## County Manager's Office

#### **STATS Update**

As of October 13, 2022

Facebook:

Rating: 4.3 out of 5

(44 reviews)

Followers: 7,193

Reach: 10,870 Clicks: 453

Shares: 53

Instagram

Followers: 1,692

Next Door

Community Members: 3,828

County Line

Subscribers: 2,148
Open Rate: 14%

Cone Zone (Apr-Oct)
Subscribers: 1,459

Open Rate: 13%

COVID Newsletter Subscribers: 541

Open Rate: 22%

## **Meeting Our Goals**

The County Manager's Office continues to meet with various department directors to develop recruitment and retention strategies for county employees in an extremely competitive market. County managers recognize that our employees are our most valuable resource. They deliver exceptional services to the community, which is key for the county in realizing quality of life and operational excellence goals.

## **News & Updates**

General Activities: To address employee recruitment and retention challenges, the County Manager's Office developed a survey launched to employees on September 30. It aims to capture which financial and non-financial measures the county could adopt that would have the most significant and beneficial impact on staff. This data will be used to inform the County Manager in developing and presenting a strategy to councilors in November. A contract with Granicus to redesign and host a replacement county website was awarded in late August. Meetings kicked off with the vendor in September to refine a schedule, identify milestones, and develop strategies to gain meaningful feedback on creating a more customercentric website. The website is expected to go live in late July/early August 2023.

**Intergovernmental Affairs:** Intergovernmental Affairs Manager worked with the County's various departments to coordinate and compile a comprehensive response to the Los Alamos National Laboratory's request for comment on the scope of their Site-Wide Environmental Impact Statement.

**Broadband**: The Broadband Manager and the county's consultant, CTC Technology & Energy finalized a survey and online speed test that was mailed to a statistical valid sample of Los Alamos residents on September 30. The survey will open to all community members on October 14. In addition, preparations are underway to hold a community stakeholder broadband meeting (invitation only) and a community broadband forum (open to the public) on October 19.

## **Connecting with the Public**

Deputy County Manager Anne Laurent met with the League of Women Voters at their Lunch with a Leader event in September. She shared the status of the broadband and Pueblo Trail projects and discussed communication initiatives. In addition, council members continue rotations to man a booth at the Los Alamos Farmers Market near Ashley Pond on the fourth Thursday of the month. This venue allows councilors to engage with the public one-on-one - answering questions and listening to community concerns.

## **Looking Ahead**

Two broadband meetings are scheduled for October 19, 2022, at the White Rock Fire Station 3. A Community Stakeholders Meeting (invitation only) is scheduled from 3 to 4:30 p.m. and a Community Broadband Forum (open to the public) is scheduled at 5:30-7 p.m. The annual Employee Appreciation luncheon is scheduled for Monday, Oct. 31.

## CDD: Building

#### **STATS Update**

5 Commercial Building permits were issued with a total valuation of \$1,021,259.00

81 Residential Building permits were issued with a total valuation of \$3,773,569.00

2 Certificates of Occupancy were issued in September 2022

## **News & Updates**

The demolition of the Hilltop House continues, and the contractor is a third of the way with completion of the demolition. The contractor will begin demolition of the gas pumps and canopy this month. The project is on schedule to meet the completion deadline of end of year.

We have received the first permit application for a new dwelling unit for the Arkansas Place Development. The permit application is currently in the review process.

Framing of the clubhouse at the Hills Development has begun and the framing for Building #9 will begin next week.

## **Looking Ahead**

The Building Safety Division will host a DIY question and answer open house for the public on Saturday, November 12, 2022 from 8am to 12pm at Fuller Lodge.

## CDD: Economic Development

#### **STATS Update**

VisitLosAlamos @ Facebook: 14,063 followers to date 106,183 reached this month 17,908 engagements this month

**@VisitLosAlamosInstagram:** 913 followers to date 1,194 reached this month 308 engagements this month

Welcome Center Visitation Los Alamos: 1,296, previous month

White Rock: 12,845, previous month

## Home Renovation Assistance Program:

4 completed, 2 ongoing, and 2 applications under review

## Home Buyer Assistance Program:

No activity

## **Meeting Our Goals**

The Economic Development Division continues to support local businesses while also focusing on enhancing the economic vitality and increasing housing in Los Alamos County in accordance with the council-adopted Strategic Plan of 2022.

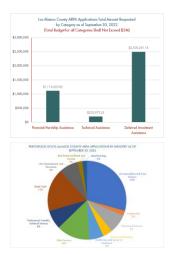
- Increasing the amount and types of housing options See North Mesa Housing Project and White Rock MRA updates below.
- Enhancing support and opportunities for the local business community See Business Recovery Assistance Program (ARPA), Job Fair, and Childcare below.

## **News & Updates**

**Introduction.** We would like to introduce our newest member of the ED team, Victoria Pacheco. Coming from the County Attorney's Office, Vic is the CDD's Management Analyst responsible for supporting EDD programming and activities, including management of the County's Small Business Recovery Assitance Program. She has already had a positive impact on the Division and Department.

Small Business Recovery Assistance Program (ARPA). On September 1, access to the online application for the \$2 million Small Business Recovery Assistance Program was made available at <a href="ARPA.losalamosnm.us">ARPA.losalamosnm.us</a>. As of October 1, the County has received more than 50 applications for a total ask of just under \$3.8 million. As anticipated, most of the applications require modification and additional information supporting eligibility and consideration of reward. Review and award of these requests will be ongoing until funding is distributed as regulated by ARPA.

Job Fair. The Los Alamos Chamber of Commerce will host a Job Fair, sponsored by TechSource and Los Alamos County, on Thursday, Oct. 13 from 1-4 pm at Fuller Lodge in Los Alamos. This event is for all employers and all job seekers. The County will be at the event recruiting for a variety of positions. A list of current positions can be found at <a href="LAC Employment Opportunities.">LAC Employment Opportunities.</a>



**Childcare.** On September 28 Economic Development Administrator Dan Ungerleider participated in a closed meeting at UNMLA with local childcare providers and LANL representatives. During the meeting, LANL presented results from their recent employee survey regarding childcare. Local childcare providers were given the opportunity to discuss challenges in providing services, such as workforce attraction and retention, service costs, and the impacts of universal pre-k on childcare capacity.

**North Mesa Housing Project.** EPS consulting firm completed its legal review supporting its recommendations for a financial model for testing and comparing costs, revenue, and returns for three alternative housing developments on the North Mesa LAPS properties. The draft report summarizing options is expected in October 2022 for presentation before LAPS and LAC.

### **Connecting with the Public (continued)**

**50th Annual Albuquerque International Balloon Fiesta.** Los Alamos County was the sole destination at the New Mexico True booth bright and early Saturday, October 1<sup>st</sup> at Balloon Fiesta Park in Albuquerque. Record crowds were in attendance when event organizers waved the green flag just before 7:00 a.m. and 500+ giant balloons ascended into New Mexico's blue skies. By 8:30 a.m., many of the hundreds of thousands of attendees from all over the world descended upon the food and entertainment booths. Los Alamos was the sole destination under the New Mexico Tourism Department's NM True/Land of Enchantment booth, along with a few NM True-certified businesses. This gave us a unique spotlight for people looking for places to visit in the afternoons during Balloon Fiesta week (Oct 1-9). Los Alamos branded sunglasses, bags, and orange frisbee flier/fans were a big hit, as were our boot print stickers and Los Alamos pins. Los Alamos' designation as the gateway to three national parks (Bandelier National Monument, Valles Caldera National Preserve, Manhattan Project National Historical Park) was the biggest draw for those unfamiliar with our beautiful mountain town! NOTE: The Valles Caldera is featured as a "can't-miss" experience in the New Mexico Tourism Department's Balloon Fiesta Guide at newmexico.org/balloon-fiesta.

## **Looking Ahead**

- Lodgers Tax Advisory Board Third Tuesday of each month, at noon.
- Tourism Implementation Task Force First Wednesday of each month, at noon.
- Job Fair 10/13/2022 at Fuller Lodge, 1-4 pm.
- White Rock MRA Plan 10/18/2022 Council Public Hearing and Resolution



More information about County Economic Development Projects is posted at www.losalamosnm.us/government/county\_projects/economic\_development\_projects

















## CDD: Planning / Code Compliance

#### **STATS Update**

Planning staff reviewed and acted on 59 Building permits and 14 Business License applications.

