



LOS ALAMOS

County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Agenda - Final County Council - Regular Session

*Theresa Cull, Melanee Hand; Suzie Havemann; Ryn Herrmann;
Beverly Neal-Clinton; David Reagor; and Randall Ryti, Councilors*

Tuesday, January 28, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/85448619994>

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4580

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Webinar ID: 854 4861 9994

- 1. OPENING/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**

This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.

- 4. APPROVAL OF AGENDA**
- 5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**

- A. [19603-25](#)** Recognition of the Government Finance Officers Association Triple Crown Honor in Awards for the FY2024 Budget, FY2023 ACFR, FY2023 PAFR

Presenters: Helen Perraglio, Administrative Services Director

Attachments: [A - FY2024 Budget Award Notification](#)
[B - FY2023 ACFR Award Notification](#)
[C - FY2023 PAFR Award Notification](#)
[D - Triple Crown Award Notification](#)
[E - Financial Achievement & Employee Recognition Slide](#)

6. PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA

7. CONSENT AGENDA

The following items are presented for Council approval under a single motion unless any item is withdrawn by a Councilor for further Council consideration in the agenda section entitled "Business."

Approval of the Consent Agenda

Consent Motion -

I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,

I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.

- A.** [19608-25](#) Approval of County Council Minutes for the January 7, 2025, Regular Session and January 14, 2025, Work Session

Presenters: Michael Redondo, County Clerk

Attachments: [A - County Council Minutes for January 7, 2025](#)
[B - County Council Minutes for January 14, 2025](#)

- B.** [AGR1088-25](#) Approval of Contract for General Services, Agreement No. AGR 25-16a with Instrumentation and Control (IC) Solutions, LLC in the Amount of in the Amount of \$950,000 Plus Applicable Gross Receipts Tax, for the Purpose of Furnishing Programmable Logic Controllers (PLCs) for the Water Production Supervisory Controls and Data Acquisition (SCADA) Replacement Project

Presenters: Deputy Utility Manager-Engineering James Alarid,
Deputy Utility Manager-Engineering

Attachments: [A - AGR25-16a IC Solutions LLC](#)

- C.** [AGR1093-25](#) Approval of Services Agreement No. AGR 25-16b with James

Wilkinson, dba Elementyl Consulting, for the Purpose of Software Support Services for the Water Production Supervisory Controls and Data Acquisition (SCADA) Replacement Project

Presenters: Deputy Utility Manager-Engineering James Alarid,
Deputy Utility Manager-Engineering

Attachments: [A - AGR 25-16b Elementyl Consulting](#)

- D. [AGR1097-25](#) Approval of Novation of Services Agreement No. AGR24-14-A1 with Brainier Solutions, Inc in the Amount of \$942,250.00, plus Applicable Gross Receipts Tax, for the Purpose of transfer to ClearCompany LLC due to their acquisition of Brainier

Presenters: Stephanie Stancil, Organizational Development Manager

Attachments: [A - AGR24-14-A1 Brainier Novation to ClearCompany](#)
[B - AGR24-14 Brainier Solutions Inc.](#)

- E. [AGR1099-25](#) Approval of Contract for General Services, Agreement No. AGR 25-949 with Artic Wolf Networks, Inc. and Order Form No. QT-000084792 from Advanced Network Management (ANM) in the Amount Not To Exceed \$517,735.08, plus Applicable Gross Receipts Tax, for the Purchase of Artic Wolf Cybersecurity Software and Services

Presenters: John Roig, Chief Information Officer and Helen Perraglio, Administrative Services Director

Attachments: [A - AGR25-949 Artic Wolf.pdf](#)
[B - AGR25-949 ANM Order Form QT-000084792.pdf](#)
[C - Carahsoft New Mexico Statewide Price Agreement NM Contract 80-000-18-00046AE.pdf](#)
[D - NM DHSEM Request for Approval.pdf](#)

