



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final

Board of Public Utilities

*Robert Gibson, Chair; Eric Stromberg, Vice-chair;
Matt Heavner, Charles Nakhleh, and Jennifer Hollingsworth, Members;
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Theresa Cull, Council Liaison*

Wednesday, July 17, 2024

6:00 PM

Municipal Building, Council Chambers

Public Participation: In person or <https://us06web.zoom.us/j/88515885437>

Please note later start time.

Members of the public wishing to attend may participate and provide public comment via Zoom.

Webinar Link ~ <https://us06web.zoom.us/j/88515885437> Webinar ID ~ 885 1588 5437

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PUBLIC COMMENT:

Oral comments are accepted during the two periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Public comments are limited to four minutes per person. For those participating over Zoom, please use the raise hand function. If you are participating by phone enter *9 to raise your hand. Please submit written comments to the board at bpu@lacnm.us.

1. CALL TO ORDER

[18782-24](#)

Pages 6

Statement Regarding Closed Session

Pursuant to § 10-15-1 (H)(2) of the New Mexico Open Meetings Act, NMSA 1978, the Board of Public Utilities met in closed session at 5:30 pm on July 17, 2024 to discuss information pertaining to limited personnel matters: Utilities Manager Performance Planning

Presenters: Board of Public Utilities

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on Consent Agenda items or items that are not otherwise included in this agenda.

3. APPROVAL OF AGENDA**4. BOARD BUSINESS****4.a. Chair's Report****4.b. Board Member's Reports****4.c. Utilities Manager's Report****4.d. County Manager's Report****4.e. Council Liaison's Report****4.f. Environmental Sustainability Board Liaison's Report****4.g. General Board Business****4.g.1. [18964-24](#)**

Pages 7 - 113

Presentation of Draft Climate Action Plan by the Los Alamos County Sustainability Manager

Presenters: Philo Shelton, Utilities Manager and Angelica Gurule, Sustainability Manager

Attachments: [A - Climate Action Plan Presentation by Cascadia Consulting Group](#)
[B - Draft Climate Action Plan](#)
[C - LARES Working Group Action Plan](#)
[D - LARES Working Group Update](#)

4.g.2. [18779-24](#)

Pages 114 - 187

Open Meetings Act Training

Presenters: County Attorney**Attachments:** [A - OMA Training Presentation 2024](#)
[B - Resolution No. 24-01 Open Meetings Act](#)
[C - Boards & Commissions Orientation Manual](#)
[D - 2024 BPU Meeting Calendar](#)**4.g.3.** [18780-24](#)

Pages 188 - 219

Annual Review of the Board of Public Utilities Procedural Rules

Presenters: County Attorney**Attachments:** [A - Board of Public Utilities Procedural Rules](#)
[B - Proposed Changes to Section 3.5](#)
[C - Proposed Changes to the List of Appendices](#)
[D - Appendix A - Reaffirmation Signature Sheet](#)**4.h.** Board Expenses: NONE**5.** **PUBLIC HEARING(S)****5.a.** [RE0609-24a](#)

Pages 220 - 224

Incorporated County of Los Alamos Resolution No. 24-23; a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for the Denver Steels Waterline Replacement Project Phase II and III

Presenters: James Alarid, Deputy Utilities Manager - Engineering and Karen Kendall, Deputy Utilities Manager - Finance**Attachments:** [A - LAC Resolution 24-23](#)
[B - Project Vicinity Map](#)**6.** **CONSENT AGENDA**

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

~ CONSENT MOTION ~

I move that the Board of Public Utilities approve the items on the Consent Agenda as presented and that the motions in the staff reports be included in the minutes for the record.

OR

I move that the Board of Public Utilities approve the items on the Consent Agenda as amended and that the motions contained in the staff reports, be included in the minutes for the record.

