the NM Match Fund Grant Programs Management Policy at <https://www.nmdfa.state.nm.us/nmmatchfund/>.

Respectfully,

DocuSigned by:  
  
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Wesley Billingsley  
Director, Infrastructure Planning and Development Division