- F. [AGR1100-25](#) Approval of Amendment No. 1, Novation of Contract, to General Services Agreement No. AGR23-47 with Sherpa Government Solutions LLC for Electronic Bidding, Sourcing, and Contracting Software

Presenters: Annalisa Miranda, Chief Purchasing Officer and Derrill Rodgers, Deputy Chief Purchasing Officer

Attachments: [A - AGR23-47 Original Agreement](#)
[B - AGR23-47-A1 Novation Amendment](#)

- G. [MOU037-25](#) Approval of Memorandum of Understanding (MOU) Between the Incorporated County of Los Alamos and the North Central Regional Transit District (NCRTD) Providing the NCRTD \$350,000 for Fiscal Year 2025

- Presenters:** James Barela, Transit Manager and Eric Martinez, Acting Public Works Director
- Attachments:** [A - Memorandum of Understanding 25-955](#)
[B - NCRTD Request for Annual Funding](#)
- H. [19130-25](#) Approval of Bid No. IFB 25-21 and Budget Revision 2025-30 for the Purpose of Los Alamos WWTP Belt Press Replacement Project with Meridian Contracting, Inc., in the Amount of \$2,425,969.00 and a contingency in the amount of \$242,597.00, for a total of \$2,668,566.00, plus Applicable Gross Receipts Tax
- Presenters:** Deputy Utility Manager-Engineering James Alarid, Deputy Utility Manager-Engineering
- Attachments:** [A - Construction Plans](#)
[B - Budget Revision 2025-30](#)
[C - Belt Press Photos](#)
- I. [19414-25](#) Award of Bid No. IFB 25-27 for the Purpose of Jemez Mountain Fire Protection Project Phase 4 with File Construction LLC.
- Presenters:** Deputy Utility Manager-Engineering James Alarid, Deputy Utility Manager-Engineering
- Attachments:** [A - Construction Drawings](#)
- J. [19563-25](#) Approval of Budget Revision No. 2025-31 for the DHSEM Grant for Water Production Generators
- Presenters:** Deputy Utility Manager-Finance & Admin. Karen Kendall, Deputy Utility Manager-Finance & Admin.
- Attachments:** [A - Budget Revision No. 2025-31](#)
- K. [19588-25](#) Approval of Expenditure of Art in Public Places Funds in an Amount Not To Exceed \$10,000 for the Repair of the Sculpture, Solar Tree, by Eric Thelander
- Presenters:** Stephanie Haaser, Chair-Arts in Public Places Board, Chelsea Ashcraft, Senior Management Analyst and Cory Styron, Community Services Director
- Attachments:** [A - Repair information from Eric Thelander](#)
[B - Solar Tree detail from Pacific Coast 2024 Maintenance report](#)
[C Excerpt from 2024 Sculpture Maintenance Overview from Pacific Coast](#)
[D - Solar tree maintenance schedule proposed by Eric Thelander in 2015](#)
- L. [19613-25](#) Grant of Utility Easement Within Lot 362, a Subdivision of Quemazon

Communities Phase 3

Presenters: Deputy Utility Manager-Engineering James Alarid,
Deputy Utility Manager-Engineering

Attachments: [A - Grant of Utility Easement 1675 Sereno](#)

- M. [19639-25](#) Approval of Budget Revision 2025-27 for Additional Funding for IPRA Support

Presenters: Erika Thomas, Budget and Performance Manager,
Melissa Dadzie, Chief Financial Officer and Helen
Perraglio, Administrative Services Director

Attachments: [A - Budget Revision 2025-27](#)

- N. [19640-25](#) Approval of Budget Revision 2025-33 to Close Funds 193 (Other Declarations) and 194 (Covid19)

Presenters: Erika Thomas, Budget and Performance Manager and
Melissa Dadzie, Chief Financial Officer

Attachments: [A - Budget Revision 2025-33](#)

