

**Los Alamos County
Library Board
Minutes
April 1, 2024**

Members Present

Frances Knudson
Beth Stelle
Sarah Work
Brian Reardon arrived at 5:41pm

Others Present

Gwen Kalavaza, Library Manager
Councilor Melanee Hand

1. Call to Order

Chair Knudson called the meeting to order at 5:33 pm.

2. Public comment/correspondence (for items not on the agenda)

None.

3. Board Business

A. Review and approval of the Feb 5, 2024 Library Board Minutes:

Motion: Board Member Stelle moved to approve the minutes of the Feb 5, 2024 Library Board meeting. Board member Work seconded the motion. Motion passed with all in favor (3/3).

B. Library staff presentation

Librarian Norma Covington updated the Board on the Library's accessibility efforts.

C. National Library Week

The Board discussed their involvement in National Library Week which is from April 7-13.

D. Review of Library Policy Section 4.8-4.11

The Board reviewed and made suggestions to section four of the Library Policies.

4. Chair and Board Member Reports

A. Chair's Report:

Chair Knudson discussed the presentation to the Council on the Library Board's work plan.

B. Friends of Los Alamos County Library Liaison Report

No report given.

5. Board/Staff Communications:

Mangers Report: Library Manager Kalavaza reported the following information: Library circulation totals for the month of March were 31397 with 7830 of those being digital. The library held 66 programs in March with a total attendance of 1502. The Library will hold a listening session for the public on April 6 to which Board members are invited on plans for an outdoor classroom planned for between the Library and Senior Center. Staffing vacancies have improved at 1.75 FTE.

6. Q & A with Council Liaison

Councilor Hand expressed her appreciation for the work of the Board.

7. Informational items (time and date of next meeting)

The next meeting is scheduled for May 6, 2024, at the Municipal Building.

8. Adjournment

The meeting adjourned at 7:29pm.

Approved by the Library Board May 6, 2024



Frances Knudson, Library Board Chair