



LOS ALAMOS
where discoveries are made

FY24 Work Plan for Los Alamos County Boards and Commissions

Fiscal Year 2024: July 1, 2023 – June 30, 2024

Board and Commission Name: Transportation Board

Date prepared: February 2, 2023,

Date approved by Council: TBD

Prepared by: Transportation Board and County Staff

This work plan will be accomplished in the following time frame: July 01, 2023- June 30, 2024

Chairperson: Matt Heavner

Members and terms:

Member	Start/End Dates	Term
David North	03/01/2022 – 02/28/2024	2
Michael Dolejsi	03/01/2022 – 02-28-2024	1
Michael Altherr	03/01/2022 – 02-28-2024	1
Georgia Strickfaden	03/01/2023 – 02/28/2025	2
Matt Heavner	03/01/2023 – 02/28/2025	2
<i>Vacant</i>	03/01/2023 – 02-28-2025	
<i>Vacant</i>	03/01/2023 – 02-28-2025	

Department Director: Juan Rael, Public Works Director

Work plan developed in collaboration with Department Director. (Y/N?) Yes

Staff Liaison: Juan Rael

Administrative Support provided by: Louise Romero

Council Liaison: Keith Lepsch

Reviewed by Council Liaison? Yes

1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.

Board or Commission’s activities over the past twelve months.

Received public comment, reviewed, or monitored progress of the following issues/projects:

- **Construction Projects**
 - ✓ Canyon Rim Trail Underpass
 - ✓ Sherwood Boulevard Improvements
 - ✓ Canyon Road Improvement
 - ✓ Cumbres del Norte Road Improvements
- **Development Review & Project Support**
 - ✓ Monitor - Mirador Residential Subdivision (Tract A-19)
 - ✓ Monitor – Mirador Mixed Use Development
 - ✓ DP Road – Canyon Walk Apartments (Tract A-9)
 - ✓ DP Road – Bluffs Senior Housing (Tract A-8b)
 - ✓ DP Road – Phase ii Infrastructure
 - ✓ Hill Apartments (Tracts A-12/13)
 - ✓ Trinity/35th Street Intersection Improvements
 - ✓ Ponderosa Estates Phase 3
 - ✓ Arkansas Townhomes
- **Additional Projects**
 - ✓ 33rd/34th Street Loop Roadway & Utility Improvements
 - ✓ Canyon Rim Trail Phase 3 (Canyon Rim Trail – West)
 - ✓ Finch Street
 - ✓ Urban Trail
 - ✓ Wayfinding Installation for MainStreet District
 - ✓ Deacon Street Improvements
 - ✓ Crack Seal & Micro Seal Treatment (ongoing)
 - ✓ Los Alamos County Residential LED Streetlight Conversion Initiative (ongoing)
 - ✓ Street Signs Upgrade - ongoing
 - ✓ Supplemental Environmental Project (SEP) - East Jemez Road/NM 4 intersection
 - ✓ Electric Bus Presentation
 - ✓ Monitored Supplemental Environmental Projects
 - ✓ Los Alamos Airport Safety and Development Project
 - ✓ Pavement Rehabilitation (ongoing)
 - ✓ DP Road - Canyon Walk Apartments and Bluffs Senior Housing and Phase II Infrastructure
 - ✓ Trinity Drive Safety & ADA Improvements – Oppenheimer to Knecht Street
 - ✓ Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer

- ✓ Options to Improve Cross Country Trails
- ✓ Electric Vehicles
- ✓ Adopt-A-Road Program
- ✓ LANL Transit Options Final Report
- ✓ Community Services Integrated Master Plan
- ✓ Presentation by Jemez Mountains Night Sky Coalition

- **Snow & Ice Control Plan**

- ✓ The purpose of this plan is to establish procedures for the Public Works Department staff to efficiently conduct snow and ice control operations and as an information source for citizens of this community. This plan is designed to ensure that all work is completed in a well-planned, safe, efficient, and environmentally sound manner with the available resources.
- ✓ The goal of this planning effort is to ensure the County's residents will have safe and accessible priority streets throughout the snow and ice season.
- ✓ The Public Works Department staff strives to maintain safe winter driving conditions for the motoring public. Each winter storm has its own character with variable conditions such as wind, extreme temperatures, timing, duration of storm, rate of accumulation, and moisture content. This plan must remain flexible and take into consideration these variables.

- **Please describe your Board or Commission's accomplishments and identify constraints.**

- Recruitment has been a constraint.
- Thank you, David North, for your leadership as Board Chair.
- Snow & Ice Control Plan was approved.
- Effective conduit between board members and staff.

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)* PRIORITY FOCUS ITEMS

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department Director:

- Review and monitor major construction and renovation plans for transportation facilities such as roads, streets, multi-use pathways, sidewalks

and trails, airport, and public transit.

