



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Minutes

County Council – Regular Session

*Theresa Cull, Council Chair; Suzie Havemann, Council Vice-Chair;
Melanee Hand, Ryn Herrmann, Beverly Neal-Clinton,
David Reagor, and Randall Ryti, Councilors*

Tuesday, December 16, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

1. OPENING/ROLL CALL

The Council Chair, Theresa Cull, called the meeting to order at 6:00 p.m.

Chair Cull made opening remarks regarding the meeting's procedure.

Councilor Havemann left the session during the discussion of Item 12.D at 8:42 p.m.

The following Councilors were in attendance:

Present: 5 – Councilor Cull, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Remote: 1 – Councilor Havemann

Absent: 1 – Councilor Neal-Clinton

2. PLEDGE OF ALLEGIANCE

Led by: All.

3. STATEMENT REGARDING CLOSED SESSION

Councilor Hand read the following statement to be included in the meeting minutes: "The matters discussed in the closed sessions of County Council held on December 16, 2025, that began at 4:30 p.m. was limited only to the topics specified in the notice of the closed session, and no action was taken on any matter in the closed session. We request that this statement be included in the meeting minutes."

4. PUBLIC COMMENT

Ms. Elizabeth Summa spoke.

5. APPROVAL OF AGENDA

A motion was made by Councilor Ryti, seconded by Councilor Hand, that Council approve the agenda as presented.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

6. PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS

- A.** Presentation by Jessica Kunkle, Manager of the Department of Energy Environmental Management, Los Alamos Field Office, and Brad Smith, N3B President

Ms. Jessica Kunkle presented.
Mr. Brad Smith spoke.

Public Comment:
None.

No action taken.

7. PUBLIC COMMENT FOR ITEMS ON THE CONSENT AGENDA

None.

8. CONSENT AGENDA

Consent Motion:

A motion was made by Councilor Hand, seconded by Councilor Herrmann, that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record.

- A.** Approval of County Council Minutes for the December 2, 2025, Regular Session

I move that Council approve the Minutes for the December 2, 2025, Regular Session.

- B. Approval of Task Order No. 3, Revision 1 under Services Agreement No. AGR 24-970 with Albuquerque Asphalt, Inc. in the Amount of \$79,985.28 plus Applicable Gross Receipts Tax for Additional Pavement Rehabilitation Work for a Total Revised Task Order Amount of \$939,992.38 plus Applicable Gross Receipts Tax for Pavement Rehabilitation of Various Streets in Los Alamos

I move that Council approve Task Order No. 3, Revision 1 under Services Agreement No. AGR 24-970 with Albuquerque Asphalt, Inc. in the Amount of \$79,985.28 plus Applicable Gross Receipts Tax for additional pavement rehabilitation work for a Total Revised Task Order Amount of \$939,992.38 plus Applicable Gross Receipts Tax for Pavement Rehabilitation of Various Streets in Los Alamos.

- C. Approval of Modification 25 to Extend the Contract Term by Ninety-Days of the Electric Coordination Agreement (ECA) between the Incorporated County of Los Alamos and the United States Department of Energy (DOE)

Mr. Philo Shelton spoke.

I move that Council approve Modification 25 to Extend the Contract Term by Ninety-Days of the Electric Coordination Agreement (ECA) between the Incorporated County of Los Alamos and the Department of Energy (DOE).

- D. Approval of Report to District Court on Los Alamos County Jail Conditions

I move that Council approve and forward the attached letter regarding current jail conditions to District Court.

- E. Board/Commission Appointment(s) - Los Alamos County Health Council

I move that Council re-appoint Lisa Hampton to the Los Alamos County Health Council for a term beginning on January 6, 2026 and ending on January 6, 2028.

- F. Grant of Electric Utility Easement Within Lot 9, a Subdivision of East Gate Industrial Park Number 2

I move that Council approve a grant of electrical utility easement within Lot 9, a Subdivision of East Gate Industrial Park Number 2.

- G. Grant of Utility Easement Within Lot 361, a Subdivision of Quemazon Communities Phase 3 (1680 Solana)

I move that Council Approve a Grant of Utility Easement Within Lot 361, a Subdivision of Quemazon Communities Phase 3.

- H. Approval of Budget Revision 2026-28 Midyear Grant Budget Adjustment to Align Budget With Multiple Awarded Grants for Fiscal Year 2026

I move that Council approve Budget Revision 2026-28 and include Attachment A as part of minutes of this meeting.

Approval of the Consent Agenda:

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

9. INTRODUCTION OF ORDINANCES

- A. Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-374; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the County Council**

Councilor Ryti introduced, without prejudice, Incorporated County of Los Alamos Code Ordinance No. 02-374; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the County Council and asked the staff to assure that it is published as provided in the County Charter.

