



LOS ALAMOS

# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Agenda - Final Planning and Zoning Commission

*Rachel Adler, Chair; Stephanie Nakhleh, Vice-Chair; Karen Easton; Marlon Brown; Katherine Bruell; David Hampton; Benjamin Hill; Ronald Nelson; and Rebecca White, Commissioners*

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Wednesday, January 8, 2025

5:30 PM

Council Chambers  
1000 Central Avenue

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**NOTE:** This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/81885706651>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799  
or +1 669 444 9171 or +1 669 900 6833

Webinar ID: 818 8570 6651

1. CALL TO ORDER/ROLL CALL
2. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.*

3. APPROVAL OF AGENDA
4. PUBLIC HEARING(S)

- A. [19545-25](#) Case No. SIT-2024-0070. Will Gleason of Dekker Designs, agent on behalf of Ocean Rock Capital Partners and Grand Mesa Partners, LLC., property owner, requests site plan adoption for a three-story, 60-unit hotel (40,786 sq. ft.) intended for both short- and extended-stay accommodations, including conference spaces. The development site is located at 400 Trinity Drive, Los Alamos, NM, within the Eastern Area 2 Subdivision and the Downtown Los Alamos (DTLA) Zone District.

**Presenters:** Desirae Lujan

**Attachments:** [A - Application Submittal](#)  
[B - IDRC Minutes and Memorandums](#)  
[C - Public Notices](#)  
[D - Staff Report Analysis and Exhibits](#)

## 5. PLANNING AND ZONING COMMISSION BUSINESS

- A. [19311-24](#) Approval of Minutes from the October 9, 2024, Planning and Zoning Commission Meeting.

**Attachments:** [A - Draft Minutes for October 9, 2024](#)

- B. [19481-24](#) Approval of Minutes from the November 20, 2024, Planning and Zoning Commission Meeting.

**Attachments:** [A - Draft Minutes for November 20, 2024](#)

- C. [19557-25](#) Review and approve the 2025 Planning and Zoning Commission Calendar.

**Attachments:** [A - 2025 Planning and Zoning Commission Calendar](#)

- D. [19482-24](#) Draft and approve the 2025 Planning and Zoning Commission Work Plan

**Attachments:** [A - 2025 Work Plan Template](#)

- E. Election of Chair and Vice Chair

## 6. COMMISSION/DIRECTOR COMMUNICATIONS

- A. *Department Report*

- B. *Chair's Report*

- C. *Council Liaison's Report*

**D. Commissioners' Comments****7. PUBLIC COMMENT****8. ADJOURNMENT**

PLEASE NOTE: Any action by the Planning and Zoning Commission in granting approval, conditional approval or disapproval of an application may be appealed by the applicant or by persons who have a personal or pecuniary interest adversely affected by the decision as defined by Section 16-454 of the County Code. Such appeals must be filed with the Community Development Department within 15 days of the action in accordance with Section 16-492.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Development Department Office at 505-662-8006 if a summary or other type of accessible format is needed.