Code Compliance Officers opened 113 new code cases and closed 88 cases.

## **Meeting Our Goals**

The Community Development Planning Division has been focused on the Chapter 16 and 18 updates. Division Staff continue to maintain a high level of customer service with ongoing planning and code compliance cases.

## **News & Updates**

The Chapter 16 Development Code Update process has continued to progress with Planning staff and County consultant, Dekker/Perich/Sabatini. Steering committee meetings are currently being held on Module 3 including Lighting code of the update effort.

Planning & Zoning Commission acted on 2 Planning applications including a Site Plan for Masonic Lodge and a Special Use Permit for a portion of Meri Mac building.

#### .

## **Connecting with the Public**

CDD staff has been receiving public input on Module 3 of the Chapter 16 Update effort and Chapter 18 Update.

### **Looking Ahead**

October 12, 13, & 14, 2022 – Planning & Zoning Commission has scheduled joint sessions with the County Council to review Chapter 16 Update on Module 1, 2, & 3. Staff is also available to receive public input through virtual office hours on October 12, 13, and 14. Chapter 16 Code Update and draft Ordinance will be presented to Planning & Zoning Commission on October 26. October 17, 2022 – Community Development Advisory Board meeting.

The Chapter 18 Nuisance Code Update has also continued to progress with Code Compliance staff and County consultant Dekker/Perich/Sabatini. Chapter 18 code update introduction to County Council is scheduled on October 18<sup>th</sup> and Draft Ordinance presentation is scheduled on November 29<sup>th</sup>.

## Community Development

#### **Kudos**

David,
Thank you det your santy &
help with the bat known addition
to (247 b. The process was frustra
but each time you got most ved
there was more clarity and
sourity.
I know you get a lot of guff
from folks up here. You don't
deserve that. You are good at
what you do. I appreciate
your help. Thurston



















Hilltop House Demolition

Hilltop House Demolition

Hilltop House Demolition

## County Clerk

#### **STATS Update**

265 Recordings & Filings

92 eRecordings

9 Marriage Licenses

4 Probate Cases

9 County Council Meetings

6 New Voters Registered

1305 Voter Registration Transactions

885 FraudSleuth Users

7 Facebook Posts

554 Facebook Followers

7 Twitter Posts

122 Twitter Followers

55 Customer Visits

## **Meeting Our Goals**

**Communication:** On August 30<sup>th</sup>, the Council officially proclaimed September "National Voter Registration Month" and September 20<sup>th</sup> as "National Voter Registration Day". As always, the Clerk's Office encourages all eligible citizens to register and let their voice be heard during each election. Throughout the

month of September, the Clerk's Office held informational events to allow constituents to register to become Los Alamos County voters and to field questions about the upcoming General Election.

**Education:** The Clerk's Office educational focus for September was preparation for the implementation of Tyler Technologies' Eagle Recorder. From September  $6^{th} - 9^{th}$ , our team was trained on how to use the new system and leverage its abilities to make our office run smoothly.

Preparing for new software didn't mean that other training was set aside. On September 21<sup>st</sup>, a record-breaking number of Election Poll Workers met at the Council Chambers for their orientation and training on how to assist voters in exercising their right to participate in free and fair elections. Even more new poll officials participated via zoom and later via a training video. Kudos to the Los Alamos community for its dedication to making our elections run smoothly!

#### **Intergovernmental Relations:**

On September 9<sup>th</sup>, the New Mexico Secretary of State provided a training from Facebook/Meta about their tools for reaching out to constituents with updates and voter information and about how Meta can directly provide programming, technical support, and training for New Mexico Election Administrators.

Clerk Maestas was also involved with the NM Clerk Affiliates in September, presenting legislative initiatives to the New Mexico Counties Legislative Committee. On, the 21st, she met with the other members of the International Association of Government Officials (iGO) Delegation Directors to discuss their upcoming mid-winter conference. The 23rd brought a meeting of the New Mexico Municipal League and a discussion of the process to address FCC map challenges.



**Operational Excellence:** THE EAGLE HAS LANDED! On September 22<sup>nd</sup>, the Clerk's Office recorded the last documents it would ever handle through Kofile's CountyFusion software to begin transitioning to

Tyler Technologies' Eagle Recorder Software.

The launch was not without its hiccups, as one would expect with a major transition, but overall, has been a great success. Our staff can already see the ways that this new system will benefit both the County and its residents.



#### **Project Updates**

TYLER Eagle Recorder, Record Management System, launched September 26<sup>th</sup>.

Intrusion alarms for the Clerk's Warehouse and the Clerk's Office have been installed and tested. We're ready to hit the ground running for early voting. On September 27<sup>th</sup>, the Clerk's Office certified the majority of our tabulator machines as ready for the 2022 General Election. Machine Certification sessions are open to the public, allowing all constituents to watch the rigorous accuracy and logic testing the tabulators must pass before being certified for use in polling locations.

## **Connecting with the Public**

September was National Voter Registration Month and lived up to its promise with 310 voters registered in a County that already boasts an 80+ percent registration rate. It was gratifying to again and again hear citizens tell us that they're registered already and wouldn't dream of missing a single election. Over the course of the month, the Clerk's Office held well-attended events at Farmers' Markets, Starbucks, UNM-LA, LAHS, and in the Municipal Building. The Clerk's Office also decorated the County's "Communitree" in the lobby across from Customer Service. The tree held a plethora of red, white, and blue giveaways, treats, and information for the public. For Constitution Day on the 17<sup>th</sup>, the Clerk's office provided voter registration services for the new citizens freshly sworn in at a ceremony at Bandelier National Monument.

The Clerk's Office is responsible for the recording, indexing, archiving, and retrieval of public records filed in their office. Currently, the Clerk's Office maintains a records database with more than 133,000 electronic public record documents, with retrieval assistance and access provided to the public daily. The Clerk's Office is currently open to the public, and to help manage traffic flow, the office has implemented an online process to schedule appointments. A link is available on their website <a href="www.losalamosnm.us/clerk">www.losalamosnm.us/clerk</a>. Customers may continue to drop off items in the designated Drop-Box located outside the Clerk's Office.

Clerk Maestas would like to remind customers of services available online. To search real estate recordings and government document filings, customers may use the Online Records Portal. For searching probate and marriage records, or to apply for a marriage license, customers may use the Probate & Marriage Online Records Portal. Links and election-related services are available on the Clerk's webpage at <a href="www.losalamosnm.us/clerk">www.losalamosnm.us/clerk</a>. There are a few election-related items that can be handled online or through the United States Postal Service. Citizens are reminded to utilize <a href="https://www.losalamosnm.us/clerk">NMVote.org</a> for voter registration and other election-related services, i.e., voter registration, and absentee requests.

## **Looking Ahead**

#### **Upcoming Important 2022 General Election Dates:**

October 11 – 20, 2022 Early/Absentee Voting in Los Alamos
October 11, 2022 On-line/Mail Voter Registration Closes
Oct. 11 – Nov. 8, 2022 Same Day Voter Registration (*During Voting Days/Hours*)
October 22, 2022 Extended Early/Alternate Voting in White Rock/Los Alamos
November 3, 2022 Last Day to Request an Absentee Ballot
November 5, 2022 All Early/Alternate Voting Ends

November 8, 2022 Election Day

















## County Clerk



Naomi D. Maestas, County Clerk



Adrianna
Ortiz,
Chief Deputy
Clerk



Victoria Martinez, Elections Manager



**Tori Montoya,**Senior Deputy
Clerk



Anna Ubaldo
Archuleta, Barela,
Deputy Clerk Deputy Clerk



Allison
Collins,
Deputy Clerk



Katelyn, Alarid, Student Clerk



Olivia Koo, Student Clerk

## **Staff Member Highlight of the Month**

#### **Allison Collins, Deputy Clerk**

We are excited to officially welcome Allison to our team as a Deputy Clerk! We only hire people we believe will make a difference, and we're proud to count her among that number. In her role as a temporary team member, her skills, experience, and creativity have made a real impact on our team. We are confident that she will continue to do great things here, and we are excited to have her onboard to help the office rise to the next level.

#### **Kudos**

The Clerk's Office would like to give a heartfelt thank you to the record number of residents who will be Poll Workers for the 2022 General Election. We are honored to have so many join us this year to keep Los Alamos' elections safe, fair, accessible, and accurate.





