

---

**General Information**

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for Labor Relations Board, please contact Mary Tapia at 505-662-8040.*

---

**Profile**

---

**Board and Commission Application**

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

**Which Boards would you like to apply for?**

Library: Submitted

Elizabeth

First Name

Stelle

Last Name

Middle  
Initial

Street Address

Suite or Apt

City

State

Postal Code

Email Address

Primary Phone

Alternate Phone

**Registered to vote in Los Alamos?**

☒ Yes ☐ No

**Party affiliation as registered: (Select one of the following) \***

☒ Democrat

**How long have you lived in Los Alamos County?**

7

**How did you learn of this Board/Commission vacancy?**

I am a member of the Library Board

**Do you currently serve on any County Board or Commission?**

☒ Yes ☐ No

**If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)**

Library Board

---

**Community Service**

**List boards, commissions, committees, and organizations on which you are currently serving or have served. Include any offices held.**

LAC Library Board 2022-present, Southwest Science Writers Association 2019-2022

---

**Employment and Education**

**List your current and past employment experience.**

Current: Los Alamos National Laboratory Past: Advantis Global for Apple, University of British Columbia, University of Queensland

**List your current and past education including any professional or vocational licenses or certificates.**

PhD from University of British Columbia, BA (Honours) from University of Queensland

---

**Interests & Experiences**

**Why would you like to serve on this particular Board or Commission?**

After serving a term on the Library Board, I would like to continue our efforts to engage the community to better understand how the library can serve their needs.

**What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)**

I would like to continue finding new ways to share information about the library with our community. During my first term, we increased our presence at community events and have started writing regularly updates for local media outlets. I hope to continue these efforts with the board and find creative new ways to engage the community.

**Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.**

I am currently Vice Chair of the Library Board.

**What volunteer or professional activities have you participated in that could apply to this appointment?**

In addition to my experience on the Library Board, I have served as a board member for the Southwest Science Writers Association and previously served as a science communicator for the University of British Columbia Language Sciences. In these volunteer roles I gained experience making technical topics accessible to a wide audience and promoting the work of the technical members of the communities I served to the community at large. I have a PhD in linguistics, and I have shared my knowledge of this field through community outreach to LANL employee resource groups and I am currently working with staff members at LAHS to plan similar presentations for their students. The focus of these presentations has been language and gender, language and LGBTQ issues. My understanding of issues around language acquisition and literacy may also be beneficial to the Library Board and library staff. I am employed as the coordinator for LANL's Human Subjects Research Review Board. Relevant skills from this job include managing a review board so it complies with relevant regulatory requirements, communicating with a diverse group of members, and applying ethical guidelines to the conduct of research-related activities such as public surveys.

**The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?**

Yes, I can commit to this amount of time outside of my regular work hours.

**Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?**

As noted above, I am currently employed full time by LANL, and my commitment to the Library Board would be limited to outside regular work hours.

---

## **General**

**Have you ever worked for Los Alamos County?**

☐ Yes ☒ No

**If yes, please list dates and department.**

**Are you related to any employee of Los Alamos County?**

☐ Yes ☒ No

**If yes, please indicate name and relationship.**

**Are you aware of any potential conflicts of interest in connection to your occupation or financial holdings in relation to your responsibilities as a member of the advisory body to which you seek appointment?**

---

☒ Yes ☐ No

**If yes, please indicate any potential conflicts.**

---

My role as Vice Chair of the Library Board is registered with LANL as an approved outside activity. As such, I must recuse myself from any Library Board actions that involve LANL, or any LANL actions that involved the Library Board.

**Are you aware of the time commitment necessary to fulfill the obligations of the Board or Commission to which you seek appointment?**

---

☒ Yes ☐ No

**Can you commit to approximately 10-15 hours per month to this Board or Commission to prepare for and attend monthly meetings and training as needed?**

---

☒ Yes ☐ No

**Are you willing to participate in Board and Commission meetings that are recorded and may be live-streamed?**

---

☒ Yes ☐ No

**Are you willing to have your name listed on the County Boards and Commissions public webpage?**

---

☒ Yes ☐ No

If you have any questions, please contact Adrienne Lovato at 505-662-8293

# LOS ALAMOS

## County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS FOR B&C MEMBERS APPLYING FOR A SECOND TERM

Beth Stelle  
Applicant's Name

Library Board  
Board or Commission

Melanie Hand  
Interviewer Name

8/23/24  
Date/Time of Interview

Interview Conducted:  
☒ Personally  
☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Since you are re-applying for this position, you must feel that the Board or Commission actions are worthwhile. What do you consider to be the positive aspects of the position? The negative?</p> <p>Positive: Getting to know Library more. Liked recent improvements Negative: Interview people walking in Library - has suggestion for gaining input through programs.</p>
2	<p>What has the Board or Commission accomplished during your term? What have you been able to contribute to the accomplishments that you are pleased with?</p> <p>Roster of activities, looking at ways to improve.</p>
3	<p>What do you believe are the greatest issues facing the Board or Commission for which you've applied and how do you feel this Board or Commission can contribute to the resolution of these issues?</p> <p>[Note to interview panel: If the answer to this question appears to be off base with Council's goals or directives, please explore a little more.]</p> <p>Main role is getting input, which is hard. Board is committed to get out &amp; advertise the Library.</p>
4	<p>Now that you've served on this board or commission, how do you perceive the role of County Boards and Commissions in local government? Do you have suggestions for better operation of this board or commission? Of operations of the Board and Commission system in general?</p> <p>Made her more aware how community gets engaged in small but meaningful way. Nothing major sticks out regarding better operation.</p>