8. **INTRODUCTION OF ORDINANCE(S)**

- A. [OR1039-24](#) Introduction of Incorporated County of Los Alamos Ordinance No. 738 An Ordinance Enacting an Improvement Special Assessment Program Within Los Alamos County; Designating the County Manager or Designee to Administer the Program and Execute Necessary Documents to Enable Special Assessment Financing Within Los Alamos County; Approving the Program Guidebook and Related Documents Required to Implement the Program; and Providing for Other Matters Properly Relating Thereto (Referred to as the Commercial Property Assessed Clean Energy [C-PACE] Program)

Presenters: Water & Energy Conservation Coordinator Abbey
Hayward, Conservation Coordinator

Attachments: [A - NM C-PACE Program Overview](#)

[B - C-PACE Program-Guidebook NM](#)

[C - Ordinance No. 738 C-PACE](#)

[D - C-PACE CAP Impact and Business Support](#)

9. **PUBLIC HEARING(S)**

- A. [OR1041-25b](#) Incorporated County of Los Alamos Ordinance No. 737; An Ordinance Making Available a Personal Income Tax Rebate to Eligible Low-Income Los Alamos County Property Taxpayers for Taxable Years 2025, 2026, 2027 and 2028

Presenters: Melissa Dadzie, Chief Financial Officer

Attachments: [A - Incorporated County of Los Alamos Ordinance No. 737](#)
[B - Notice of Public Hearing](#)

- B. [RE0629-25](#) Incorporated County of Los Alamos Resolution No. 25-02: A Resolution Authorizing the County to Submit an Application to the Department of Finance and Administration, Local Government Division, to Participate in the Local DWI Grant and Distribution Program

Presenters: Elizabeth Allen, Municipal Court Judge and Sara Martinez, Management Analyst

Attachments: [A - Publication of Notice for Resolution 25-02](#)
[B - Incorporated County of Los Alamos Resolution 25-02](#)
[C - FY25 MOU - LDWI Program](#)
[D - Statement of Assurances](#)

10. BUSINESS

- A. [19351-25](#) Discussion and Possible Adoption of Revisions to the Library Policies

Presenters: Gwen Kalavaza, Library Manager and Cory Styron, Community Services Director

Attachments: [A - Library Policy Changes Presentation](#)
[B - Summary of Key Policy Changes](#)
[C - Draft Library Policy Revisions-Redlined Version](#)
[D - Draft Library Policy Revisions-Clean Version](#)

- B. [19434-25](#) Consideration and Possible Acceptance of the FY2024 Annual Comprehensive Financial Report with Auditor's Opinions

Presenters: Melissa Dadzie, Chief Financial Officer and Helen Perraglio, Administrative Services Director

Attachments: [A - FY2024 State Auditor Authorization to Release Letter](#)
[B - Los Alamos County FY2024 Annual Comprehensive Financial Report](#)
[C - Los Alamos County ACFR Presentation](#)
[D - Los Alamos Resolution for ACFR Acceptance FY2024](#)

11. COUNCIL BUSINESS

A. General Council Business

- 1) [19558-25](#) Boards and Commission Liaisons and Council Working Groups Assignments

Presenters: Theresa Cull, Council Chair

Attachments: [A - 2025 County Council B&C Liaisons](#)
[B - 2025 Council Working Groups](#)
[C - List of B&C Chair and Vice Chair](#)

B. Appointments**C. Board and Commission Vacancy Report****D. Board, Commission and Working Group Reports****E. County Manager's Report**

- 2) [19661-25](#) County Manager's Report for December 2024

Presenters: Anne Laurent, County Manager

Attachments: [A - December County Manager's Update.pdf](#)

F. Council Chair Report**G. Approval of Councilor Expenses****H. Preview of Upcoming Agenda Items**

Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.

- 3) [19539-25](#) Tickler Report of Upcoming Agenda Items

Presenters: County Council - Regular Session

Attachments: [A - Tickler Report dated January 24, 2025.pdf](#)

12. COUNCILOR COMMENTS**13. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.