Clerk Maestas answers voter questions at the Farmer's Market



Clerk Maestas answers Poll Worker questions during training



Friends and family join to witness the naturalization ceremony for 14 new Americans



Members of the Cochiti Pueblo teach of the love of country that is part of their culture and dance for attendees. (Photo taken with permission)



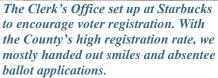
The community joined in the celebration with the representatives from the Cochiti Pueblo.



Elections Manager Martinez assists a new citizen in becoming a registered voter



The Clark's Office set up at Starbucks





NVRD finished with a reception at the Municipal Building.

## Community Services (CSD)

Administration, Cultural Services

#### **STATS Update**

5 Press Releases

58 New Social Media Followers

47 Social Media Posts

10 Alcohol Permits Processed

1524 Fall E-Activity Guide Reads

3 Contract Public Programs & Events

118 People Attended Programs & Events

## **Meeting Our Goals**

**Enhancing communication with the public** The Community Services Department has been creating videos, posting them on Facebook, and sharing to multiple pages as a method to improve communication about programs, services, and employment opportunities

## Protecting our environment and improving our open spaces, recreational and cultural amenities

Staff presented and Council accepted the American with Disabilities Audit and Transition Plan to improve accessibility for those with disabilities to parks, open spaces, and facilities.

### **News & Updates**

## Pajarito Environmental Education Center (PEEC) New Mexico Outdoor Pass: Insects!

PEEC held in-person presentations, activities, crafts, and more at Los Lucero's Historic Site in Alcalde. This event is part of the New Mexico Outdoor Pass program, which includes a free booklet and community events for families where everyone gets rewarded for spending time outside.

#### Pajarito Environmental Education Center (PEEC) Seed Harvest

PEEC held in-person program in collaboration with Los Alamos County Public Library System to highlight the Los Alamos Community Seed Library project. Attendees learned about seed harvesting, drying, and saving, as well as local gardening using different types of seeds.

## **Connecting with the Public**

**Art in Public Places Board** held its regularly scheduled meeting in September.

## **Looking Ahead**

#### Halloweekend Fun At LANC

Stop by the Los Alamos Nature Center during your Trick-or-Treat on MainStreet fun on Friday, October 28. We'll be open for extended hours that day, so come on by for candy and our special guest, The Santa Fe Reptile and Bug Museum, between 4-6 PM.

#### **Glow and Show**

The Los Alamos County Community Services Department and Los Alamos Arts Council has teamed together to bring a bigger event for Halloweekend – the Glow and Show on Oct. 29th. Complete with Pumpkin Glow, music, vendors, games, bouncy houses, and fireworks.

















#### The Night Sky in November

Join an astronomer for this planetarium talk to learn what you can see in the night sky during the month of November, including constellations, planets, and more. This talk is perfect for beginning stargazers who want to learn more. This event will take place in person at the Los Alamos Nature Center's planetarium

#### Fall Hike to the Sulfur and Alamos Canyon Loop

We are going to explore the Sulfur and Alamo Canyon Loop in the Valles Caldera National Preserve. Highlights include sulfur fields, great views of several valleys and peaks, and geothermal pools.

## CSD: Public Library System

#### **STATS Update**

56 Public Programs & Events

1,462 Total Program
Attendance

26,237 Physical Items Circulated

6,650 Digital Items Circulated

32,887 Total Items Circulated

## **Meeting Our Goals**

In September, the quality-of-life goal was addressed with robust, targeted programming for senior populations. The program, Internet safety for seniors was attended by 16 participants. Library staff presented examples of trending internet and phone scams as well as AARP resources for seniors. Info about Udemy's internet safety courses, free to patrons with their library card, was also promoted. The program, *The Art of Youthful Aging*, was presented by author, Connie Hallinan Lagan. She shared inspirational action steps and resources for shifting negative thinking and embracing change to promote youthful aging. A wealth of library resources was also shared with attendees from the print and digital collections both during and after the program.

In alignment with equity, the Library celebrated the freedom to read with book displays and teen programming during the National banned book week from September 18 to 24. Library staff also wore pins with various freedom to read statements.

In support of inclusivity, the Library is celebrating Hispanic Heritage month with a Loteria game for readers. The program has had good participation and many patrons have expressed excitement including a local Spanish teacher who used the program in her classes and a Santa Fe resident who would like the program to extend to Santa Fe Public Library next year. The celebration runs through mid-October.

## **News & Updates**

#### **KIDSjumpTech**

In addition to the new locker technology, the Library also introduced an innovative piece of technology at the White Rock Branch. The branch now has an interactive multitouch table from KIDSjumpTech. This fun interactive table has lots of creative games, story read-alongs, puzzles, and other fun interactive activities for everyone ages 0-100!

#### Step Up Gallery – County Fair & Maintenance

The Step Up gallery hosted the exhibit, Facing it Together: The Sculpture and Photography by Jack Bordnick in September. The gallery attendance for September was 752. The next show will open on October 14. The title is The Road Taken: a 45-year journey by artist Carole Belliveau.

#### Library for the Blind

The Library was selected as one of four NM Libraries to participate in a pilot program by the Library for the Blind. The program will place audiobook refill stations in local libraries. This will ease the process for local users who in the past have had to mail refill cartridges back and forth to the State Library in Santa Fe. The refill station will also be used to do outreach at local assisted living facilities and the Betty Ehart Senior Center.

#### **Hispanic Heritage Month**

Banned books in YS has been and continues to celebrate Hispanic Heritage month from September 15 to October 15 with displays and fun activities. *Lotería* cards will be distributed to patrons who can use the cards to complete challenges and win prizes.

## **Connecting with the Public**

The Library cosponsored the first public seed library program. The Los Alamos Community seed library project is a collaboration between PEEC, the Library, local Master gardeners, and volunteers. The project features educational programs, workshops, and a circulating seed library will be hosted at the Library in March of 2023.

### **Looking Ahead**

#### **Native American Heritage Month**

The Library will celebrate Native American heritage month in November with several displays and programs for all ages.

















ATTACHMENT A

## CSD: Parks, Rec & Open Space

#### **STATS Update**

4 Programs and Events

~500 People Attended Programs and Events

7 Golf Tournaments & Games

396 Golf Tournament Participants

7 Repairs, Upgrades, and Improvements

3,037 Rounds of Golf

28 Pavilion Rentals

12 Sport Field Bookings

248 Park Acers Maintained

15 Volunteer hours

26 Community Restitution Hours

## **Meeting Our Goals**

**Improved the open spaces, recreational, and cultural amenities** The Aquatic Center had contractors install plaster on the Leisure Lagoon shell before filling the Lagoon with water. Pumps and motors were activated, and systems are being checked before the final inspection.

Golf Course Superintendent, Jason Tomko, and his team, conducted the annual greens aerification application on September 14 and 15. The golf course was closed on September 14, with the entire course reopening at 9:00 a.m. on September 15.

Park Staff continue to maintain and remove vegetation around Los Alamos County. With the increase in rain Los Alamos received this monsoon season came an increase in vegetation growth.

**Invested in infrastructure** Park staff installed the basketball goal at the Teen Center.

Park staff were hard at work at the Los Alamos County Ice Rink preparing the ground for the new foundation for the LAHA's new shed location. This includes pouring the concrete slab and moving the shed.

Recreation and Ice Rink Staff have been working on cleaning and preparing the ice rink for the upcoming season. New bleachers have been installed to accommodate more patrons.

### **News & Updates**

#### NM Lobo's Men Golf Inter-Squud Match

The UNM Logo Men's Golf team kicked off their 2022/2023 season at the Los Alamos County Golf Course on September 5. Staff received good feedback from players and coaches about the golf course, facility, food, etc. The team then went on to have their first NCAA Division 1 tournament in Scottsdale, AZ.

#### Los Alamos Junior Golf Association Event

The LAJGA held their annual tournament and club swap on September 10. The club swap ran from 10a to 1p, with the tournament teeing off at 1p. The LAJGA raises money for junior golf programs in Los Alamos, the Los Alamos High School golf team, and scholarships for LAHS graduating seniors.

#### Los Alamos Golf Association Labor Day Slugfest Golf Tournament

The Los Alamos Golf Association held their annual Labor Day Tourney that has been played annually since the early 1950's. The tournament is a 3-day event with multiple formats being played through the weekend. Participation was great with 32, two person teams hitting the links. They typical September weather did not disappoint as all three days cooperated quite nicely.

