



LOS ALAMOS

## Planning & Zoning Commission Meeting Minutes

Virtual participation for the meeting was made available via Zoom.  
The proceedings can be viewed at: <https://losalamos.legistar.com/Calendar.aspx>

**August 13, 2025  
5:30PM**

### **1. CALL TO ORDER / ROLL CALL**

The meeting was called to order by Chair Easton at 5:33pm. Roll call was taken. A quorum was present.

#### **Members Present:**

Karen Easton, Chair  
Rachel Adler, Commissioner  
Marlon Brown, Commissioner\*  
Ronald Nelson, Commissioner\* (Arrived at 5:34 p.m.)  
Stephanie Nakhleh, Commissioner\*  
Benjamin Hill, Commissioner

#### **Members Absent:**

Rebecca White, Commissioner  
Katherine Bruell, Commissioner

#### **Staff Present:**

Elias Isaacson, Community Development Director  
Danyelle Valdez, Planning Manager  
Desirae Lujan, Senior Planner  
Katie Thwaites, Deputy County Attorney  
Larissa Breen, Assistant County Attorney  
Wendy Laird, Senior Office Specialist  
Wendy Servey, LADF Fire Chief  
Sobia Sayeda, P/W Project Manager  
Eric Martinez, P/W Director  
Miguel Jimenez, P/W Project Manager

#### **Council Liaison:**

Rynn Hermann

*\* Attended virtually via Zoom*

### **2. PUBLIC COMMENT**

No comment

### **3. APPROVAL OF AGENDA**

***Motion by Commissioner Adler to approve the agenda. Seconded by Commissioner Hill.***

***Motion passed unanimously.***

#### **4. PLANNING AND ZONING COMMISSION BUSINESS**

##### **A. Approval of July 23<sup>rd</sup>, 2025, Planning and Zoning Commission Meeting Minutes**

***Motion by Commissioner Brown to approve the Minutes, seconded by Commissioner Nakhleh.***

***Motion passed unanimously.***

#### **5. PUBLIC HEARING**

**A. Case No SIT-2025-0073 Los Alamos County Capital Improvements and Facilities Division, on behalf of Los Alamos County, property owner, requests approval of a Major Site Plan Amendment for the development of the replacement Fire Station No. 4 facility at 4401 Diamond Drive, Los Alamos, NM.**

Chair Easton opened the case and explained the meeting procedures. The following attendees were sworn in:

*Danyelle Valdez, Planning Manager, Los Alamos County*  
*David Grooms, Vega Architecture – 495 W Cedar Ave. Denver, CO, 80223*  
*Sobia Sayeda, P/W Project Manager, Los Alamos County*  
*Miguel Jimenez, P/W Senior Project Manager, Los Alamos County*  
*Eric Martinez P/W Director, Los Alamos County*  
*Wendy Survey, Fire Chief, Los Alamos County*

Danyelle Valdez, Planning Manager presented the staff's report.

David Grooms, Vega Architecture, described the application request.

The Commission discussed the decision criteria.

Public hearing opened and closed without comment.

***Motion by Commissioner Hill to approve the request. Seconded by Commissioner Adler.***

***Motion passed 6/0 vote.***

Roll Call Vote:

*[For]*

Karen Easton, Chair  
Rachel Adler, Commissioner  
Marlon Brown, Commissioner  
Ronald Nelson, Commissioner  
Stephanie Nakhleh, Commissioner  
Benjamin Hill, Commissioner

**6. COMMISSION/DIRECTOR COMMUNICATIONS**

**A. *Department Report***

None

**B. *Chair's Report***

None

**C. *Council Liaison's Report***

Rynn Herman, Council Liaison, provided updates from County Council.

**D. *Commissioners' Comments***

None

**7. PUBLIC COMMENT**

None

**8. ADJOURNMENT**

6:11PM