6.a. [18637-24](#)
Pages 225 - 249

Approval of Board of Public Utilities Meeting Minutes for June 5 and 26, 2024

Presenters: Board of Public Utilities

Attachments: [A - Draft BPU Work Session Minutes - 6/5/24](#)
[B - Draft BPU Regular Session Minutes - 6/26/24](#)

6.b. [18894-24](#)
Pages 250 - 253

Approval of Utility Portion of IFB24-74 for the Bathtub Row Reconstruction Project

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - Project Vicinity Map](#)
[B - Budget Revision 2025-02](#)

6.c. [18906-24](#)
Pages 254 - 258

Approval of Task Order No. 3, AGR 24-04c with Dub-L-EE for the Purpose of the White Rock Sewer Force Main Replacement Project

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - Force Main Photos](#)
[B - Task Order No. 3, AGR24-04c](#)

7. DEPARTMENT BUSINESS

7.a. [18963-24](#)
Pages 259 - 268

Approval of Amendment No. 3 to Task Order #5 Under AGR21-50a for the Purpose of the Electric Vehicle Charger Project with Allied 360 Construction in the Amount of \$3,300, plus Applicable Gross Receipts Tax

Presenters: Ben Olbrich, Deputy Utilities Manager - Power Supply

Attachments: [A - 20240717 TO #5 Amendment No. 3 presentation to BPU](#)
[B - 20240711 TO #5 Amendment No. 3](#)
[C - 20240711 TO #5 Initial and Current PO](#)

- 7.b.** [18965-24](#) Discussion and possible action for revisions to Quarterly and Annual Department Reports and Quarterly Conservation Reports
Pages 269 - 405
- Presenters:** Robert Gibson, Chair of the Board of Public Utilities
- Attachments:** [A - FY23 Annual Report](#)
[B - FY24/Q3 Quarterly Report](#)
[C - FY24/Q4 Conservation Report](#)

8. MONTHLY STATUS REPORTS

- 8.a.** [18090-24](#) Status Reports for June 2024
Pages 406 - 417
- Presenters:** Philo Shelton
- Attachments:** [A - Electric Reliability Report](#)
[B - Accounts Receivables Report](#)
[C - Risk Status Report](#)

9. UPCOMING AGENDA ITEMS

- 9.a.** [18068-24](#) Tickler File for July - October 2024
Pages 418 - 422
- Presenters:** Philo Shelton
- Attachments:** [A - Tickler File Jul-Oct2024](#)

10. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on any items.

11. ADJOURNMENT

~ If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 505-662-8040 as soon as possible.

Complete Board of Public Utilities agenda packets, past agendas, videos, legislation and minutes can be found online at <https://losalamos.legistar.com>.

Learn more about the Board of Public Utilities at <https://ladpu.com/BPU>. ~



Council Meeting Staff Report

July 17, 2024

Agenda No.: 6.b.

Indexes (Council Goals):

Presenters: James Alarid

Legislative File: 18894-24

Title

Approval of Utility Portion of IFB24-74 for the Bathtub Row Reconstruction Project

Recommended Action

I move that the Board of Public Utilities recommend the utility portion of Bid No. 24-74 for the purpose of Bathtub Row Reconstruction Project with TLC Company, Inc. in the amount of \$3,155,215.00 and a contingency in the amount of \$315,521.50, for a total of \$3,470,736.50, plus Applicable Gross Receipts Tax, I further move that the Board of Public Utilities recommend Budget Revision 2025-02 in the amount of \$1,140,334.00 and include the attached budget revision in the minutes for the record, and forward to Council for approval.

Utilities Manager's Recommendation

The Utilities Manager recommends that the Board recommend these motions as presented.

Body

The Bathtub Row Reconstruction Project is a joint project with the Public Works Department constructing improvements to both the roadway and utilities in downtown Los Alamos. The project will reconstruct the roadway and water lines in Bathtub Row, Nectar Street, Peach Street and 15th Street. The waterlines are approximately 75 years old and at the end of their service life. Water transmission lines will be replaced and rerouted into the roadways. Most notably will be the elimination of several hundred feet of steel transmission line that is located beneath existing buildings. Bathtub Row was named to recognize the homes as being the first with running water in the community. The water and sewer lines serving the homes along Bathtub Row are some of the oldest in the community and will be replaced with the project. One bid was received for the project. The water line work came in \$1,140,333.90 over the budgeted funding which requires a budget revision from water fund to cover the overrun. Phase I of the work will begin this fall in the area of Fuller Lodge. Work will be suspended through the winter and then resume in the spring of 2025 with a scheduled completion date of October 2025.