#### **Derby Dames**

On September 17, Los Alamos Derby Dames hosted the Ark Valley High Rollers at the Ice Rink. The high number of attendances made good use of the new bleacher sets that have been recently installed.

TTACHMENT A 16

## **News & Updates Continued...**

#### **Chamisa Elementary School Roller Skate Fundraiser**

Ice Rink/Recreation Staff hosted Chamisa Elementary School at the Ice Rink for their PTO fundraiser on Sept. 23rd. The event was well attended and added another roller skate event for the Rink with staff selling out skate rentals again for the 4th Roller Skate event in row.

#### **Open Gym Programs**

Recreation holds a contract with Los Alamos Public Schools to hold gym programs such as volleyball, basketball, etc. All fall open gym programs are up and running except for Indoor Soccer. LAPS is still looking for a monitor for Indoor Soccer. Our newest addition to our Open Gym programs, Ball Room Dancing has been a big hit with all age's attending.

#### **Hawk Hangout**

Recreation Staff along with Hawk Hangout committee hosted the September Hawk Hangout at the middle school. The 157 Hawks played games with YMCA and Teen Center staff and decorated the Homecoming float with Teen Court staff along with both the Middle School Principal and Ass. Principal. Teen Court staff brought in Little Scissors Pizza for a real treat for the Hawks.

#### S'mores Walk

Recreation Staff along with Parks staff and Library staff hosted the Smore's Walk out on North Mesa Trail. Attendees enjoyed roasting smore's, singing songs and ghost stories around the fire pit until after dusk.

## **Connecting with the Public**

#### **Volunteers Help Park Staff**

Park staff had a total of 15 volunteer hours to help with duties around Los Alamos County.

#### **Community Service Workers**

Parks had a total of 26 hours with community service workers to help with vegetation removal and other duties.

### **Looking Ahead**

**Halloween Carnival** – October 22<sup>nd</sup> at the Aquatic Center from 10:00 am – 1:00 pm

**Dive In Movie** – November 1th at the Aquatic Center from 7:00 – 8:45 pm

**Turkey Bowling** – November 19<sup>th</sup> at the Los Alamos County Ice Rink from 7:00 – 9:00 pm

**Los Alamos Winter Classic** - December 9 -11 at Los Alamos County Ice Rink featuring the New Mexico Ice Wolves in Dec. 11<sup>th</sup>.

















## **CSD: Social Services**

#### **STATS Update**

1 Contractor Public Programs & Events

~219 People Attended Programs and Events

14 New Clients Assisted

## **Meeting Our Goals**

**Supported social services improvement** by increasing in person services and initiating, renewing, or maintaining contracts with community partners who provide behavioral, mental, and physical health services that support residents' health and well-being and enhance their quality of life.

### **News & Updates**

#### YMCA Teen Center - Midnight Movies

The Teen Center hosted midnight movies for teens ages 14-18 at SALA (old Reel Deal Theater) on September 17<sup>th</sup> following the Homecoming Dance. There were 3 different movies shown in 3 separate theaters to provide choices. The specific movies that were shown were chosen by the teens via an online survey the week of the event. This event was sponsored by DWI Program funding.

## **Connecting with the Public**

The Los Alamos County Health Council held its regularly scheduled meeting in September.

















## **Community Services**

#### **STAFFING Report**



Adela Sisneros

#### **New Hire**

#### Adela Sisneros, Assistant Golf Superintendent

Adela Sisneros is the Los Alamos County Golf Course's new Assistant Golf Superintendent. She started with the County on September 19<sup>th</sup> and is excited to work at the Golf Course.

#### **Kudos**

#### Library

An Adult ESL group came for a last-minute tour of the library. Staff member, Samuel, worked with them. The instructor was very grateful and wanted us to know that Samuel did an excellent job working with people of varying levels of English proficiency.

Lots of White Rock branch library patrons are excited about La Loteria! Several have expressed their gratitude to the Library for doing this.

A patron of the Mesa Public library said that they really appreciated the third floor as a workspace and that they had been coming every day to do work. They said it is a good place to get work done.



Leisure Lagoon Filled with Water



UNM Lobo Men's Golf Team



LAGA Labor Day Slugfest Teeing off



Slab of Concrete Parks Staff Made for New Shed at Ice Rink



Vegetation Removal at North Mesa



Basketball Goal Installed at the Teen Center



Preventative Maintenance Tree Removal



New Bleachers at Ice Rink



Participants in the Chamisa Elementary School Fundraiser



S'more Walk Participants Roasting Marshmellows



Participant of New Mexico Outdoor Pass: Insects!



Seed Harvest Table



Interactive Touch Game Table at the White Rock Branch



Library Manager, Gwen Kalavaza, with New 24/7 Remote Hold Lockers



Banned Book Week

## Los Alamos Fire Department

#### **STATS Update**

Include stats for the previous month. See the following examples:

LAFD interacted with more than 4300 people at the 2022 Expo New Mexico – New Mexico State Fair on September 9<sup>th</sup> for Firefighter Day.

- 2 Retirements
- 135 EMS
- 21 False Alarm/False Calls
- 25 Service Calls
- 12 Hazardous Condition calls (non-fire)
- 9 Good Intent calls
- 2 Fire calls
- 3 Special Incident calls
- 1- Severe Weather call

New Social Media Followers (FB-51, IG-31)

1 - IPRA Request Responses

## **News & Updates**

**Fire Station 5 construction** is moving forward as planned. Contractors have hauled in more than 250 loads of dirt from off-site and reached the proper compaction of the soil. Concrete work is expected to start shortly.

**Wildland Fire Leadership Council** met in Santa Fe on September 6th - 9th for their quarterly meeting. LAFD and LANL coordinated a field tour to examine the fire effects, impacts, and recovery. The group visited the Jemez area and Santa Clara. LAFD hosted them for lunch and gave a presentation on the Cerro Grande, Las Conchas, and Cerro Pelado fires, lessons learned, how the community has changed, and what has been done post-fire recovery, etc.

**Firefighter Recruitment.** LAFD has put forth a much greater effort than at any time in our history to attract recruits to apply. An estimated 100 applicants are being expected for the initial testing process. The Los Alamos Hiring Facebook video ran for 12 days and had 26,184 views. The next academy is scheduled to begin on November 28 and be completed by May.

**LAFD was invited to the 2022 Expo New Mexico** at the 2022 New Mexico State Fair to attend Firefighter Day on September 9, 2022. Division Chief Jeff Saiz, Driver Engineer Daniel Archuleta, Firefighter David Bustos, and Ana Martinez did an excellent job of representing Los Alamos and reaching out to the public about the department. There was an estimated 4300 people that walked through Mainstreet that day. LAFD took the public education truck and trailer to do demonstrations and hand out many educational materials. Twenty other fire service agencies participated.

## **Looking Ahead**

LAFD has two new ladder trucks on order. The specs for three new engines were submitted them to LANL last week. Chief Hughes just finished a technical justification paper to DOE for the engines and he hopes they will provide a quick approval so the source selection can begin in October. Chief Hughes expects the apparatus to be on a similar schedule as the ladder trucks, which means they will not arrive for about 20 months after placing the order.

**Recruit Academy 30** will be graduating on October 14. Jennifer Edmunds, Jesse Griego, Zachary Klose, Jacob Mira, and Miguel Romero have spent the last ~26 weeks in the academy

**Howard Hall will be retiring October 14**<sup>th</sup>. All County employees are invited to come by Fire Admin from 2:00 - 4:00 to wish him well.

Fire Chief Hughes and Deputy Fire Chief Wendy Servey attended September 27th's council meeting to support a proclamation for Council's approval for **NFPA's Fire Prevention week** from October 9-15th. This year's theme is "Fire won't wait, Plan your escape." Additional activities are planned to visit the schools and hose open houses at the fire stations. For more information call Fire

















## Los Alamos Fire Department

#### **STAFFING Report**

This section will only be published internally on the Intranet. Use this section to let other County Departments and staff know about changes and milestones within your staff.

#### **New Staff**

#### Catherine Valdez, Payroll and Administrative Specialist

Catherine grew up in and went to school in Pojoaque then moved to Albuquerque to attend UNM. She lived there for 17 years and worked for the State of NM Department of Workforce Solutions for about 13 years. She later moved to Canjilon, NM and worked for Rio Arriba County for six and ½ years. Catherine has two children, 19 and 11, and she enjoys spending time with friends and family.

