



LOS ALAMOS

Planning & Zoning Commission Meeting Minutes

Virtual participation for the meeting was made available via Zoom.
The proceedings can be viewed at: <https://losalamos.legistar.com/Calendar.aspx>

January 8, 2024
6:00 p.m.

1. CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Adler at 5:32. Roll call was taken. A quorum was present.

Members Present:

Rachel Adler, Chair
Stephanie Nakhleh, Vice-Chair
David Hampton, Commissioner
Rebecca White, Commissioner
Karen Easton, Commissioner
*Marlon Brown, Commissioner
*Katherine Bruell, Commissioner
Ronald Nelson, Commissioner
*Benjamin Hill, Commissioner

Staff Present:

Dan Osborn, Housing Director
Desirae Lujan, Senior Planner
Jane Matthews, Senior Planner
Katie Thwaits, Deputy County Attorney
Larissa Breen, Assistant County Attorney
Eric Ulibarri, County Engineer
Wendy Laird, Senior Office Specialist
Ubaldo Barela, Management Analyst

Council Liaison:

David Reagor, County Councilor - Absent

** Attended virtually via Zoom*

2. PUBLIC COMMENT

No comment.

3. APPROVAL OF AGENDA

Motion by Commissioner Easton to approve the agenda. Seconded by Commissioner Nakhleh.

Motion passed, unanimously.

4. PUBLIC HEARING(S)

A. SIT-2024-0070

Chair Adler opened the case and explained the meeting procedures. The following attendees were sworn in:

[List attendees, role/organization/address]

Dan Osborn, Los Alamos County Planning Director

Tucker Sharp, Ocean Rock Capital Partners and Grand Mesa Partners

Will Gleason, Dekker Design

Desirae Lujan, Los Alamos County Senior Planner

Dan Monk, Dekker Design

Rebecca Shank, Dekker Design

Eric Ulibarri, Los Alamos County Engineer

Ian Anderson, Isaacson & Arfman Inc.

Tucker Sharp, Ocean Rock Capital Partners and Grand Mesa *Partners* described the application request.

Desirae Lujan, Senior Planner presented the staff's report.

The Commission discussed the decision criteria.

Motion by Commissioner White to approve the request. Seconded by Commissioner Nakhleh.

Motion passed 8-0 with 1 Abstain.

Roll Call Vote:

Commissioner Adler, for.

Commissioner Easton, for.

Commissioner White, for.

Commissioner Nakhleh, for.

Commissioner Hampton, for.

Commissioner Nelson, for.

Commissioner Brown, for.

Commissioner Bruell, for.

Commissioner Hill, abstain.

5. PLANNING AND ZONING COMMISSION BUSINESS

A. Approval of October 9, 2024, Planning and Zoning Commission Meeting Minutes

Motion by Commissioner Hampton to approve the Minutes, seconded by Commissioner White.

Motion passed 7-0 with 2 abstaining.

B. Approval of November 20, 2024, Planning and Zoning Commission Meeting Minutes

Motion by Commissioner White to approve the Minutes, seconded by Commissioner Easton.

Motion passed 7-0 with 2 abstaining.

C. Review and approve the 2025 Planning and Zoning Commission Calendar.

Motion by Commissioner Adler to approve the 2025 Planning and Zoning Commission Calendar, seconded by Commissioner Hampton.

Motion passed unanimously.

Recess at 6:48 p.m.

Reconvened at 6:57 p.m.

D. Draft and approve the 2025 Planning and Zoning Commission Work Plan

Motion by Commissioner White to approve the 2025 Planning and Zoning Commission Work Plan as discussed here tonight and further move and authorize the Chair to sign and authorize the final plan, seconded by Commissioner Hampton.

The following amendment was added to the motion: In the circumstance that the Work Plan does not conform to what the Commission discussed tonight, the Chair will bring the item back at the next meeting.

The amendment was accepted.

Motion passed unanimously.

E. Election of Chair and Vice Chair

Commissioner Easton was nominated for Chair. The nomination was accepted.

***Chair Adler closed the floor to nominations and the commission voted:
The nomination was passed unanimously.***

Commissioner Hampton was nominated for Vice Chair. The nomination was accepted.

***Chair Adler closed the floor to nominations and the commission voted:
The nomination was passed unanimously.***

6. COMMISSION/DIRECTOR COMMUNICATIONS

A. Department Report

- Congratulations to new Chair and Vice Chair.
- The Commissioner's terms are ending, and reapplication may be necessary.
- Recruitment for Planning Manager and Community Development Director continues.

B. Chair's Report

Chair Adler congratulated the new Chair and Vice Chair and thanked the commission for working on the Work Plan.

C. Council Liaison's Report

No Report.

D. Commissioners' Comments

Commissioner Easton thanked Chair Adler for her leadership and the commission for their support.

7. PUBLIC COMMENT

No Comment.

8. ADJOURNMENT

7:36 pm