5	Based on your experience serving on this board or commission, please share your thoughts on the communication methods between this Board and Council? How can we improve? Great to have liaison attend meetings. New workplan template had wrinkles.
6	Have you attended any training sessions related to your duties and responsibilities as a board member? Is there any training that you feel the County could provide to improve the effectiveness or efficiency of the board or commission system, as a whole, or of board or commission members individually? No training, but received paperwork. Would be helpful to have orientation combined w other Boards
7	What suggestions/comments would you like to offer in connection with your Board or Commission service so far? Positive experience overall.
8	The purpose of this question is to make sure you are aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to continue serving on this Board? No.
9	If this board decides (or is required) to "live stream" their meeting, will this be a deterrent to your willingness to continue serving on the board? No.
10	Do you have any questions of the interview panel? Is there a possibility that <sup>too many</sup> <del>are</del> applicants. Does Library staff see value in Library Board. - Given: current Board is more engaged than before. How to look for more opportunities to collaborate between staff of Board members
11	[Interview panel: Ask questions you think necessary for clarification of the answers this applicant provided on their application form or during this interview.] Fran: sharing linguistics w high school. Could this be used for Library? Question of connection between Atomic & linguistics. Beth: Happy to share linguistics programs. Follow up needed to develop a program.

Notes

Thank the applicant for their feedback on the B&C system, and their willingness to continue serving as a Board or Commission member.

# LOS ALAMOS

## County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS FOR B&C MEMBERS APPLYING FOR A SECOND TERM

Elizabeth Stelle  
Applicant's Name

Library Board  
Board or Commission

Gwen Kalavaza  
Interviewer Name

8/23/24 12:45pm  
Date/Time of Interview

Interview Conducted:  
☒ Personally  
☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Since you are re-applying for this position, you must feel that the Board or Commission actions are worthwhile. What do you consider to be the positive aspects of the position? The negative?</p> <p>gotten to know the library better this has helped get more input/feedback board summaries to public as a way to display &amp; get feedback ways to get input/feedback has enjoyed thinking through means to do this</p>
2	<p>What has the Board or Commission accomplished during your term? What have you been able to contribute to the accomplishments that you are pleased with?</p> <p>board summaries added each meeting, outreach activities input to reconsideration request helped support library through this</p>
3	<p>What do you believe are the greatest issues facing the Board or Commission for which you've applied and how do you feel this Board or Commission can contribute to the resolution of these issues?</p> <p>[Note to interview panel: If the answer to this question appears to be off base with Council's goals or directives, please explore a little more.]</p> <p>not easy to get that input, think about how to get this challenge is to get this but board is willing &amp; engaged to commit and try for this</p>
4	<p>Now that you've served on this board or commission, how do you perceive the role of County Boards and Commissions in local government? Do you have suggestions for better operation of this board or commission? Of operations of the Board and Commission system in general?</p> <p>helped her become of small ways we can be a part of democracy small but meaningful way good stepping stone to get started w/ Council gov. no major suggestions on operations of the Board</p>

5	Based on your experience serving on this board or commission, please share your thoughts on the communication methods between this Board and Council? How can we improve? <i>liaisons usually attend and appreciate that info, engagement new workplan format but was expected no suggestions</i>
6	Have you attended any training sessions related to your duties and responsibilities as a board member? Is there any training that you feel the County could provide to improve the effectiveness or efficiency of the board or commission system, as a whole, or of board or commission members individually? <i>no training but got document/info to review → would be helpful to have a general orientation for new Board members</i>
7	What suggestions/comments would you like to offer in connection with your Board or Commission service so far? <i>positive experience, keep trying to reach out community regular posts</i>
8	The purpose of this question is to make sure you are aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to continue serving on this Board?  <i>no</i>
9	If this board decides (or is required) to "live stream" their meeting, will this be a deterrent to your willingness to continue serving on the board? <i>no</i>
10	Do you have any questions of the interview panel? <i>• staff involvement</i>
11	[Interview panel: Ask questions you think necessary for clarification of the answers this applicant provided on their application form or during this interview.]

Notes

Thank the applicant for their feedback on the B&C system, and their willingness to continue serving as a Board or Commission member.



