

# MINUTES

## Planning and Zoning Commission



March 27, 2024 – 5:30 P.M.

*Virtual participation for this meeting was made available via Zoom.  
The proceeding can be viewed at <http://losalamos.legistar.com/Calendar.aspx>*

### 1. CALL TO ORDER / ROLL CALL

Commissioner Hampton, acting Chair, called the meeting to order at 5:24 PM. Roll call was administered. A quorum was present.

#### **Members Present:**

Stephanie Nakhleh\*, Vice Chair  
Benjamin Hill, Commissioner  
David Hampton, Commissioner (Acting Chair)  
Karen Easton, Commissioner  
Katherine Bruell, Commissioner  
Rebecca White\*, Commissioner

#### **Members Absent:**

Rachel Adler, Chair  
Neal D. Martin, Commissioner

#### **Staff Present:**

Sobia Sayeda, Planning Manager  
Desirae J. Lujan, Associate Planner  
Katie Thwaites\*, Deputy County Attorney  
Larissa Breen\*, Assistant County Attorney

#### **Council Liaison:**

David Reagor

*\* Attended virtually via Zoom*

### 2. PUBLIC COMMENT

None.

### 3. APPROVAL OF AGENDA

*Agenda approved as presented.*

### 4. PLANNING AND ZONING COMMISSION BUSINESS

#### A. Approval of the February 14, 2024, Planning and Zoning Commission Meeting Minutes

*Minutes were approved as drafted.*

#### B. Discussion and approval of 2024 Planning and Zoning Commission Work Plan

The Commission discussed changes made from the last discussion.

*Commissioner Hill moved to approve the Work Plan as submitted. Commissioner White seconded. Motion carried a 6-0 vote.*

**5. PRESENTATION(S)**

**A. Presentation from Tony Jordan, Parking Reform Network, on the role of parking mandates in development**

Tony Jordan, Parking Reform, presented.

**6. COMMISSION/DIRECTOR COMMUNICATIONS**

**A. Department Report**

Sobia Sayeda stated that Commissioner Hill was appointed into his second term on the Commission, and although other recommendations were made, County Council did not approve them, so the Commission has two (2) vacancies.

Ms. Sayeda shared tentative applications for the April 10<sup>th</sup> meeting agenda, and gave highlights and anticipated dates for Short-term Rentals, the East Downtown Metropolitan Re-development Area, and Chapter 16, Development Code “clean-up”.

**B. Chair’s Report**

None.

**C. Council Liaison’s Report**

Councilor Reagor provided council updates and explained the process for Board and Commission appointments. He shared that during Commissioner Hill’s interview, he suggested training for the Commission on how to read plans, and surveys. Ms. Sayeda acknowledged and stated that she would work to get some training for the Commission.

**D. Commissioners’ Comments**

Commissioner Hampton shared updates on the Transportation Board, and the Chamber Breakfast. Commissioners said that they enjoyed the presentation and would like to see more presentations or training.

**7. PUBLIC COMMENT**

None.

**8. ADJOURNMENT**

7:12 PM