- ✓ Host public meetings as requested and forward any submitted public comment throughout project completion to staff.
- Identifies ongoing and upcoming projects:
 - ✓ PW Design & Construction Standards Update
 - ✓ Finch Street
 - ✓ Canyon Rim Trail Phase 3 (Canyon Rim Trail - West)
 - ✓ Trinity/35th Street Intersection Improvement (Tract A-13/A-12 LASO)
 - ✓ 33rd/34th & Arkansas Street (Joint Utility Project)
 - ✓ Wayfinding Sign Installation
 - ✓ DP Road Phase II
 - ✓ Urban Multiuse Trail - Phase 1
 - ✓ Urban Multiuse Trail - Phase 2
 - ✓ Trinity Dr. Safety & ADA Improvements - Oppenheimer to Knecht St.
 - ✓ Deacon Street Improvements
 - ✓ NM 4/La Vista Pedestrian Crossing
 - ✓ NM4-Truck Route Intersection (Supplemental Environmental Project)
 - ✓ Los Alamos County Mid-Block Crossing Guidance

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.
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- 2017 Bicycle Transportation System Plan
- 2010 Policy on the Design of Public Street's and Rights of Way
- 2016 Los Alamos County Comprehensive Transit Study/Updated Service Plan
- 2013 Airport Master Plan
- 2017 ADA Transition Plan
- 2017 Complete Streets Checklist
- 1998 Pedestrian Transportation Plan (consider an update to the Transportation and Pedestrian Plans)
- 2017 Los Alamos County Public Works Title VI Plan
- 2007 Pavement Preservation Policy
- 2013 Los Alamos County Neighborhood Traffic Management Program

- 2011 Canyon Rim Trail Master Plan

2.3 Other projects/assignments proposed by the Board or Commission: *(Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)* To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority

- Project public meetings will be held in conjunction with monthly Transportation Board meetings.
- Electric Vehicles
- Bicycle Working Group
- Active Transport Programs through walking or bicycling.
- Gather data and assess the road diet. Ongoing project – evaluate how the road diet is functioning.
- Bike Share Program

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

- Collaborate with Environmental Sustainability Board regarding the transportation component in the Environmental Sustainability Plan and final report to Council.
- Maintain awareness and responsiveness to airport issues, including transportation to and from the airport. Transit's Route 1 services the Airport every 30 minutes Monday through Friday 6:15 am to 7:13 pm with direct access to the downtown area. Evaluate 5-year Transit Plan.
- Identify common and/or interrelated issues/opportunities of interest that may exist between the Transportation Board and other county Boards/Commissions and propose collaborative work sessions or training.
- Facilitate implementation of road and parking lot design standards that minimize untreated storm water run-off.
- Reapply to the American League of Bicyclists for Silver Level.
- Continue Tourism Strategic Planning Effort.
- Planning and Zoning – Parking related issues.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:
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- The Transit Division will provide shuttle service for the following events:
 - ✓ Nature Center/Earth Day
 - ✓ Fourth of July Celebration
 - ✓ New Year's Eve Shuttle
 - ✓ Senior Appreciation Night
 - ✓ Skiesta Shuttle
 - ✓ Ullr Fest
 - ✓ ScienceFest
 - ✓ Summer Concert Series
 - ✓ Safety Town
- The Airport Division will participate in the following events:
 - ✓ Young Eagles
 - ✓ Public Airport Day
- The Engineering Division will participate in the following event:
 - ✓ Annual Event - Bike to Work Day will be held on Friday, May 19, 2023.
- Traffic & Streets will traffic control will be provided for the following community events:
 - ✓ Light Parade
 - ✓ Fourth of July Fireworks
 - ✓ ScienceFest
 - ✓ ChamberFest
 - ✓ Los Alamos County Rodeo
 - ✓ Triathlon
 - ✓ Summer Concert Series
 - ✓ Trick or Treat on Mainstreet
 - ✓ Loma Linda Trick or Treating
 - ✓ LAPS Homecoming Parade

Events will be considered on a case-by-case basis with plans in place to maintain appropriate health and safety protocols.

5.0 List the current subcommittees for this Board or Commission.

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| 5.1 For subcommittees with members that are not members of the parent board or commission:
List the subcommittee members and their terms.
Explain how sub- committee members are selected or appointed.
Provide a description of each subcommittee's charter or purpose.
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission: |
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There are no subcommittees for the Transportation Board.

Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code.

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of your Board or Commission:

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Attachment A

ARTICLE XI. Transportation

Board Sec. 2-281. Purpose.

A transportation board is established to advise the county council and make recommendations regarding improvements in traffic conditions and all modes of transportation within the county. (Ord. No. 02-278, § 2. 10-3-2006)

Sec. 8-282. Duties and responsibilities.