#### **Promoted Staff**

Captain Colorado Cordova

### **Retiring Staff**

#### Stidham, Tracy, Captain

Captain Tracy Stidham served LAFD for 22 years. He provided dedicated public service to the County of Los Alamos, Los Alamos National Laboratory, and the Department of Energy with honor, integrity, and dignity. Captain Stidham was one of the first paramedics hired in LAFD and he often rode Rescue to all calls with ret. Deputy Chief Dewald when they were the only ALS response unit that LAFD staffed.

#### Napier, John, Captain

Captain John Napier served LAFD for over 26 years. Captain Napier also provided dedicated public service to the County of Los Alamos, Los Alamos National Laboratory, and the Department of Energy with honor, integrity, and dignity. He was instrumental in starting and maintaining LAFD Hazmat response team. He authored hazardous materials related protocols and facilitated the acquisition of the hazmat equipment.



Catherine Valdez



Colorado Cordova



Tracy Stidham



John Napier



Captain Tracy Stidham on his last ride visiting Station 4

Captain John Napier on his last ride visiting Station 3.

Fire Chief Hughes and Deputy Fire Chief Wendy Servey at council meeting to support NFPA Fire Prevention Week.



Children gathering helmets, stickers, pens and pencils from LAFD booth at the Expo New Mexico

Firefighter David Bustos, Driver Engineer Daniel Archuleta and Division Chief Jeff Saiz hanging out with Smokey the bear.

LAFD's Firefighter David Bustos doing presentations in Public Outreach trailer at the New Mexico State Fair.



LAFD attended Firefighter Day at Expo New Mexico



LAFD attended Firefighter Day at Expo New Mexico



Caption

Captain Johnson providing training for new Scott pacs and Bluetooth radio direct masks for available command staff-chief officers.

On Sept. 14 crews from Engine 6, Medic 6, Rescue 1 and Battalion 1 responded to a service call for an "odor check" in the area of the old Starbucks shopping center.

The area was surveyed with air Monitoring devices and out of an abundance of caution businesses were evacuated for a short time due to readings obtained



LAFD Honor Guard members traveled to Colorado Springs this month.

They participated in the Fallen Firefighter Memorial which honors the sacrifice made by IAFF members who have given their lives in the line of duty.



Captain Stidham visiting Fire Station 3 during his last ride.



Captain Napier visiting Fire Station 3 during his last ride.



Recruit Academy 30 in Socorro doing their live burn at the New Mexico Fire Academy



Recruit Edmunds and Recruit Meira dawning bunker gear.



Mexico Fire Academy

Recruit's and instructors in Socorro doing live burn at the New Mexico Fire Academy

## Public Works (PW): Admin

## **Meeting Our Goals**

Our mission: To provide responsive, professional, and courteous service to the public.

## **News & Updates**

Staff manages customer feedback, addresses customer inquiries, and concerns and provides information to stakeholders and the media on all Public Works Projects.

## **Connecting with the Public**

The Transportation Board meeting, September 1, 2022, was conducted via Zoom. The Board received a presentation on the NM4 Bicycle Safety Signage from citizen Travis Moulton. The presentation focused on LAC Ordinance, requesting to use "May use full lane" signs, MUTCD design guidelines, warning signs place in areas that are sub-standard, bike safety issues, safety and education for drivers and bicyclist's, bike lanes that are often parked in, and the best way to petition the state. Chair David North led the preliminary discussion regarding the parameters of the lighting code. Eric Martinez, Deputy Public Works Director provided the Board a staff update.

## **Looking Ahead**

The Public Works Department will be participating in the annual customer service fair on October 5. The event will be held from 1:00 to 3:00 p.m. in the lobby of the Municipal Building. Atomic City Transit and Environmental Services will have tables set up at the customer service fair with information on the services they provide.

Transportation Board October agenda items: Review and approve Snow & Ice Control Plan, and Review Transit Plan.

## PW: Engineering

## **Meeting Our Goals**

Consistent with the Council strategic priority to invest in infrastructure, the Engineering Division has been actively managing multiple construction projects across the county. Construction of the Sherwood Boulevard, and Canyon Road projects are underway with Cumbre del Norte in the punch list and closeout phase.

## **News & Updates**

The Hills Apartment Offsite Improvements (35th Street Realignment) began in September, with utility tie-ins occurring on Trinity Drive. This work is anticipated to continue through November with Public Works staff performing inspections and project management.

Sherwood Boulevard storm drain installation is close to completion with multiple utility conflicts addressed in the month of August. Once the storm drain is completed, crews will begin preparations for paving the roadway.

## **Connecting with the Public**

The Canyon Road and Sherwood Boulevard projects have involved a lot of daily coordination between residents, businesses, churches, and the schools. Staff provide the most up-to date information through individual meetings, the Cone Zone, and with the use of door hangers when necessary. Staff are also involved responding and addressing community concerns regarding construction-related impacts.

### **Looking Ahead**

The Engineering Division is currently in design development for the Rose Street, and Loma Linda projects scheduled to begin in FY23.

Procurement documents are in development for the Urban Trail, DP Road Phase II, and 33rd/34th and Arkansas projects.

## **Capital Improvement Project Updates**

Los Alamos County is working on a variety of projects that support quality of life, infrastructure, and economic development initiatives. A summary of the project and additional information can be found on our website – <a href="https://lacnm.com/PW-Projects">https://lacnm.com/PW-Projects</a>.

Project Name	<b>Dept</b> (s)	Update
Cumbres del Norte Road Improvements Project	PW	Construction by Star Paving is complete with punch list work underway.
Sherwood Boulevard Reconstruction	PW	Construction by Star Paving continues with storm drain and manhole installations, including required utility relocates. Grading and paving of the roadway are underway in September. Substantial completion is currently scheduled in mid-October.
Canyon Road Reconstruction	PW	TLC Plumbing and Utility has completed Phase 1 of the three-phase project. Phase 2 of Canyon Rd construction began Tuesday, August 9 and includes the section from the Aquatic Center to 39th St. Phase 3 is being performed concurrently with preparation for paving of Canyon Rd. east of the Aquatic Center and Canyon Rd. east of Rose Street. Substantial completion is currently scheduled for late October
33rd/34th Street and Arkansas Project	PW	A bid opening was held on May 4th with no bids received. This project will be re-advertised for bids later in the year for an anticipated Spring 2023 construction.
Canyon Rim Trail Underpass	PW	Project closeout with the New Mexico Department of Transportation is underway.
Urban Trail Phase I and II	PW	The design package is being finalized and bid documents in process for construction in early 2023.
DP Road Phase II	PW	Construction of this project has been delayed due to supply chain issues and will be advertised in Fall 2022 for early 2023 construction.
Loma Linda Road Improvements	PW	The scope of work for this new project involves full reconstruction of the Loma Linda subdivision roadway infrastructure. Survey work is underway for this project with the in-house design to begin in late Summer for early 2023 construction.
Rose Street	PW	The scope of work for this project involves full reconstruction of Rose Street from Central to Peach. This project is a joint project with the Department of Public Utilities and includes full road reconstruction along with utility upgrades. The in-house design is underway for this project for early 2023 construction.
Trinity Safety and ADA	PW	The design alternatives are being finalized with a public input meeting anticipated in November/December. More details to come.
Betty Ehart Senior Center: Kitchen Equipment Upgrade	PW	Staff is reviewing the final construction drawings. A contract for construction is anticipated to be awarded in November.