- B. Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-375; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the County Assessor**

Councilor Herrmann read “Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-375; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the County Assessor.”

- C. Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-376; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the Probate Judge**

Councilor Hand introduced, without prejudice, Incorporated County of Los Alamos Code Ordinance No. 02-376; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the Probate Judge and asked staff to assure that it is published in summary form.

- D. Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-377; an Ordinance Amending Chapter 26, Article II, Section 26-45 of the Code of the Incorporated County of Los Alamos by Amending the Compensation for the Municipal Court Judge**

Councilor Ryti introduced, without prejudice, Incorporated County of Los Alamos Code Ordinance No. 02-377; an Ordinance Amending Chapter 26, Article II, Section 26-45 of the Code of the Incorporated County of Los Alamos by Amending the Compensation for the Municipal Court Judge and asked staff to assure that it is published in summary form.

- E. Introduction of Incorporated County of Los Alamos Ordinance No. 752; an Ordinance Adopting An Economic Development Project For Public Support of UbiQD, a Foreign Corporation Organized under the Laws of the State of Delaware and Registered to Conduct Business in the State of New Mexico

Councilor Herrmann introduced, without prejudice, Incorporated County of Los Alamos Ordinance No. 752; an Ordinance Adopting An Economic Development Project For Public Support of UbiQD, a Foreign Corporation Organized under the Laws of the State of Delaware and Registered to Conduct Business in the State of New Mexico, and asked staff to assure that it is published as provided in the County Charter.

10. PUBLIC HEARING(S)

- A. Incorporated County of Los Alamos Ordinance No. 749, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico (The "Borrower/Grantee"), in the Total Amount of \$2,000,000, Including a Loan in the Amount of \$200,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of financing cost of constructing a replacement of the waterline in San Ildefonso Road, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying That the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent With This Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant

Mr. James Alarid, Deputy Utilities Manager – Engineering, presented.

Public Comment:
None.

A motion was made by Councilor Hand, seconded by Councilor Herrmann, that Council adopt Incorporated County of Los Alamos Ordinance No. 749; An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico; she further moved that, upon passage, the Ordinance be published in summary form.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

- B. Incorporated County of Los Alamos Ordinance No. 751, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico (The "Borrower/Grantee"), in the Total Amount of \$2,500,000, Including a Loan in the Amount of \$250,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of financing cost of constructing a replacement 14-Inch Water Transmission Line, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying

That the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent With This Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant Agreement

Mr. James Alarid, Deputy Utilities Manager – Engineering, presented.

Public Comment:

None.

A motion was made by Councilor Hermann, seconded by Councilor Hand, that Council adopt Incorporated County of Los Alamos Ordinance No. 751; An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority (“NMFA”) and the Incorporated County of Los Alamos, New Mexico, and ask staff to assure that it is published as provided in the County Charter.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

- C.** Incorporated County of Los Alamos Resolution No. 25-24, a Resolution for County Participation in the New Mexico Department of Transportation Fiscal Year 2026 Local Government Road Fund - Cooperative Agreement Program (COOP) for Concrete Restoration of the San Ildefonso Road Roundabout and Select North Mesa Road Intersections

Mr. Eric Ulibarri, County Engineer, presented.

Public Comment:

None.

A motion was made by Councilor Ryti, seconded by Councilor Herrmann, that Council approve Incorporated County of Los Alamos Resolution No. 25-24, a Resolution for County Participation in the New Mexico Department of Transportation Fiscal Year 2026 Local Government Road Fund - Cooperative Agreement Program (COOP) for concrete restoration of the San Ildefonso Road Roundabout and select North Mesa Road intersections.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

11. BUSINESS

A. Discussion and Possible Approval of County Manager's Selection of Erik Litzenberg as Fire Chief

Ms. Anne Laurent, County Manager, spoke.

Public Comment:

Mr. Robert Sanchez spoke.

A motion was made by Councilor Herrmann, seconded by Councilor Hand, that Council approve the appointment of Erik Litzenberg as Fire Chief.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

B. Discussion and Possible Action on Green Los Alamos Certification Program for Businesses

Ms. Abbey Hayward, Water & Energy Conservation Coordinator, presented.

Ms. Angelica Gurule, Sustainability Manager, spoke.

Public Comment:

Ms. Sandy Jones spoke.

A motion was made by Councilor Herrmann, seconded by Councilor Havemann, that Council support the Green Los Alamos Certification Program.