The transportation board shall serve in an advisory capacity to the county council and shall have the following functions, responsibilities, and duties:

1. Review and comment to council on transportation master plans for all modes of transportation.
2. For the purpose of collecting public input, review all major county construction and renovation plans for county transportation facilities (such as, but not limited to, roads, streets, bicycle paths, the airport, sidewalks, transit, and trails) with the purpose of ensuring that all modes of transportation (e.g., pedestrian, bicycle transit, low speed vehicles, and aviation, if appropriate) are adequately treated in such projects.
3. Review and provide to council, not later than October 15, on any recommended changes to the snow and ice control plan.
4. Review all traffic and transportation matters submitted to the board by the council; and Advise council on ways and means for improving transportation and traffic conditions. For this purpose, when requested by staff or council, the board shall gather public input in ways appropriate to the circumstances, which may include public hearings dedicated to specific topics. (Ord. No. 02-278, § 2. 10-3-2006)

Attachment B

Quality Governance	
Quality governance is participatory, consensus-oriented, transparent, accountable, effective, efficient, and responsive to the present and future needs of stakeholders.	
Communication and Engagement	
Inform, educate, and engage community members on County projects, policies, and goals to promote a culture of open communication and collaboration and foster exceptional customer	X
Intergovernmental and Regional Relations	
Collaborate and problem-solve with the County's major employers; community partner organizations; neighboring Pueblos; and regional, state, and national governmental entities.	X
Fiscal Stewardship	
Maintain fiscal sustainability, transparency, and compliance with applicable budgetary and financial regulatory standards.	X
Operational Excellence	
Operational excellence involves having structures, processes, standards, and oversight in place to ensure that effective services are efficiently delivered within available resources and that services continuously improve to anticipate and meet future needs.	
Effective, Efficient, and Reliable Services	
Deliver customer-focused, accessible, reliable, and sustainable services to the community through sound financial management, collaborative decision-making, effective communication, and efficient	X
Infrastructure Asset Management	
Evaluate the County's assets and infrastructure to first prioritize funding to best maintain and protect those investments and second to	X
Employee Recruitment and Retention	
Attract and employ diverse and highly qualified staff, retain staff through development and growth opportunities, and promote staff to address increasingly complex challenges.	
Economic Vitality	
Economic vitality encompasses the ability of the community to diversify, develop, grow, and sustain the many elements necessary for a local economy to flourish.	
Housing	

Increase the capacity for new housing development and the amount and variety of housing types to meet the needs of a growing population, particularly middle- and lower-income households.	X
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Local Business	
Encourage the retention of existing businesses, facilitate the startup of new businesses, and assist in their opportunities for growth	
Downtown Revitalization	
Revitalize the downtown areas of Los Alamos and White Rock by facilitating development opportunities in accordance with the Los Alamos and White Rock downtown master plans.	X
Tourism and Special Events	
Continue sponsoring special events and promoting tourism to support the local business economy by enhancing amenities and	X
Community Broadband	
Provide community broadband as a basic essential service that will enable reliable high-speed internet services throughout the County at competitive pricing	
Quality of Life	
Quality of life is a reflection of general well-being and the degree to which community members are healthy, comfortable, welcomed, included, and able to enjoy the activities of	
Health, Wellbeing, and Social Services	
Improve access to behavioral, mental, and physical health and social services and amenities to address identified issues and to sustain Los Alamos County's rating as the healthiest county in New Mexico.	X
Diversity, Equity, and Inclusivity	
Promote diversity, equity, and inclusivity through awareness training, targeted events, and expanded opportunities for diverse	
Mobility	
Improve and expand access to alternative modes of travel including public transit, cycling, and walking amenities and services.	
Educational, Historical, and Cultural Amenities	
Promote educational and cultural opportunities, in coordination with community partners, and provide for the preservation and restoration of historic buildings and the protection of archaeological sites.	
Open Space, Parks, and Recreation	

Protect existing open space and maintain and improve parks and recreation facilities and amenities as defined by adopted plans	X
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Public Safety	
Ensure overall community safety through proactive and sustained implementation of police, fire hazard mitigation, and emergency response	X
Environmental Stewardship	
Environmental stewardship is the responsible use and protection of the natural environment through active participation in conservation efforts and sustainable practices that enable interaction in productive harmony with the natural environment.	
Natural Resource Protection	
Take actions to protect open space, the wildlife and wildland interface, safeguard water, and mitigate tree loss in the community.	X
Greenhouse Gas Reduction	
Establish targets for and promote the reduction of greenhouse gas emissions, integrate sustainability and resiliency practices into County operations, and encourage energy-reduction enhancements for new and remodel building projects in the community.	X
Carbon-Neutral Energy Supply	
Achieve carbon neutrality in electrical supply by 2040 through diversified carbon- free electric sourcing and promote energy efficiency and reductions in natural gas usage.	
Water Conservation	
Reduce potable water use, increase non-potable water use and water harvesting for irrigation where suitable.	
Waste Management	
Manage waste responsibly by diverting waste from landfills through recycling, re- use, composting and waste reduction programs, and zero-waste education campaigns to promote a circular economy.	X