

## **CSCNM BOD Nominating Committee Process**

### **Convening the Nominating Committee:**

- The Nominating Committee shall have 8 members.
- The Nominating Committee will consist of one representative from each of the 7 member communities as selected by the Steering Committee member(s) from each participating community, plus the Executive Director.

### **Requirements for Board:**

- Frequency of meetings (quarterly + annual)
- Term length (3 years); a Director may serve no more than two consecutive terms
- Board shall select officers from among its ranks
- Board shall form committees and select from among its ranks chairs (Government, Finance, Fundraising, etc.)

### **Nomination and Selection Process:**

- The Nominating Committee is responsible for determining submission materials (i.e. resume, cover letter, specific prompts to respond to, etc.)
- CSCNM will maintain a document with the qualifications for serving on the Board, obligations of board positions, and terms of service.
- Each member of the Nominating Committee will be required to submit a minimum of one to two name(s) for candidacy and solicit them to apply.
- Proposed slate of Directors shall be selected by the Nominating Committee by vote.
- The interim Board will either approve the slate or send recommendations back to the Nominating Committee to reconsider a nominee or nominees.

### **Board Qualifications:**

The Nominating Committee will determine who will be candidates for the Board. Board nominees should have experience and expertise in one or more of the following areas:

- the sustainability and equity interests of one or more Coalition Member Communities,
- climate change mitigation and adaptation,

- environmental justice,
- economic issues faced by low-income and disadvantaged communities,
- foundation or nonprofit management,
- fundraising and nonprofit development,
- nonprofit law,
- small/local government processes and procedures,
- nonprofit finance and accounting.

*Additional aspects that will be considered by the Nominating Committee:*

- A minimum of quarterly availability for board meetings and committee meetings
- well respected, good standing within the communities in which they work,
- representation of geographic spread of member communities, rural as well as urban,
- representation of gender, ethnic and socio-economic diversity of member communities,
- potential conflicts-of-interest requiring significant recusals.