Golf Course Site Development Improvements	PW, CSD	Phase 1 includes improving Holes 4 through 18, to include tees, bunkers, greens, permanent restrooms, targeted cart path upgrades and deferred maintenance. Staff held a public meeting for review of sixty percent (60%) construction drawings. Tentative schedule if to solicit for bids to construct Phase 1 in October and award construction contract in December 2022.
		Phase 2 includes development of several design concept options for improving Holes 1 through 3, reconfiguring the driving range to improve safety and eliminate the use of safety netting, and other improvements such as practice area and cart path upgrades. A Design Workshop for Golf Course Phase 2 Design Concepts that includes a site visit is open to the public and scheduled for September 29, 2022.
		For more detailed information on scope, schedule, upcoming meetings, and past meetings, please visit: https://lacnm.pw/golfcourseimprovements
LAC/LAPS North Mesa Shared-Use Gymnasium	PW, CSD	A Joint Session was held August 29, 2022 between Council and the Los Alamos Public School Board. The School Board and Council selected Site C for the project. Council indicated a preference for the Large program and directed the County Manger to return with revised financing and capital improvement program (CIP) plans as part of the fiscal year 2024 budget development process for both options of the Large program and Phase 1 of the Large program giving the consideration of potential available funding.
LAC/LAPS White Rock Shared-Use Recreation Space: Design	PW, CSD	Pursuant Council direction June 13, 2022 to develop necessary agreements for the County's partnership with LAPS, staff prepared a draft Memorandum of Agreement that was submitted for legal review.
Leisure Lagoon	PW, CSD	The variable frequency drives (VFDs) were delivered and installed, allowing the leisure lagoon pool to be plastered and then filled with water to cure, and for related equipment checks to begin.
Tennis Court with Lights: Site Selection and Design	PW, CSD	The Site Evaluation kickoff meeting was held August 5, 2022. Drafts are expected for review in September.
White Rock Visitors Center Complex: Restrooms and Food Truck Pad: Design	PW, CDD	Staff and Stakeholders reviewed conceptual site layouts and provided comments.
Women's Army Corps (WAC) Building Renovations	PW	Design continues. Staff presented the project to the Tourism Implementation Task Force and the Historic Preservation Advisory Board.

## PW: Environmental Services

#### **STATS Update**

41 Customer Service Emails

68 Roll Cart Requests

65 Household Hazardous Waste Customers

2,447 Recycle Coach App Users

17,029 Recycle Coach App Interactions

276 Overlook Visitors

2,236 Transfer Station Visitors

5,082 Yard Trimming Participants

1.3K Social Media Followers

## **Meeting Our Goals**

Operation Save the Bears - Environmental Services received an ordered 680 bear resistant roll carts. With help from DPU, Traffic and Streets, Custodial, and Parks Division, Environmental Services delivered ~500 bear resistant carts to residents in North Community 3. This area was identified as having the highest bear traffic according to LAPD. Additionally, all 260 bear resistant dumpsters have been delivered to commercial customers.

### **News & Updates**

Environmental Services, ESB and Zero Waste Los Alamos hosted an information booth at PEEC's annual Bear Festival on August 27, 2022. Environmental Services Manager Angelica Gurule provided information about preventing food waste, composting, and recycling. She also had a new bear resistant roll cart and dumpster available for residents to become familiar with. Resources and information on how to keep humans, bears, and wildlife populations safe in New Mexico were available for participants.

During the Sept. 6 regular council meeting Environmental Services Manager Angelica Gurule gave a presentation on a proposed food waste composting program to Council. A motion was passed to direct the County Manager to implement a composting system in Bayo Canyon that will generate compost soil. Drop-off sites at the Eco Station and the Overlook Collection Center will be made available to residents while curbside pickup will be offered to businesses. In the next few months Environmental Services will be presenting a new rate structure to Council that will include this new program.

The Environmental Sustainability Board and Zero Waste team did not meet in September but will have their regular meetings in October.

## Connecting with the Public

Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one customer interaction is collection day reminders and real time notifications.

Yard Trimming collection officially began March 14, 2022 and as of September 23, 2022, Environmental Services has collected over 670 tons of material. The yard trimming roll cart is for organic yard trimmings only, which includes short branches, flowers, grass clippings, leaves, pine needles and pinecones. Residents are allowed one cart per household. Register for a Yard Trimming Cart online at <a href="https://www.losalamosnm.us/gogreen">www.losalamosnm.us/gogreen</a>

## **Looking Ahead**

Environmental Services and the Zero Waste Los Alamos Team have a Zero Waste Party Kit available that you may reserve for your next event! The kit includes approximately fifty (50) table setting, including: large plate, cup, fork, spoon, butter knife and napkin.



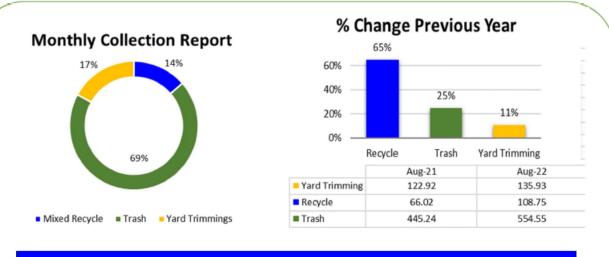
#### **Residential Sustainability Report**

Service Period: August 2022

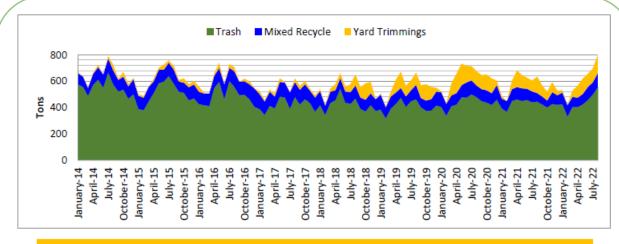


August Diversion Rate: 31%

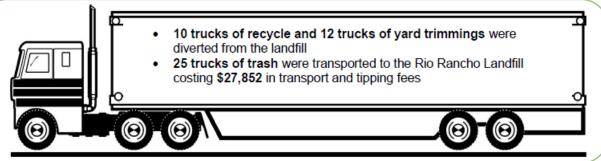
The diversion rate is the percent of recyclable and compostable material diverted from the landfill.



In August by recycling and composting Los Alamos County reduced GHG emissions by ~639 tons



In 2022 by recycling and composting Los Alamos County reduced GHG emissions by ~3,602 tons



For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

ATTACHMENT A 32

## PW: Capital Projects & Facilities

#### **STATS Update**

Facilities work order stats:

**Total: 333** 

New: 61

Completed: 72

Immediate response working

hours: 10

Emergency call outs after

hours: 6

## **Meeting Our Goals**

Facilities: Reroofing projects for three Airport hangars are nearing completion after which repairs will begin at PCS site. The new floor for the apparatus bay at Fire Station 4 is complete as well as stuccoing teen center west wall. Bottle fillers are continuing to be added to facilities at PCS Building 1 and 3 and the Fuller Lodge Art Center. A concrete pad was poured in preparation for Mesa Public Library book locker along the covered sidewalk.

### **News & Updates**

We are currently working to get the Ice Rink preseason punch list completed and continue to work with the Parks Division on a drainage issue at the Overlook restrooms.

## **Connecting with the Public**

The Women's Army Corps (WAC) Building Renovations project is in design. Staff provided a project update to the Tourism Implementation Task Force and the Historic Preservation Advisory Board meetings that are open to the public. A recording of the presentations can be accessed through the County's webpage at following link: <a href="https://losalamos.legistar.com/Calendar.aspx">https://losalamos.legistar.com/Calendar.aspx</a>.

The Golf Course Site Development Improvements project is being developed in two phases. Phase 1 includes improving Holes 4 through 18, to include tees, bunkers, greens, permanent restrooms, targeted cart path upgrades and deferred maintenance. Staff held a public meeting for review of sixty percent (60%) construction drawings. Tentative schedule if to solicit for bids to construct Phase 1 in October and award construction contract in December 2022. Phase 2 includes development of several design concept options for improving Holes 1 through 3, reconfiguring the driving range to improve safety and eliminate the use of safety netting, and other improvements such as practice area and cart path upgrades. A Design Workshop for Golf Course Phase 2 Design Concepts that includes a site visit is open to the public and scheduled for September 29, 2022. For more detailed information on scope, schedule, upcoming meetings, and past meetings, please visit: <a href="https://lacnm.pw/golfcourseimprovements">https://lacnm.pw/golfcourseimprovements</a>

## **Looking Ahead**

Design concept options for Phase 2 of the Golf Course Site Development Improvements project are tentatively scheduled for presentation to Council and for Council's consideration and possible action on November 15, 2022.

## PW: Custodial

### **STATS Update**

Supported events: 247

## **Meeting Our Goals**

The Custodial Division continues to promote innovative approaches, conscientious stewardship and outstanding customer service while delivering clean and safe results to the County.

## **News & Updates**

The increase in reservations has continued during the month of September due in part to weddings and parties. Bookings are up significantly for the summer months compared to this time last year. We are averaging two large events each week at Fuller Lodge and some Recreation events have started up again after a long hiatus.

## **Connecting with the Public**

Custodial staff supported the following public events:

- Fuller Lodge 40
- White Rock Activity Center 42
- BESC 16
- WR Town Hall 30
- Municipal Building 13

## **Looking Ahead**

The Green Seal Certification process has been restarted after a year and a half delay due to Covid. The goal is to have this "green cleaning" certification by the end of 2022.

