



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final - Revised Board of Public Utilities

*Robert Gibson, Chair; Eric Stromberg, Vice-chair
Matt Heavner, Charles Nakhleh and Jennifer Hollingsworth,
Members
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Suzie Havemann, Council Liaison*

Wednesday, August 20, 2025

5:30 PM

Municipal Building, Council Chambers

Public Participation: in person or <https://us06web.zoom.us/j/85828927209>

Members of the public may also participate remotely and provide public comment via Zoom

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PUBLIC COMMENT:

Oral comments are accepted during the periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Public comments are limited to three minutes per person. For those participating over Zoom, please use the raise hand function. If you are participating by phone enter *9 to raise your hand. Please submit written comments to the board at bpu@lacnm.us.

1. CALL TO ORDER

2. PUBLIC COMMENT

3. APPROVAL OF AGENDA**4. CONSENT AGENDA**

MOTION: I move that the Board of Public Utilities approve the items on the Consent Agenda as (PRESENTED -or- AMENDED) and that the motions in the staff reports be included in the minutes for the record.

- 4.a. [20066-25](#) Approval of Board of Public Utilities Meeting Minutes - July 16, 2025

Presenters: Board of Public Utilities

Attachments: [A - Draft BPU Regular Meeting Minutes - 7/16/25](#)

- 4.b. [20530-25](#) Award Utilities Portion of IFB26-18 - Denver Steels Phase II Improvements Project to TLC Plumbing and Utility, in the amount of \$1,760,773.00 plus Applicable Gross Receipts Tax, and Approval of Budget Revision 2026-06

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [A - Denver Steels Utility Construction Plans](#)
[B - Budget Revision 2026-06](#)

- 4.c. [AGR1138-25a](#) Approval of Amendment No. 1, Novation of Contract, to General Services Agreement No. AGR22-26 with Pumptech Holdings, LLC, dba Alpha Southwest, an Impel Company

Presenters: Clay Moseley, Deputy Utility Manager-GWS Services

Attachments: [A - AGR22-26-A1 Novation Amendment](#)

5. STRATEGIC PLANNING

- [20409-25](#) Annual Strategic Planning for the Department of Public Utilities

Presenters: Board of Public Utilities

Attachments: [A - 2025 DPU Strategic Planning Packet](#)
[B - 2025 Council Strategic Leadership Plan](#)

6. PUBLIC HEARINGS

- 6.a. [OR1074-25a](#) Recommendation Regarding Incorporated County of Los Alamos Ordinance No. 745; An Ordinance Authorizing the Incorporated County of Los Alamos to Enter into a Loan Agreement with the New Mexico Environment Department for the Purpose of Obtaining Project Loan Funds in the Principal Amount of \$1,750,000 Plus 1% Accrued Interest and Loan Subsidy Grant Funds in the Amount of \$250,000 for Upgrades to the Los Alamos Wastewater Treatment Plant

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [A - Ordinance 745](#)

- 6.b. [RE0656-25a](#) Recommendation Regarding Incorporated County of Los Alamos Resolution No. 25 -19; A Resolution Authorizing the Assignment of Official Representatives and Signatory Authorities to Execute Documents on Behalf of the Incorporated County of Los Alamos for New Mexico Environment Department Rural Infrastructure Program, Loan Agreement RIP-00073, for Funding Wastewater System Improvements

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [Resolution 25-19 RIP Wastewater Treatment Plant FINAL](#)

- 6.c. [RE0654-25a](#) Recommendation Regarding Incorporated County of Los Alamos Resolution No. 25-20; A Resolution Authorizing the County Council Chair or Los Alamos County Utilities Manager to Approve Submission of Completed Applications and Necessary Documents for 2026 Applications to the Water Trust Board for Funding Water System Projects

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [A - Resolution 25-20](#)

- 6.d. [RE0642-25a](#) Recommendation Regarding Incorporated County of Los Alamos Resolution No. 25-22. A Resolution Removing Uncollectible Utility Accounts from the Incorporated County of Los Alamos Accounts Receivables List for - Fiscal Year 2021

Presenters: Joann Gentry, Deputy Utility Manager-Finance & Admin.

Attachments: [A - Resolution No. 25-22](#)
[B - Exhibit A - Write Off Accounts FY21](#)

7. **DEPARTMENT BUSINESS**

- 7.a. [AGR1141-25a](#) Approval of Services Agreement No. AGR26-817 with Rep'd in the Amount Not to Exceed \$552,000, plus Applicable Gross Receipts Tax, for the Purpose of Providing a Civic Engagement Software Platform that Powers the Digital Conversation Between Government Agencies and their Citizens for the Term of Fifteen Years

Presenters: Catherine D'Anna, Public Relations Manager

Attachments: [A - AGR26-817_Rep'd](#)
[B - Rep'd Presentation](#)

8. **BOARD BUSINESS**

- 8.a. Chair's Report
- 8.b. Board Member's Reports
- 8.c. Utilities Manager's Report
- 8.d. County Manager's Report
- 8.e. Council Liaison's Report
- 8.f. Environmental Sustainability Board Liaison's Report
- 8.g. General Board Business
- 8.g.1. [20052-25b](#) Approval of the Board of Public Utilities Procedural Rules

Presenters: County Attorney

Attachments: [A - BPU Procedural Rules Clean Version](#)
[B - BPU Procedural Rules Redline Version](#)
[C - Reaffirmation Signature Sheet](#)

- 8.h. Board Expenses

9. **STATUS REPORTS**

- [20067-25](#) Status Reports - August 2025

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Electric Reliability Report](#)
[B - Accounts Receivables Report](#)
[C - Risk & Safety Report](#)

10. **UPCOMING AGENDA ITEMS**

- 10.a. [20068-25](#) Tickler File: August - November 2025

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Tickler Aug-Nov2025](#)

11. **PUBLIC COMMENT**

12. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 505-662-8040 as soon as possible.

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