

Date/Time

Wednesday, August 1, 2018, 5:30 pm

Location

Community Development Department
1000 Central Avenue, Suite 150
Los Alamos, NM 87544

Board Members

- Mark Rayburn, (Chair), **Present**
- Jorge Maldonado, **Present**
- Jordan Jarrett, **Present**
- Leslie Linke, (Vice-Chair), **Absent**
- Patrick Moore, **Absent**

Others Present

- Paul Andrus, Director, Community Development Department
- Barbara Lai, Senior Management Analyst, CDD

I. Administrative Actions

A. Call to Order/Introductions

As a quorum was present, the meeting was called to order at 5:35 pm.

B. Approval of Today's Agenda

Jorge Maldonado made a motion to approve the Agenda and Jordan Jarrett seconded the motion. The Agenda was approved without changes.

C. Review/Approval of Meeting Minutes

The minutes were reviewed and Jorge Maldonado made a motion to approve the minutes and Jordan Jarrett seconded the motion. The minutes of July 11, 2018 were approved unanimously by the Board.

D. Public Comment/Public Hearings

Heather McClanahan provided an update to the Board on the Fuller Lodge Interpretive Plan. She highlighted the "Big Idea". It is that Fuller Lodge is the *Heart and Soul* of the community. She stressed that the recommendations in the Plan supports this idea. The recommendations in the Plan focus on increasing the utilization of the Lodge as the focal point in the community.

Ms. McClanahan pointed out that five Programmatic Strategic Directions emerged in the study:

1. Increase public access to the Lodge,
2. Maintain the Lodge's primary use as a multi-function community center,
3. Offer interpretation in ways that do not take away from the building's beauty,
4. Develop collaborative interpretive programs, and
5. Strengthen historical oversight and stewardship of the Lodge.

The plan also contains interpretive methods and suggestions: some methods include developing a digital "scrapbook", furnishing one of the rooms as a hotel room, and, displaying pictures of the original rooms, i.e., the throne room should have a picture of the throne.

She asked the Board members to review the document and start prioritizing the activities and identifying funding sources for the various projects.

Mr. Andrus thanked Ms. McClanahan and committed to review the document in detail.

II. Historic Preservation Business (Items for Discussion and Possible Action)

A. Chairman's Report.

Strategy Session – Historic Preservation Designations.

Mr. Andrus discussed the process: what should be the process? What additional outreach should be done? Do we want to revisit the homeowners on Bathtub Row that disagreed with a designation in the past? Who are our stakeholders? The staff will take notes and put together a next-steps plan. What is the material? What do we need for resources?

Fuller Lodge Historic District

1. Expand/redefine proposed area:
Obtain a current photograph/map,
Include the Teen Center, Parking Lot?
2. Re-engage with Bathtub Row residents.
3. Develop a Public Outreach Plan:
Informational material regarding the Historic District working with Julie Habiger, Communications Director.
4. Coordinate with Historical Park County staff - Linda Matteson

A question arose regarding a designated historic district and how it may be affected by public improvements and utility projects.

Mr. Andrus proposes: reaching out to each individual property owner, and then holding a public meeting and drawing the circle around the area? asked what assistance the County can provide to support to this project? the criteria for a property to be included in the historic district?

Chair Rayburn suggests creating a document that outlines the pros and cons of designating a local historic district. The document should include specific issues. Next steps include: review the application that has been put together, determine who has to be outreached to, and, informational material we will want to have available.

Ultimately, the Fuller Lodge Historic District application will go to the Planning and Zoning Commission and then to County Council for approval.

III. Staff Reports

A. Reports and Updates

No staff reports or updates.

IV. INFORMATIONAL ITEMS

Ms. Lai announced that the Library will be using the second floor of Fuller Lodge for youth programs from August through December while the Mesa Library is closed for HVAC improvements.

V. Public Comment

No public comment.

VI. Next Meeting(s)/Future Agenda Items

The next meeting is scheduled for September 5, 2018, in the Boards and Commissions Room, 110.

Future Agenda Items include the Fuller Lodge Interpretive Plan.

VII. Adjournment

The meeting was adjourned at 6:40 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department at 662-8006 if a summary or other type of accessible format is needed.