The motion passed with the following vote:

Yes: 5 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, and Councilor Ryti

No: 1 – Councilor Reagor

Absent: 1 – Councilor Neal-Clinton

C. Consideration and Possible Approval of Task Order No.5, Revision 1 under Service Agreement No. AGR-22-21d with Lloyd and Associates in the amount of \$484,000 plus Applicable Gross Receipts Tax for Construction Documents and Construction Administration Services for an Emergency Operations Center (EOC) at Fire Station 3

Mr. Eric Martinez, Public Works Director, spoke.

Ms. Beverley Simpson, Emergency Services Commander, presented.

Ms. Helen Perraglio, Administrative Services Director, spoke.

Public Comment:

None.

A motion was made by Councilor Hand, seconded by Councilor Ryti, that Council approve Task Order No. 5, Revision 1 under Service Agreement No. AGR-22-21d with Lloyd and Associates in the amount of \$484,000 plus Applicable Gross Receipts Tax for Construction Documents and Construction Administration services for an Emergency Operations Center (EOC) at Fire Station 3.

The motion passed with the following vote:

Yes: 5 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, and Councilor Ryti

No: 1 – Councilor Reagor

Absent: 1 – Councilor Neal-Clinton

RECESS

Chair Cull called for a recess at 8:00 p.m. The meeting was reconvened at 8:10 p.m.

D. FY2026 1st Quarter Financial Overview

Ms. Helen Perraglio, Administrative Services Director, presented.

No action taken.

E. Consideration and Possible Approval of Budget Revision 2026-29 for Los Alamos Police Department for Body Worn, In Vehicle, Evidence and Interrogation room cameras and hosted Software Services

Ms. Anne Laurent, County Manager, spoke.

Mr. Dino Sgambellone, Police Chief, presented.

Public Comment:

None.

A motion was made by Councilor Ryti, seconded by Councilor Herrmann, that Council approve Budget Revision 2026-29 as summarized in Attachment A and that the attachment be made part of the minutes of this meeting.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

12. COUNCIL BUSINESS

A. General Council Business

1) Discussion and Possible Approval of the Revisions to the Council Rules

Chair Cull presented.

Public Comment:
None.

A motion was made by Councilor Ryti, seconded by Councilor Hand, that Council approve the revised Council Procedural Rules as presented.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Neal-Clinton

2) Councilor Submitted Reports

Chair Cull noted that a report submitted by Councilor Ryti is included with the agenda.

B. Appointments

None.

C. Board and Commission Vacancy Report

None.

D. Board and Commission Reports

Councilor Havemann left the session during the discussion of this item at 8:42 p.m.

Councilor Hand reported on the Transportation Board, the Lodgers' Tax Advisory Board, and the North Central Regional Transportation District.

Councilor Reagor reported on the Parks and Recreation Board.

Councilor Ryti reported on the Inclusivity Task Force.

E. County Manager's Report

1) County Manager's Report for November 2025

Ms. Anne Laurent, County Manager, reported on:

- Annual light parade and tree lighting
- Employee Appreciation breakfast
- An Ice Rink closure due to a water line break
- Leadership Los Alamos session focused on local government

Councilor Ryti commented that he appreciated the update on Local Economic Development Projects and inquired about project categories. County Manager Laurent provided clarification.

Councilor Ryti also asked about the NM 4 project. Mr. Eric Martinez, Public Works Director, indicated that an update on the project is expected in January.

Councilor Ryti requested information on any increases in rent for the deed-restricted apartments on 9th Street. County Manager Laurent stated that Mr. Elias Isaacson, Community Development Director, would provide a report to Council.

F. Council Chair Report

Chair Cull reported on:

- 45-Year Celebration for the University of New Mexico – Los Alamos
- Annual tree-lighting event
- Jail inspection
- Additional regular meetings

G. Approval of Councilor Expenses

A motion was made by Councilor Ryti, seconded by Councilor Herrmann, that Council authorize travel for up to three Councilors to attend the Energy Communities Alliance New Nuclear Forum in Augusta, Georgia April 21-24, 2026.

The motion passed with the following vote:

Yes: 5 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Reagor, and Councilor Ryti

Absent: 2 – Councilor Neal-Clinton and Councilor Herrmann

H. Preview of Upcoming Agenda Items

1) Tickler Report of Upcoming Agenda Items

Chair Cull noted that the Tickler Report was included with the agenda and highlighted upcoming topics.

13. COUNCILOR COMMENTS

Councilor Herrmann advised that the public was invited to attend a presentation on the chromium plume at SALA on December 17th.

