

**Los Alamos County
Library Board
Minutes
Nov 4, 2024**

Members Present

Frances Knudson
Beth Stelle
Sarah Work
Brian Reardon
Michele Altherr

Others Present

Gwen Kalavaza, Library Manager
Liza Rivera, Senior Librarian

1. Call to Order

Chair Knudson called the meeting to order at 5:30 pm.

2. Public comment/correspondence (for items not on the agenda)

None.

3. Board Business

A. Review and approval of the Oct 7, 2024 Library Board Minutes:

Motion: Board Member Stelle approved the minutes of the Oct 7, 2024 Library Board meeting. Board Member Work seconded the motion. Motion passed with all in favor (5/5).

B. Library Board Meeting Calendar for 2025

The Board discussed meeting dates and locations for 2025.

Motion: Board member Reardon approved that the Board meet ten times in 2025 skipping May and August. Reardon further moved that the April meeting will be held at the White Rock Branch Library and that the September meeting will be held at the White Rock Town Hall. All other meetings to be held at the Municipal Building. Board member Stelle seconded the motion. Motion passed with all in favor (5/5).

C. Presentation on the adult summer reading program

The Library Board heard a presentation from Elizabeth Rivera on the adult summer reading program.

4. Chair and Board Member Reports

A. Chair's Report:

Chair Knudson discussed the request for contact information for Board members in case of last minute changes to Board meetings. The Board will begin reviewing the work plan at the Dec meeting. Chair Knudson asked for updates on the outdoor classroom and on home delivery.

B. Boards & Commission Luncheon Report:

None.

C. Friends of Los Alamos County Library Liaison Report

None.

5. Board/Staff Communications:

Mangers Report: Library Manager Kalavaza reported the following information: Library circulation totals for the month of June were 22968 with 8000 of those being digital. The library held 63 programs in Oct with a total attendance of 1457.

6. Informational items (time and date of next meeting)

The next meeting is scheduled for Dec 2, 2024, at the White Rock Branch Library.

7. Adjournment

The meeting adjourned at 6:25pm.

Approved by the Library Board Dec 2, 2024

Frances Knudson

Frances Knudson, Library Board Chair