



**MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR ENTIRE GOVERNING BODY**

TO: MAYORS/GOVERNING BODY MEMBERS  
FROM: A.J. Forte, Executive Director  
SUBJECT: 2024 ANNUAL CONFERENCE VOTING DELEGATES  
DATE: July 3, 2024

The 67<sup>th</sup> Annual Conference of the NM Municipal League will be held August 13<sup>th</sup> through the 16<sup>th</sup> in Clovis.

At the Annual Business Meeting on Thursday, August 15<sup>th</sup>, a President Elect, Vice President, Treasurer, three Directors-at-Large for a 2-Year Term and one Director-at-Large for a 1-Year Term will be elected. Also, the *Annual Statement of Municipal Policy and Annual Resolutions* will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Attached for your information are the *Policy Process Outline and the Annual Business Meeting Rules and Procedures*.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. **The Voting Delegate and Alternate must be persons planning to attend the Conference.** Once they are selected, enter the names and titles of the Voting Delegate and Alternate for your municipality and **return this form to the League Office no later than Friday, August 9, 2024.**

This designation form is *not* an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. *Delegates must register for the Conference either online or by form submission.*

**Voting Delegates & Alternates must check in with NMML Staff at the Credential's Desk at the Conference.**

Municipality: \_\_\_\_\_

Voting Delegate: \_\_\_\_\_ Title: \_\_\_\_\_

Alternate: \_\_\_\_\_ Title: \_\_\_\_\_

Approved By: \_\_\_\_\_

**RETURN BY AUGUST 9, 2024 to:**

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