



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Minutes

### Planning and Zoning Commission

*Terry Priestley, Chair; Beverly Neal-Clinton, Vice-Chair; Jean Dewart; Michelle Griffin;  
Stephanie Nakhleh; Craig Martin; Neal Martin; April Wade, and Sean Williams,  
Commissioners*

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Wednesday, July 22, 2020

5:30 PM

Council Chambers  
1000 Central Avenue

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**Due to COVID-19 concerns, meeting will be conducted remotely. Public can view proceedings at <http://losalamos.legistar.com/Calendar.aspx>**

#### 1. CALL TO ORDER/ROLL CALL

**Present 6 - Commissioner Griffin, Commissioner Williams, Commissioner Neal-Clinton, Commissioner Wade, Commissioner Craig Martin and Commissioner Nakhleh**

**Absent 3 - Commissioner Priestley, Commissioner Neal Martin and Commissioner Dewart**

#### 2. PUBLIC COMMENT

#### 3. APPROVAL OF AGENDA

#### 4. PUBLIC HEARING(S)

**A. A request for Site Plan approval for changed use of an existing building, located at 557 Oppenheimer Drive, Subdivision Timber Ridge 2, tract A, lot 2. The proposed re-development will consist of remodeling approximately 3,000 square feet from office to residential in an existing building.**

**A motion was made by Commissioner Martin, seconded by Commissioner Wade, that this item be approved. The motion is as follows:**

**I move to approve Case No. SIT-2020-0048 — request for Site Plan approval for remodeling 3,000**

**square feet from office to residential in an existing building, located at 557 Oppenheimer Drive.**

**Approval is based on the reasons stated within the staff report and per testimony entered at the public**

**hearing, subject to the following condition(s):**

**1. Sprinkler system needs to be operational and approved on the first floor by the FMO before construction begins.**

**The motion passed with the following vote:**

**Yes: 5 - Commissioner Griffin, Commissioner Williams, Commissioner Wade, Commissioner Martin and Commissioner Nakhleh**

**Abstain: 1 - Commissioner Neal-Clinton**

**Absent:** 3 - **Commissioner Priestley, Commissioner Martin and Commissioner Dewart**

- B.** A request for site plan approval for a financial institution at 1010 Central Avenue, located in the Eastern Area 2 Subdivision, Lot EA2 2. The proposed development will consist of a new credit union building, with associated on-site parking and traffic circulation, on 0.60± acres of land zoned (DT-TCO)

**A motion was made by Commissioner Williams, seconded by Commissioner Wade, that this item be approved.**

**The motion was as follows:**

**I move to approve Case No. SIT-2020-0046 — request for Site Plan approval for construction of a Los Alamos Schools Credit Union building, located at 1010 Central Avenue. Approval is based on the reasons stated within the staff report and per testimony entered at the public hearing.**

**The motion passed with the following vote:**

**Yes:** 6 - **Commissioner Griffin, Commissioner Williams, Commissioner Neal-Clinton, Commissioner Wade, Commissioner Martin and Commissioner Nakhleh**

**Absent:** 3 - **Commissioner Priestley, Commissioner Martin and Commissioner Dewart**

**5. PLANNING AND ZONING COMMISSION BUSINESS**

- A.** Minutes from the Planning And Zoning Commission Meeting on June 24, 2020.

**A motion was made by Commissioner Martin, seconded by Commissioner Griffin, that this item be approved as amended. The motion passed unanimously.**

**6. COMMISSION/DIRECTOR COMMUNICATIONS**

- A.** Department Report
- B.** Chair's Report
- C.** Commissioners' Comments

**7. PUBLIC COMMENT**

**8. ADJOURNMENT**

PLEASE NOTE: Any action by the Planning and Zoning Commission in granting approval, conditional approval or disapproval of an application may be appealed by the applicant or by persons who have a personal or pecuniary interest adversely affected by the decision as defined by Section 16-454 of the County Code. Such appeals must be filed with the Community Development Department within 15 days of the action in accordance with Section 16-492.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department Office at 505-662-8006 if a summary or other type of accessible format is needed.