The custodial manager and lead custodian are attending the largest cleaning trade show (ISSA) in Chicago this October. New cleaning techniques, equipment including autonomous machines and chemicals are some of the areas that will be looked at.

## PW: Traffic & Streets, Fleet

#### **STATS Update**

82 Customer calls

24 Permits issued/extended

1063 ft roadway striped

18 Signs replaced

9 LED Streetlights installed

64 Tons asphalt used

20 Bags perma-patch

130 Line locate requests

205 work orders entered

136 work orders completed with-in 72 hours

21 work orders remain open

58 work orders are preventive maintenance

148 work orders are repairs

## **Meeting Our Goals**

Traffic and Streets Division met county council goals in the month of August by maintaining roadways, sidewalks, performing vegetation control, striping county owned parking lots and property, and striping roadway signals in White Rock. Crews also with the public to resolve any concerns regarding permitting construction projects within the county right of way.

### **News & Updates**

Crews installed new crosswalk signs on Diamond Dr and Sycamore St. to allow better visibility within the mid-block crosswalk.

Crews paved and extended the North Canyon Wall Drain at the Airport.

Traffic and Streets employees attended a Traffic Safety Technician and Traffic Safety Supervisor course. These classes keep our employees safe while working within the right of way and help them set up traffic control in such a manner as to keep the public safe.

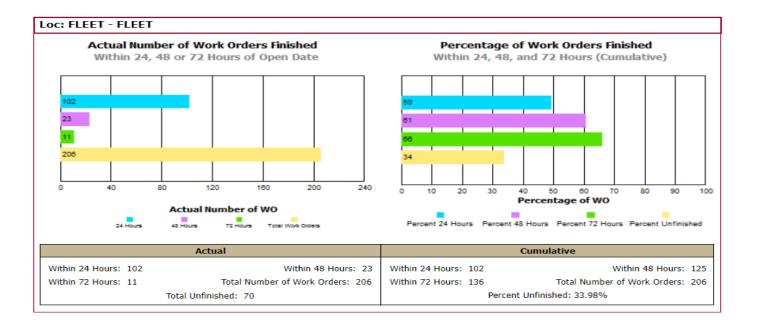
## **Connecting with the Public**

Crews worked the Los Alamos High School Homecoming Parade by setting up traffic control devices and maintaining a secure location for the parade participants.

### **Looking Ahead**

Staff have been working Community Services Department preparing for the upcoming Halloweekend Events on Central Avenue and the event at Overlook Park in White Rock. Staff has been working with Utilities and IT on the first steps of the implementation process for the new 311 customer service system.

Fleet has started FY23 vehicle replacement purchases. Working on snow equipment to prepare for winter months



## Transportation

Airport & Atomic City Transit

#### **STATS Update**

Unlinked Passenger Trips (UPT): 34,633

Fixed-Route UPT: 34,021

Demand-Response UPT: 374

Special UPT: 238

Service Days: 23

UPT per Service Dy:1,506

UPT per Service Mile: .73

Service Disruptions: 1

On-time Timepoint Departures: 78%

On-time Paratransit Trips: 89%

Buses with Defective ITS Systems: 46%

Customer Complaints: 10

## **Meeting Our Goals**

Airport: Completed the updating of leases for County owned hangars. The Council approved new language for the leases that allowed for aircraft maintenance and construction in County owned hangars. The airport community and tenants appreciate the County working with them to address an issue that was negatively impacting them.

#### Investing in infrastructure

Atomic City Transit continues to move forward with LSC Transportation Consults, Inc on the update to the Atomic City Transit Comprehensive Transportation Study and five-year Service Plan update. The consultants have provided Atomic City Transit staff a draft technical report regarding all the statistical information regarding public transportation within Los Alamos County including stakeholder and community comments. A summary presentation of the information will be held for public discussion on October 7, 2022 at the Transportation Board meeting.

### **News & Updates**

The FAA funded pavement preservation project is scheduled to resume the week of September 26th. The work should be completed the week of Oct 3rd. Remaining work includes installing the permanent markings on the runway and repairing selected sections of the concrete terminal apron.

The roofing repairs on the County owned hangars on the west end of the airport is nearing completion. Three out of the four are complete.

Traffic & Streets crews completed the erosion control project between the last two rows of hangars on the east end of the airport. Monsoon rains had eroded the embankment and was beginning to erode the Pueblo Canyon Rim Trail on the lower shelf on the north side of the airport.

The new NMDOT funded Automatic Weather Observation System (AWOS) is scheduled for delivery, installation, and FAA certification in October.

















### **News & Updates Cont.**

The purchase of the two electric buses and charging stations continue to undergo contract negotiations. We are hopeful this process should be completed in the next couple of months. As these contract negotiations are completed and the order gets placed, we can expect the new buses in about 12 to 18 months from the date of order. With the increase interest of electric powered buses throughout the United States, work production has been delayed.

Los Alamos County wrapped up our summary Concert Series with a successful season. Many residents and visitors enjoyed the summer evening with good food, fun activities, and wonderful music. Atomic City Transit provided 697 trips for the summer concert series.

Atomic City Transit also provided service for Uller Fest on September 10, 2022 from 10:00 am to 6:00 pm with 30-minute service. Everyone enjoyed the event with fun and safe transportation.

## **Looking Ahead**

The airport continues to support the local General Aviation (GA) public and medical flights with after hours and weekends by returning all calls and emails concerning flight operations and general airport questions and requests.

	5.64	Sep	tember Trip	ps	- 8	% Chg	% Chg	% Chg	% Chg	8	Se	p Rev. Mile	s			Se	p Rev. Hour	rs		YTD Trips
Route	2018	2019	2020	2021	2022	(from 2018)	(from 2019)	(from 2020)	(from 2021)	2018	2019	2020	2021	2022	2018	2019	2020	2021	2022	2022
1 Downtown	4,896	5,523	701	3,717	4,874	-0.4%	-11.8%	595.3%	31.1%	3,418	3,605	2,814	3,672	3,642	283.2	298.7	213.5	273.0	273.0	34,866
2M White Rock - Main Hill	2,305	2,615	498	876	1,420	-38.4%	-45.7%	185.1%	62.1%	6,766	7,178	5,849	4,945	7,353	255.1	270.7	221.2	187.1	278.9	15,582
2T White Rock - Truck Rt	1,524	1,470	333	1,365	1,392	-8.7%	-5.3%	318.0%	2.0%	6,292	6,623	5,374	7,022	6,965	248.0	261.0	205.1	274.1	273.1	10,197
2P White Rock - Peak	373	582	-			0.0%	0.0%	0.0%	0.0%	2,328	2,816			-	86.0	104.0		-	-	-
3 Central / Canyon	2,754	2,691	-	1,962	815	-70.4%	-69.7%	0.0%	-58.5%	4,829	5,083	-	5,229	2,330	241.3	254.0	-	263.1	117.6	14,087
4 North Community	2,911	3,149		2,067	1,183	-59.4%	-62.4%	0.0%	-42.8%	3,499	3,683		4,071	4,039	247.0	260.0		272.5	271.0	12,201
5 Barranca Mesa	1,446	1,706	100	1,181	1,139	-21.2%	-33.2%	0.0%	-3.6%	3,844	4,047		4,242	4,236	244.8	257.7	- 1	270.0	270.6	8,173
6 North Mesa	6,310	7,327		3,526	3,388	-46.3%	-53.8%	0.0%	-3.9%	5,446	5,732		3,917	3,878	368.3	387.7		273.4	273.1	27,880
Fixed-route subtotal	22,519	25,063	1,532	14,694	14,211	-36.9%	-43.3%	827.6%	-3.3%	36,421	38,766	14,036	33,097	32,444	1,973.7	2,093.7	639.8	1,813.1	1,757.2	122,986
7 North Mesa Expr	1,405	1,386	120	901	692	-50.7%	-50.1%	0.0%	-23.2%	333	356		365	282	20.1	21.5		37.3	19.2	5,101
8 North Community Expr	838	898	-	292	526	-37.2%	-41.4%	0.0%	80.1%	122	128		135	116	8.2	8.7		8.1	6.9	2,612
9 Aspen Expr	861	996	-	435	124	-85.6%	-87.6%	0.0%	-71.5%	94	99		109	177	6.6	7.0	-	6.3	8.1	1,986
10 Barranca Expr	1,371	1,115		335	375	-72.6%	-66.4%	0.0%	11.9%	157	165		177	152	9.8	10.3		9.8	8.4	2,111
11 White Rock Expr	969	1,014		646	379	-60.9%	-62.6%	0.0%	-41.3%	320	336		358	302	12.7	13.3		14.0	12.0	3,047
Express route subtotal	5,444	5,409		2,609	2,096	-61.5%	-61.2%	0.0%	-19.7%	1,025	1,085		1,143	1,028	57.5	60.9		75.4	54.6	14,857
12 Bandelier	17,396	16,512		530	16,897	-2.9%	2.3%	0.0%	3088.1%	14,378	14,346		3,649	3,289	560.9	555.3	20	142.8	547.4	62,381
Dial-a-Ride	83	120	-	127	57	-31.3%	-52.5%	0.0%	-55.1%	688	784		718	135	46.0	40.4	2	30.6	5.4	614
ACT Assist	429	379	97	181	201	-53.1%	-47.0%	107.2%	11.0%	3,455	2,917	629	3,587	1,909	180.8	187.0	25.7	176.0	151.0	2,070
Special Services	573	834	238	697	411	-28.3%	-50.7%	72.7%	-41.0%	256	333	1,256	1,128	293	25.2	26.0	207.3	51.4	25.1	1,851
System total	46,444	48.317	1.867	18.838	33.873	-27.1%	-29.9%	1714.3%	79.8%	56,224	58,231	15,921	43,323	39.097	2.844	2,963	873	2.289	2.541	204.759



