

**Los Alamos County  
Library Board  
Minutes  
July 7, 2025**

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**Members Present**

Frances Knudson  
Beth Stelle  
Sarah Work  
Brain Reardon

**Others Present**

Gwen Kalavaza, Library Manager  
Councilor Beverly Neal-Clinton  
Veronica Encinas, Senior Librarian

**1. Call to Order**

Chair Stelle called the meeting to order at 5:30 pm.

**2. Public comment/correspondence (for items not on the agenda)**

None

**3. Board Business**

**A. Review and approval of the June 2, 2025 Library Board Minutes:**

**Motion:** Board Member Reardon moved to approve the minutes of the June 2, 2025 Library Board meeting. Board Member Knudson seconded the motion. Motion passed with 4/5 in favor. Board member Altherr was absent.

**B. Staff Presentation schedule**

Board members heard a presentation on the updated outdoor classroom design.

**Motion:** Board member Knudson moved that the Library Board formally support the Outdoor Classroom Project. Board Members Work and Reardon seconded. Motion passed with 4/5 in favor. Board member Altherr was absent.

**4. Chair and Board Member Reports**

**A. Chair's Report:**

Chair Stelle reported on outreach staff plans as well as on the manager's report to the Inclusivity Taskforce. Chair Stelle added that board members could sign up on

library board event spreadsheet to do outreach/help for the upcoming WR Street Fair and Atomicon events.

**B. Boards & Commission Luncheon Report:**

None.

**C. Friends of Los Alamos County Library Liaison Report**

Board member Knudson reported from the last Friends meeting that income from the bookstore and Thriftbooks program came to approximately \$1000.00. FLACL website and Facebook pages are being updated.

**5. Board/Staff Communications:**

**Mangers Report:** Library Manager Kalavaza reported the following information: Library circulation totals for the month of June were 22,566 with 10,043 of those being digital. Summer Reading participates numbered 208 adults, 49 teens, and 177 youth.

**6. Informational items**

The next meeting is on September 8 at the White Rock Town Hall.

**7. Adjournment**

The meeting adjourned at 6:21 pm.

Approved by the Library Board September 8, 2025

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Elizabeth Stelle, Library Board Chair