



# County of Los Alamos

## Minutes

### Transportation Board

1000 Central Avenue  
Los Alamos, NM 87544

*David Hampton, Chair; Michael Altherr, Vice Chair; Karen Edwards; Joshua Muck; Nancy Talley; and Georgia Strickfaden, Members*

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Thursday, October 3, 2024

5:30 PM

1000 Central Avenue, Council Chambers

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#### 1. CALL TO ORDER / ROLL CALL

The October 3, 2024, Transportation Board Meeting was called to order at 5:32 P.M.

Present:

David Hampton  
Joshua Muck  
Georgia Strickfaden  
Karen Edwards

Absent:

Michael Altherr  
Nancy Talley

Council Liaison:

Melanee Hand

Staff in attendance:

Juan Rael, Public Works Director  
Justin Gibson, Engineering Project Manager  
Louise Romero, Sr. Management Analyst  
Daniel Blea, Traffic & Streets Manager  
AV Support - Ryan Becker

Members of the public in attendance:

Wendy Burke-Ryan  
Cathy Miller

#### 2. APPROVAL OF AGENDA

The meeting agenda was approved as presented, and the motion carried unanimously.

**3. PUBLIC COMMENT**

None.

**4. APPROVAL OF MINUTES**

[19232-24](#) Approval of Minutes from the Los Alamos Transportation Board Meeting on September 5, 2024

The September 5, 2024 meeting minutes were approved as presented, and the motion carried unanimously.

**5. PRESENTATIONS AND DISCUSSION ITEMS (Action maybe taken on these items)**

[19233-24](#) Open Meetings Act Presentation

All meetings of a quorum of members of any board, commission, administrative adjudicatory body or other policymaking body of any state agency or any agency or authority of any county, municipality, district or political subdivision, held for the purpose of formulating public policy, including the development of personnel policy, rules, regulations or ordinances, discussing public business or taking any action within the authority of or the delegated authority of any board, commission or other policymaking body are declared to be public meetings always open to the public, except as otherwise provided in the constitution of New Mexico or the Open Meetings Act [Chapter 10, Article 15 NMSA 1978]. ...”

Mr. Wyman offered valuable insights on several key aspects of public meetings, including the definition of an open meeting, the nature of public business, and what constitutes a quorum. He also covered the powers and duties of the Transportation Board, clarified that rolling or walking quorums are prohibited, and discussed the notice requirements for open meetings. Additionally, he addressed topics such as agendas, meeting minutes, and the inspection of public records (IPRA).

**9. [19234-24](#) Presentation and Possible Approval of the FY24 Snow & Ice Control Plan**

The Snow & Ice Control Plan is a comprehensive strategy and approach to the snow and ice control operations of Los Alamos County to provide

emergency response to winter storms.

Mission Statement - The mission of the Snow and Ice Control Program is to:

1. Address each storm such that public safety is maintained
2. Control the impact of the storm in a cost effective and environmentally responsible manner.
3. Reduce the hazards of winter conditions to motorists, transit riders, bicyclists, and pedestrians while enhancing the operations of emergency operations; and
4. Minimize the economic loss to local businesses and the community.

Storm Response Goal - "The goal includes safe completion of an initial storm response within 24 hours of the end of a typical snow event; defined as snowfall of 6 inches or less.

Mr. Blea discussed the support provided by 10 departments and divisions for snow and ice control operations, as well as the necessary equipment. He shared insights on priority areas and safe routes to schools. Additionally, he provided details on the types of materials used for snow removal, recent changes to the plan, employee training, and the new equipment acquired for snow removal efforts.

Members of the public and members of the board discussed snow removal efforts at the stables and the need for additional snow removal efforts.

Chair Hampton moved to approve the FY25 Snow & Ice Control Plan, recommending that the North Mesa Stables be moved to Priority 2 along with County Facility B. Member Muck seconded the motion, which passed unanimously.

## **6. REPORTS & UPDATES**

### **A. County Council Liaison Reports**

Councilor Hand provided information on the following:

- NCRTD meeting minutes were disseminated.
- Ted Wyka, NNSA, provided information to council on transportation safety and the LANL Transportation Plan.
- Council Tickler Items
  - o Micro Transit Software
  - o Presentation (placeholder) Road Safety
  - o Workplan priorities

Councilor Hand is gathering information on accidents involving wildlife.

**B. Chair's Report**

Chair Hampton did not have a report.

**C. Board Member Reports**

Member Strickfaden thanked county staff for the new crosswalk in North Mesa.

Member Edwards thanked ACT bus drivers for their positive attitudes and their care towards bus riders.

**D. Staff Report**

[19235-24](#)

Public Works Staff Report - September 2024

Juan Rael, Public Works Director, shared the following updates:

- Traffic & Streets crews are currently performing pavement patching on Central Avenue.
- Work on Diamond Drive has been completed.
- Gary Goddard, the new Airport Manager, began his role with the county on September 30.
- The Urban Trail project is ongoing, with handrail installation in progress.
- The DP Road project continues.
- The Bathtub Row project is making good progress.

**7. NEXT MEETING/FUTURE AGENDA ITEMS**

- Mid-Block Crossing Policy Adoption (November)
- NM-4 Crossing and Multi-Use Trail (November)
- Los Alamos County Design & Construction Standards Update (November)
- Transportation Safety Discussion (TBD)
- Code of Conduct (TBD)
- Revisit Bike Plan (TBD)
- Presentation by LA Public Schools Superintendent (TBD)
- Presentation by Eric Peterson (TBD)

**8. ADJOURNMENT**

The Transportation Board meeting was adjourned at 7:00 p.m.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

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