14. ADJOURNMENT

The meeting adjourned at 8:53 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

Theresa Cull, Council Chair

Attest:

Michael D. Redondo, County Clerk

Meeting Transcribed by: Allison Collins, Deputy Clerk

Budget Revision 2026 - 28

Council Meeting Date: 12/16/2025

Fund & Department	Org	Object	Revenue (decrease)	Expenditures (decrease)	Fund Balance (decrease)
CIP/ Emergency Management- NM State Appropriation	CP1014	3479	\$ 750,000		\$ 750,000
CIP/ Emergency Management- NM State Appropriation	CP1014	8369		\$ 750,000	\$ (750,000)
NM Law Enforcement Retention Fund	14765547	3455	\$ 44,391		\$ 44,391
NM Law Enforcement Retention Fund	14765547	8119		\$ 43,756	\$ (43,756)
NM Law Enforcement Retention Fund	14765547	8211		\$ 635	\$ (635)
Fire Marshal Distribution Fund	14461444	3425	\$ 267,141		\$ 267,141
Fire Marshal Distribution Fund	14461444	8839		\$ 267,141	\$ (267,141)
Opioid Settlement Fund (LG Abatement)	18850520	6949	\$ 28,661		\$ 28,661
Opioid Settlement Fund (LG Abatement) Carryover	18850520	8369		\$ 125,318	\$ (125,318)
Betty Ehart Sr Center- NM State Appropriation	CP1015	3479	\$ 1,000,000		\$ 1,000,000
Betty Ehart Sr Center- NM State Appropriation	CP1015	8369		\$ 1,000,000	\$ (1,000,000)
Transit Capital Purchase Grant	65173293	3329	\$ 2,265,320		\$ 2,265,320
Transit Capital Purchase Grant	65173293	8839		\$ 427,645	\$ (427,645)
Transit DOT Grant	65173291	3329	\$ 999,934		\$ 999,934
Transit DOT Grant	65173291	8839		\$ (533,447)	\$ 533,447
Transit NPS Grant (Bandelier Service)	65173294	8**		\$ 286,484	\$ (286,484)
TaP CMAQ Grant- DOT Grant	CP5036	3329	\$ 1,281,600		\$ 1,281,600
Affordable Housing Utility Infrastructure-State of NM Appropriation	17145392	3479	\$ 200,000		\$ 200,000
Affordable Housing Utility Infrastructure-State of NM Appropriation	17145392	8369		\$ 200,000	\$ (200,000)
Regular Local Election MOU/ Secretary of State Reimbursement	01114010	3479	\$ 71,664		\$ 71,664
Total Budget Increase			\$ 6,908,711	\$ 2,567,532	\$ 4,341,179

Description: The purpose of this budget adjustment is to align grant funding with actual amounts received. This adjustment is done at mid-year for both recurring and non recurring grants received.

Fiscal Impact: Increase to various funds in the amount of \$4,341,179.

ATTACHMENT A

Los Alamos County Council
Regular Session
December 16, 2025
Item 8H - Attachment A

9. INTRODUCTION OF ORDINANCES(S)

C. Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-376; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the Probate Judge

Recommended action reads:

I move that Council adopt Incorporated County of Los Alamos Code Ordinance No. 02-376; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the Probate Judge and ask staff to assure that it is published in summary form.

Should read:

I introduce, without prejudice, Incorporated County of Los Alamos Code Ordinance No. 02-376; an Ordinance Amending Chapter 2, Article III, Section 2-111, of the Code of the Incorporated County of Los Alamos Adjusting the Compensation of the Probate Judge and ask staff to assure that it is published in summary form.

9. INTRODUCTION OF ORDINANCES(S)

D. Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-377; an Ordinance Amending Chapter 26, Article II, Section 26-45 of the Code of the Incorporated County of Los Alamos by Amending the Compensation for the Municipal Court Judge

Recommended action reads:

I move that Council adopt Incorporated County of Los Alamos Code Ordinance No. 02-377; an Ordinance Amending Chapter 26, Article II, Section 26-45 of the Code of the Incorporated County of Los Alamos by Amending the Compensation for the Municipal Court Judge; and ask staff to assure that it is published in summary form.

Should read:

I introduce, without prejudice, Incorporated County of Los Alamos Code Ordinance No. 02-377; an Ordinance Amending Chapter 26, Article II, Section 26-45 of the Code of the Incorporated County of Los Alamos by Amending the Compensation for the Municipal Court Judge; and ask staff to assure that it is published in summary form.

Budget Revision 2026 - 29

Council Meeting Date: 12/16/2025

Fund & Department	Org	Object	Revenue (decrease)	Expenditures (decrease)	Transfers In	Transfers Out	Fund Balance (decrease)
General Fund/ Police Department	01165110	8841		\$ 500,000			\$ (500,000)
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -

Description: The purpose of this budget adjustment is for the purchase of body worn, in vehicle, evidence and interrogation room cameras and hosted software services for the Los Alamos Police Department.

Fiscal Impact: \$(500,000) to the general fund.

Los Alamos County Council
Regular Session
December 16, 2025
Item 11E - Attachment A