#### Significant Service Adjustments and Special Events

- All Month: Due to staffing shortages, <u>Boute 2P</u> did not operate

  9/10/22 Special Service for Ulir Fest: 411 passenger trips provided (3 fixed-route buses).

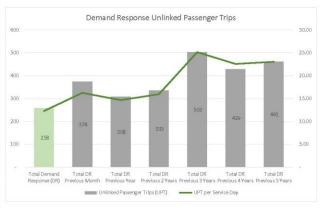
  9/11/22-9/30/22: Due to staffing shortages, Peak service did not operate on <u>Boutes 1 and 6</u>
  9/28/22-9/30/22: Expres Routes \$1.1 did not operate due to teacher in-service days.

  9/28/22-9/30/22: Express Route 7 did not operate due to teacher in-service days.

- 9/19/22 9/30/22: Route 3 did not operate due to staffing shortages
- 9/12/22 9/13/22 & 9/15/22 & 9/19/22 9/30/22: Route 3 did not operate due to staffing shortages. (9/12 Rt 3 did operate from 6:17a-9:35a. Additionally, Rt 2M did not operate from 6:05a-11:25a on 9/12)

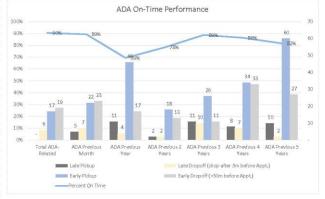
Atomic City Transit - Demand Response Ridership and Statistics

September 2022	Total Demand Response (DR)	Total DR Previous Month	Total DR Previous Year	Total ADA- Related	Total DAR	Total DAR- Special
NTD Service Information						4
Vehicles Operated in Max Service	2	2	2	2	1	-
Unlinked Passenger Trips (UPT)	258	374	308	201	57	-
UPT Ambulatory	236	353	242	184	52	-
UPT Non-Ambulatory	22	21	66	17	5	-
UPT Evening DAR	17	26	26	-	17	
UPT Daytime DAR	33	27	24	150	33	-
UPT Regional-Linked	110	189	145	91	19	112
Companions	9	39	32	4	5	
PCAs	21	29	19	19	2	
Total Vehicle Miles (VM)	2,986	3,799	3,088	2,696	290	
Total Vehicle Hours (VH)	223	260	322	205	17	-
Total Revenue Miles (RM)	2,044	2,755	2,316	1,909	135	
Total Revenue Hours (RH)	156	186	163	151	5	-
Regional-linked Miles	954	1,695	1,205	816	138	-
Regional-linked Hours	36	63	50	31	6	-
Passenger Miles	1,472	2,674	1,968	1,198	274	-
Passenger Hours	70	123	98	56	14	14
Service Days	21	23	21	21	18	¥
Weekdays	21	23	21	21	18	
UPT per RM	0.1	0.1	0.1	0.1	0.4	-
UPT per RH	1.6	2.0	1.9	1.3	10.6	-
UPT per Service Day	12.3	16.3	14.7	9.6	3.2	-
UPT per Weekday	12.3	16.3	14.7	9.6	3.2	-



Scheduling Stats						
Subscription	115	160	80	115	- 2	- 2
One Way Trips Requested	350	447	474	286	64	-
One Way Trips Performed	228	306	257	178	50	-
Advance Reservation	178	253	210	178	-	-
Same Day Reservation	50	53	47		50	-
Avg. Minutes to board	4	4	4	2	2	-
Avg. Minutes to Disembark	2	3	2	1	1	-

Capacity Metrics						
Missed Trip (Due to Vehicle Late)	-	-	74	-	- 4	-
Trips On Time	203	265	183	161	42	-
Percent On Time	89%	87%	71%	90%	84%	
Early Offer	16	13	16	15	1	
Late Offer	4	6	5	4		
Late Pickup	-	6	12	7.50	(4)	-
Excessively Late Pickup (>15m after window)	-	-	3	-	-	
Late Dropoff (drop after 5m before Appt.)	6	7	4	6	-	
Excessively Late Dropoff (>10m after Appt.)	· ·	3	1	-		- 3
Early Pickup	25	35	62	17	8	
Excessively Early Pickup (>15m before window)	2	1	4	1	1	
Early Dropoff (>30m before Appt.)	19	23	27	19		
Excessively Early Dropoff (>45m before Appt.)	1			1		
Trip Over 45 min	2	4	5	2		
Trip Over 60 min	9	2		-	+	
Over Fixed-Route Duration Est.	5	11	11	4	1	- 6
>15m Over Fixed-Route Duration Est.		1	1	100		



## **Public Works**

#### **STAFFING Report**



Jarried Gallegos



Nicholas Diaz



Victor Rael



Clint Chevalier



Dave Shepard

### **New Staff**

Jarried Gallegos, Traffic & Streets - Signs & Marking Tech III

Victor Rael, Traffic & Streets - Equipment Operator

Nicholas Diaz, Traffic & Streets - Equipment Operator III

#### **Clinton Chevalier – Transit – Transit Operator Trainee**

Clint is a returning employee previously employed by Los Alamos County Eco Station, welcome back Clint.

#### Dave Shepard - Transit - Transit Operator Trainee

David was raised in Los Alamos County moved away and returned to our beautiful County.

Both Operators have obtained their Commercial Driver's License and should complete their training by early October. Make sure to give Clint and Dave a warm Los Alamos welcome when you see them on the bus.

## **Retiring Staff – Robert Romero**



Fleet would like to Congratulate Robert Romero on his retirement after 19 years with the Fleet shop. We want to wish him the best and he will be missed.

## **Staff Member Highlight of the Month**



Atomic City would like to acknowledge Virginia Espinoza, Senior Office Specialist in the Transit Division. Virginia started with Atomic City Transit March of 2019. Transit Division has experienced a lack of transit operators which means she has spent several months filling in the dispatch office while our dispatcher is driving a route. She is always happy to assist and provides great customer service for customers on the phone and operators on the radio. Virginia will research the proper process for operators to complete timesheets, reconcile purchase cards, quotes, and purchase orders. If you have a question, Virginia will usually have the answer. Thank you, Virginia, for the high level of support you provide Transit.

### Kudos

Jennifer Bedford · 13h · E

Some of you may remember my very 'lovely' interaction with a man with Maryland plates, his middle finger, and cuss words while pulling into the Smith's gas station from Trinity.

Well, I have an update! I finally called the county yesterday about the Do Not Enter sign (every time I pull in there I cringe). I received a voicemail from a very nice man named Daniel Blea today, he called the state and it has been approved for removal!!!

That dang sign is coming down! I feel so alive. Lol





Painting yellow curbs



Installed new crosswalk signs



Right of way maintenance



Bear Fest



Luncheon after Bear Cart Distribution



Hilltop House Demolition



Paving on Sherwood



Canyon Road Improvements Project

