

# Nuisance Code Implementation Review Task Force

Presentation to County Council Work Session

Philip Gursky NCIRTF Chairperson

Sobia Sayeda, CCD Planning Dept Manager

August 22, 2023

The Nuisance Code Implementation Review Task Force (NCIRTF) was created by County Council Action adopting a Charter on February 7, 2023.

One year term of existence from April 3, 2023, to April 2, 2024

Five Citizen Members were appointed by the County Council: Philip Gursky, Chairperson; Kyle Wheeler, Vice Chairperson; John Bloodworth, Robert Day and David Hanson

Board meets monthly with the organizational meeting May 5, 2023.

The purpose of the NCIRTF is reviewing the implementation and interpretation of the requirements of the new Chapter 18 Nuisance Code that went into effect on January 7, 2023.

# History

- ▶ Original Property Maintenance Code was adopted as the prior Chapter 18 of the Municipal Code on January 7, 2014.
- ▶ Due to community concerns about enforcement and provisions of the Prior Code, the Community Development Advisory Board was created on May 15, 2018, to, among other responsibilities, review the code and make recommendations and suggest changes to the Prior Code.
- ▶ The original Property Maintenance Code was replaced with the current Nuisance Code (Chapter 18 of the Municipal Code) which went into effect on January 7, 2023.
- ▶ In response to citizen input and concern the NCIRTF was created on February 7, 2023.

# Responsibilities of NCIRTF

Pursuant to the Charter adopted by Council, the NCIRTF is charged with the following scope of work:

- 1.** Independently reviewing the implementation and interpretation by staff of requirements in the new Code.
- 2.** Reviewing one year of data and reports (from January 7, 2023, to January 6, 2024) including monthly property maintenance code enforcement reports, courtesy letters, notices of violation, citations, and photographic evidence.
- 3.** Engaging with directly impacted members of the public as well as relevant Community Development Department (CDD) staff.
- 4.** Reviewing the communication of programs that support implementation of Code requirements, including assistance programs.
- 5.** Preparing and presenting a report on any identified issues and associated recommendations to County Council for consideration of future actions.

# Status of Work of NCIRTF

- Education and presentations by and from CDD Director and Staff and the County Attorney's Office with help and assistance from County Planning Manager Sobia Sayeda, CDD Senior Management Analyst Adrienne Lovato and Code Enforcement Officers Antoinette Padilla and Eric Abeyta.
- Adoption of Task Force meeting schedules, operating procedures and protocol for review of Nuisance Code complaint and case files.
- Review by individual Task Force members of random selection of a total of 50% cases opened from January 7, 2023, through June 30, 2023, including discussion and highlights of initial reviews.
- Review of CDD documentation and procedures used in case filings and proceedings.
- Discussion of process and schedule for creating a final report of the Task Force.

# Future Responsibilities of the NCIRTF

At the halfway point of the NCIRTF charter period, the following areas of work remain:

- ❖ Completion of Review of Nuisance Code Case Files opened in 2023.
- ❖ Identification of and more intensive follow up on a portion of case reviews, including contact with citizens cited.
- ❖ Analysis and characterization of the quantitative review data.
- ❖ Task Force consideration of and recommendation, if any, of potential modification of Nuisance Code and enforcement procedures.
- ❖ Drafting and adoption of a final report for presentation to the County Council.

# Acknowledgement

The task would like to thank all the County Staff involved in assisting and advising the Task Force in following our Chartered function. They have been unfailing helpful and pleasant in helping the Task Force in work in a compact time frame. It is our pleasure and privilege to work on the Task Force's mission.

# QUESTIONS

ATTACHMENT A