

**LOS ALAMOS COUNTY  
LIBRARY BOARD  
Draft Minutes  
March 2, 2020**

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**Members present:**

Kelly Dolejsi (arrived after first vote)  
Rena Mitchell  
Rebecca Rodriguez  
Whitney Spivey

**Not present:** John Gustafson

**Others present:**

Katrina Martin, council liaison (arrived at 5:45)  
Eileen Sullivan, library manager

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**1. Call to Order**

Chair Rodriguez called the meeting to order at 5:33pm at the White Rock branch library, 10 Sherwood Blvd, White Rock, NM 87547

**2. Public comment/correspondence (for items not on the agenda):**

Comment cards were reviewed. Several patrons have submitted comment cards asking to have public access computers upgraded to Windows 10. This is a project that the County is currently undertaking and it will happen over the next couple of months. Another patron asked for a display in conjunction with Black History month. There were several library programs to celebrate Black History Month and a display of picture books.

**3. Board Business**

**A. Review and approval of the minutes of the February 3rd. 2020**

**Motion:** Board member Spivey moved to approve the minutes of the February 3rd. 2020 Library Board meeting as written. Board member Mitchell seconded the motion. Motion passed with all in favor (3/3).

**B. Review of the draft FY 2021 work**

Manager Sullivan asked if the Board members had had a chance to review the draft and had any additional ideas. Linda Matteson, acting CSD Director, suggested an addition to the draft. She would like the library to survey patrons about the impact of some of the major library policy changes.

The Board discussed adding in verbiage about a Board driven library appreciation event. Board Chair, Rodriguez suggested a celebration at the end of

the summer reading program. The idea of a Council proclamation was also discussed.

**4. Chair and Board member report**

**A. Chair's Report:** No report

**B. Board, Commission and Committee Luncheon Report:** No report.

**C. Friends of Los Alamos County Library Liaison report:** The meeting was dedicated to discussions about census support.

**5. Board/Staff Communications**

**A. Manager's Report:** At the request of Deputy County Attorney Thwaites, Library Manager Sullivan offered the clarification to the content of the parliamentary workshop. If any conflicts should arise between Robert's rules of order and County procedures for Boards, the County procedures must be followed.

The library is very involved in the upcoming census particularly with respect to navigating to the online census form and providing census information to patrons

Several events and programs were highlighted.

**6. Q & A with Council Liaison:** No questions

**7. Informational items (time and date of next meeting)**

The next meeting is scheduled for April 6th 2020 5:30pm at the Mesa Public Library.

**8. Adjournment**

The meeting adjourned at 6:05 pm.

**Approved by the Library Board June 13th, 2020**

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**Rebecca Rodriguez, Board Chair**