



# County of Los Alamos

## BCC Meeting Minutes

### Parks and Recreation Board

1000 Central Avenue  
Los Alamos, NM 87544

*James Wernicke, Chair; Vice-Chair; Jerry Cowan; George Marsden; Summer Schaufler;  
David Teter; Brian Watkins; and Ian Zollinger, Members*

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Thursday, April 11, 2024

5:30 PM

1000 Central Avenue, Council Chambers  
Zoom (see agenda for the link)

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**Members of the public wishing to attend and /or provide public comment can do so via  
Zoom or by calling the conference call lines in the agenda.**

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/86543181121>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 720 707 2699 US (Denver) +1 253 205 0468 US +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 669 444 9171 US +1 719 359 4580 US +1 689 278 1000 US +1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 360 209 5623 US +1 386 347 5053 US +1 507 473 4847 US +1 564 217 2000 US +1 646 558 8656 US (New York) +1 646 931 3860 US

Webinar ID: 865 4318 1121

#### 1. CALL TO ORDER

Present 3 - Member Cowan, Member Teter and Member Zollinger

Absent 1 - Member Watkins

Remote 3 - Member Wernicke, Member Marsden and Member Schaufler

#### 2. PUBLIC COMMENT

No public comment for items not on the agenda.

#### 3. BUSINESS

##### A. [18665-24](#) Approval of Minutes from the March 14, 2024 Meeting

**Presenters:** James Wernicke

**Attachments:** [A - Minutes from the March 14, 2024 Meeting](#)

Vice Chair Cowan moved to approve minutes from March 14, 2024. Member Zollinger 2nd the motion. Two Members, Marsden and Schaufler, abstained from the vote. 1 Member Watkins, absent. Motion passed, Approved 4-0.

**B.**     [18667-24](#)     Discussion and Possible Approval of Work Plan for FY25

**Presenters:**     Parks and Recreation Board

**Attachments:**   [A - FY25 PRB Work Plan Draft](#)  
                          [B - FY25 PRB Work Plan Final](#)

The FY25 PRB Work Plan was discussed and edited by the Board. Linda Matteson explained what a Working Group is and the requirements of a subcommittee, so would like to move toward and transition to Working Groups instead of subcommittees.

- Working Group
  - work on tasks with a deadline assigned by the Board.
  - they are to report their findings to the Board
- Requirements of a Subcommittee.
  - Would need to follow the Open Meetings Act
  - It would be considered a public meeting.

Questions and discussion was had by the Board. Councilman Ryti made comments about the work plan and guidance.

Public comment was made by Donna Hayden and Lisa Reader.

Motion was made by Member Zollinger to approve the FY25 draft Work Plan. Member Schaufler 2nd the motion. Motion passed, Approved 6-0. 1 Member absent, Member Watkins.

**4.     BOARD/STAFF COMMUNICATIONS****A.**     [18668-24](#)     Chairman's Report

**Presenters:**     James Wernicke

Chair Wernicke provided the Chairman's report. He gave updates on:

- Summer Concert Series Vendor Meeting

**B.**     [18670-24](#)     Staff Report

**Presenters:**     Cory Styron, Katherine Hudspeth and Wendy Parker

**Attachments:**   [A - Project Updates](#)

Katherine Hudspeth and Wendy Parker provided project updates on the projects provided on the attached spreadsheet. Questions from the Board were answered.

- Gopher contract passed
- Trails & Open Space Management Plan - site visit next week.
- Stable reallocation for lots 6, 14 and 48. Lot 143 was not reallocated.
- Volunteer projects posted on website.
- Celebrate Trails Day - April 27th
- Volunteer opportunities on site for the Los Alamos County Fair & Rodeo. Partnering with NMSU 4H.
- Golf Course progress on construction. A drone fly over was done to show progress.
- Next week - netting for poles project at the Golf Course starts.

C. [18671-24](#) Parks & Recreation Subcommittee & Task Force Updates

**Presenters:** Parks and Recreation Board

ELAS - Member Cowan - Gave updates.

GCAS - Member Marsden - No updates.

IRRAS - Vice Chair Wenicke - No updates.

OSAS - Member Watkins - Not present, No updates.

Tourism - Member Teter - No updates.

ESB - Dina Pesenson - Not present, no updates.

**5. COUNCIL COMMUNICATIONS**

Councilor Ryti provided Council updates.

- Information out about field improvements and renovations.

- Boards doing outreach.

- Budget hearings - 3% target for salaries. Small capital maintenance projects increased a little.

**6. PREVIEW OF NEXT MEETING - May 9, 2024**

- Assess need for subcommittees

- Develop Working Group

- IMP presentation

- Member training

**7. ADJOURNMENT**

Adjourned at 7:40pm.

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