

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE INCORPORATED COUNTY OF LOS ALAMOS  
AND  
THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT**

This **MEMORANDUM OF UNDERSTANDING** (the MOU) is entered into by and between the **Incorporated County of Los Alamos** ("County") and the **North Central Regional Transit District** (NCRTD).

**WHEREAS**, NCRTD is a political subdivision of the State of New Mexico; and

**WHEREAS**, County is a political subdivision of the State of New Mexico and a member of NCRTD; and

**WHEREAS**, NCRTD is authorized to finance, construct, operate, maintain, and promote an efficient, sustainable, and multi-modal transportation system subject to compliance with the Regional Transit District Act ("Act"); and

**WHEREAS**, NCRTD current membership includes the Incorporated County of Los Alamos, the County of Santa Fe, the County of Rio Arriba, the County of Taos, the City of Santa Fe, the City of Espanola, Village of Chama, the Town of Edgewood, the Town of Taos, the Pueblo of San Ildefonso, Pueblo of Pojoaque, Pueblo of Santa Clara, Pueblo of Nambe, Pueblo of Tesuque, Pueblo of Ohkay Owingeh, Village of Questa and Village of Taos Ski Valley (the "NCRTD members"); and

**WHEREAS**, under regional partnership Cooperative Agreements, County agreed to fund certain expenses and projects of NCRTD; and

**WHEREAS**, beginning in federal fiscal year 2006, County entered MOUs directly with NCRTD and has to date provided Eleven Million Seven Hundred Forty-Seven Thousand Nine Hundred Twenty-Nine Dollars (\$11,747,929.00) in funding, that was used for capital expenses, operational expenses, and to establish additional reserve funds, including matching federal dollars for NCRTD operations and transit projects for NCRTD; and

**WHEREAS**, NCRTD desires additional funding for capital and operational expenses and to increase reserves that County is willing to provide under County's regional partnership efforts; and

**WHEREAS**, County wishes to continue partnering with NCRTD under this MOU in order to promote an efficient, supportive, sustainable, and multi-modal transportation system, including services operated by NCRTD staff and member entities; and

**WHEREAS**, County's fiscal year 2025 (FY25) budget, beginning July 1, 2024, and ending June 30, 2025, provides NCRTD with Three Hundred Fifty Thousand Dollars (\$350,000.00).

**NOW, THEREFORE**, for good and valuable consideration, including mutual covenants between the parties hereto the receipt of which is acknowledged, the parties do hereby agree as follows:

**A. PURPOSE.**

The purpose of this MOU is to provide Three Hundred Fifty Thousand Dollars (\$350,000.00) in FY25 to NCRTD for member local government matches of federal grants, additional reserve funds, and such other purposes as NCRTD deems appropriate.

**B. SCOPE OF MOU.**

1. County agrees to provide NCRTD Three Hundred Fifty Thousand Dollars (\$350,000.00).

2. NCRTD shall utilize the funds provided under this MOU as matching funds for federal grants on behalf of NCRTD or its members and to maintain NCRTD's midday service routes to Los Alamos County contingent on staffing levels.

3. NCRTD shall work with County to evaluate how the service routes to Los Alamos could be changed to be better integrated with connecting routes and other service needs and to make any adjustments that are mutually agreeable to County and NCRTD and financially feasible for NCRTD, based upon NCRTD's sole evaluation of financial feasibility.

4. NCRTD shall work with County to implement the FY25 Annual Service Plans submitted by the City of Santa Fe and the Incorporated County of Los Alamos providing for specific regional routes funded by NCRTD Regional Transit Gross Receipts Tax (RTGRT) as adopted by Board Resolution.

5. NCRTD shall strictly account for all the funds received under this MOU and under any prior MOU and provide County with a detailed quarterly report within thirty (30) days after the close of the quarter, showing how the funds provided under this MOU were utilized. NCRTD shall also allow the audit of its books by County or its independent auditor upon reasonable notice and during normal business hours to ensure such compliance.

6. The Parties understand and agree that County is not a fiscal agent of any kind to NCRTD or for the funds provided to the NCRTD.

**C. COSTS.**

All costs of the parties in implementing this MOU shall be borne by the respective parties.

**D. TERM AND EFFECTIVE DATE.**

This MOU shall be effective upon execution and shall expire on September 30, 2025.

## **E. TERMINATION.**

This MOU may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Upon notice of termination any funds remaining unmatched by federal grants or unspent, shall be assessed for potential reallocation by NCRTD.

## **F. LIABILITY.**

Each party shall be solely responsible for fiscal or other sanctions occasioned as a result of its own violation of requirements applicable to the performance of this MOU. Each party shall be liable for its own actions or inactions in accordance with state law and nothing herein shall be deemed a waiver, indemnity or to otherwise create or effect liabilities between the parties.

## **G. THIRD-PARTY BENEFICIARIES.**

By entering into the MOU, the parties do not intend to create in the public, or any member thereof, a third-party beneficiary or to authorize anyone not a party to the MOU to maintain a suit for wrongful death, bodily and/or personal injury to persons, damage to property, and/or any other claim(s) whatsoever pursuant to the provisions of this MOU. No person shall claim any right, title or interest under this MOU or seek to enforce this MOU as a third-party beneficiary of this MOU.

## **H. NEW MEXICO TORT CLAIMS ACT.**

By entering into this MOU, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this MOU. Any liability incurred in connection with this MOU is subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1, et seq., NMSA (1978). This paragraph is intended only to define the liabilities between the parties hereto and it is not intended to modify, in any way, the parties' liabilities as governed by common law or the New Mexico Tort Claims Act. No provision in this MOU modifies and/or waives any provision of the New Mexico Tort Claims Act.

## **I. AMENDMENT.**

This MOU shall not be altered, changed or modified except by an amendment in writing executed by the parties hereto.

## **J. SEVERABILITY.**

In the event that any of the items or provisions herein are found to be in conflict with any applicable statute or rule of law or are otherwise held to be invalid, then such provision shall be deemed inoperative to the extent of such conflict or invalidity, and the remainder of the provisions shall, to the extent possible, remain in full force and effect.

**K. NOTICES.**

Any notices required to be given pursuant to this MOU shall be in writing and served by personal delivery or by mail, postage prepaid, to the parties at the following addresses:

County:

NCRTD:

Public Works Director  
Incorporated County of Los Alamos  
District 1000 Central Avenue, Suite 160  
Los Alamos, New Mexico 87544

Executive Director  
North Central Regional Transit  
1327 North Riverside Drive  
Española, New Mexico 87532

**L. AUTHORIZATION.**

The parties warrant that each signatory to this MOU has the appropriate authority and is authorized to execute this MOU on behalf of its respective party.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding on the dates set forth below.

**ATTEST**

**INCORPORATED COUNTY OF LOS ALAMOS**

\_\_\_\_\_  
**MICHAEL D. REDONDO**  
COUNTY CLERK

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
**THERESA CULL**  
**COUNCIL CHAIR**

**Approved as to form:**

\_\_\_\_\_  
**J. ALVIN LEAPHART**  
COUNTY ATTORNEY

**NORTH CENTRAL REGIONAL TRANSIT  
DISTRICT**

BY: \_\_\_\_\_  
\_\_\_\_\_  
**D. TIM SALAZAR DATE**  
**NCRTD CHAIR**