# LOS ALAMOS

## County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS FOR B&C MEMBERS APPLYING FOR A SECOND TERM

E. Stelle  
Applicant's Name

Library Board  
Board or Commission

E. Rivera  
Interviewer Name

8-23-24 12:45  
Date/Time of Interview

Interview Conducted:  
☒ Personally  
☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Since you are re-applying for this position, you must feel that the Board or Commission actions are worthwhile. What do you consider to be the positive aspects of the position? The negative? Allowed me to get to know the library more has helped me get input from the library How to communicate with the community. Listening session for the classroom
2	What has the Board or Commission accomplished during your term? What have you been able to contribute to the accomplishments that you are pleased with? Writing board summaries Input to the reconsideration request opportunity for reflection and to reaffirm access to information
3	What do you believe are the greatest issues facing the Board or Commission for which you've applied and how do you feel this Board or Commission can contribute to the resolution of these issues? [Note to interview panel: If the answer to this question appears to be off base with Council's goals or directives, please explore a little more.] our main role is to get input and that's hard General willingness to get out there.
4	Now that you've served on this board or commission, how do you perceive the role of County Boards and Commissions in local government? Do you have suggestions for better operation of this board or commission? Of operations of the Board and Commission system in general? I think it made me more aware of the ways we can engage in our community nothing major sticks out at me no big operational hiccups

5	Based on your experience serving on this board or commission, please share your thoughts on the communication methods between this Board and Council? How can we improve? <i>Great our liaison attends regularly. New work plan had expected wrinkles, those will be worked out.</i>
6	Have you attended any training sessions related to your duties and responsibilities as a board member? Is there any training that you feel the County could provide to improve the effectiveness or efficiency of the board or commission system, as a whole, or of board or commission members individually? <i>no training. written resources. Helpful to have an orientation to B&amp;C's</i>
7	What suggestions/comments would you like to offer in connection with your Board or Commission service so far? <i>It's been a really positive experience. I think we are exploring different ways of gathering input.</i>
8	The purpose of this question is to make sure you are aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to continue serving on this Board? <i>no.</i>
9	If this board decides (or is required) to "live stream" their meeting, will this be a deterrent to your willingness to continue serving on the board? <i>no.</i>
10	Do you have any questions of the interview panel?
11	[Interview panel: Ask questions you think necessary for clarification of the answers this applicant provided on their application form or during this interview.]

Notes

Thank the applicant for their feedback on the B&C system, and their willingness to continue serving as a Board or Commission member.

# LOS ALAMOS

## County Manager's Office BOARD & COMMISSION INTERVIEW QUESTIONS FOR B&C MEMBERS APPLYING FOR A SECOND TERM

Both Stelle  
Applicant's Name

Library  
Board or Commission

Frances Knudson  
Interviewer Name

8/23  
Date/Time of Interview

Interview Conducted:  
☒ Personally  
☐ Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Since you are re-applying for this position, you must feel that the Board or Commission actions are worthwhile. What do you consider to be the positive aspects of the position? The negative?</p> <p><i>lobby interaction</i></p> <p><i>got to learn about library</i></p> <p><i>writing repts</i></p>
2	<p>What has the Board or Commission accomplished during your term? What have you been able to contribute to the accomplishments that you are pleased with?</p> <p><i>writing of mtg summary</i></p> <p><i>board input to book question</i></p>
3	<p>What do you believe are the greatest issues facing the Board or Commission for which you've applied and how do you feel this Board or Commission can contribute to the resolution of these issues?</p> <p><i>[Note to interview panel: If the answer to this question appears to be off base with Council's goals or directives, please explore a little more.]</i></p> <p><i>acquiring input is hard</i></p>
4	<p>Now that you've served on this board or commission, how do you perceive the role of County Boards and Commissions in local government? Do you have suggestions for better operation of this board or commission? Of operations of the Board and Commission system in general?</p> <p><i>small ways to engage in community</i></p>

5	Based on your experience serving on this board or commission, please share your thoughts on the communication methods between this Board and Council? How can we improve? <i>Leason attends mtg - - work plan communication</i>
6	Have you attended any training sessions related to your duties and responsibilities as a board member? Is there any training that you feel the County could provide to improve the effectiveness or efficiency of the board or commission system, as a whole, or of board or commission members individually? <i>orientation session for new boards + commissioners</i>
7	What suggestions/comments would you like to offer in connection with your Board or Commission service so far? <i>positive</i>
8	The purpose of this question is to make sure you are aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to continue serving on this Board? <i>No</i>
9	If this board decides (or is required) to "live stream" their meeting, will this be a deterrent to your willingness to continue serving on the board? <i>No</i>
10	Do you have any questions of the interview panel?
11	[Interview panel: Ask questions you think necessary for clarification of the answers this applicant provided on their application form or during this interview.]

Notes

Thank the applicant for their feedback on the B&C system, and their willingness to continue serving as a Board or Commission member.

*linguistic - UGTB } link to Atomicar?  
Beth &  
Revised 2/12/18 } NPC?  
Application packet for Elizabeth Stelle  
Sarah Nelson*