Alternatives

If the Board does not approved the utility portion of IFB24-74 the project will not be awarded. Staff will coordinate with the Public Works department on the options to re-bid or defer the project.

Fiscal and Staff Impact/Planned Item

The project is budgeted as follows in fiscal year 2025:

Water Distribution	\$1,304,000.00 (Profit Transfer)
Water Production	\$1,040,000.00
Wastewater	\$ 232,000.00

Budget revision 2025-02, in the amount of \$1,140,334.00, is presented for approval to cover the additional water funding needed to award the project.

Attachments

A - Project Description and Vicinity Map

B - Budget Revision 2025-02

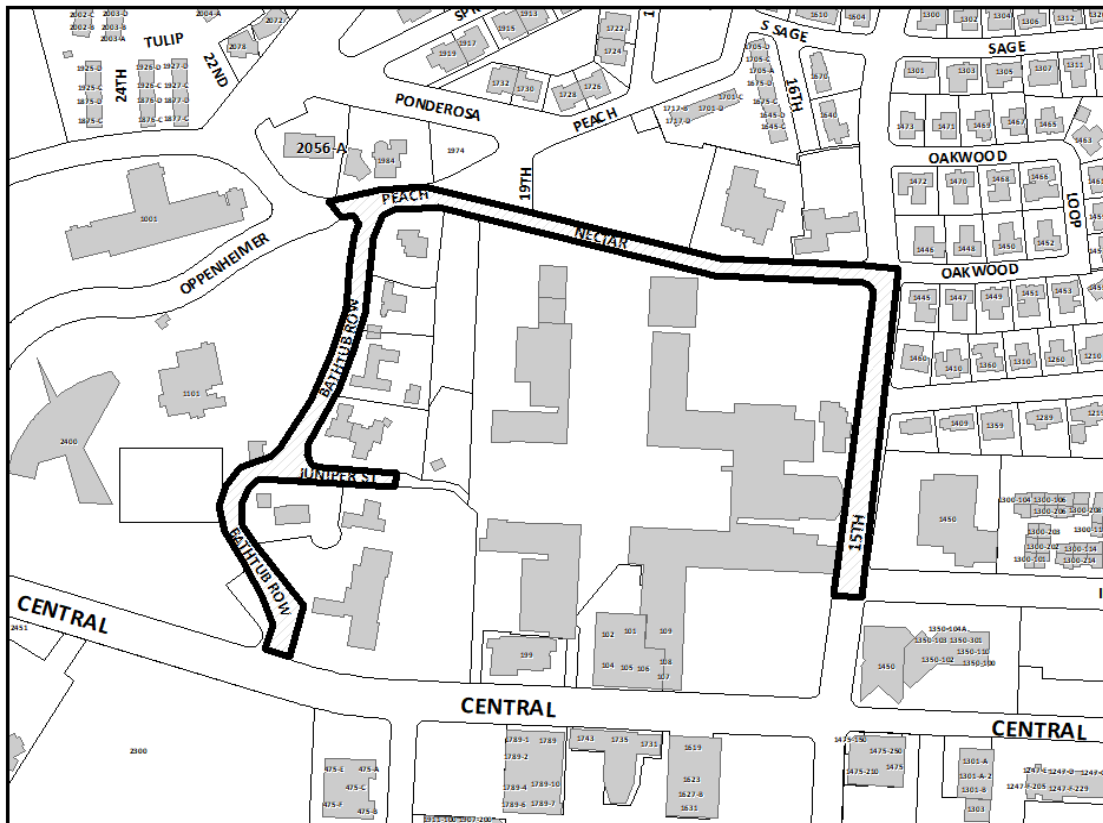
WATER DISTRIBUTION / WATER PRODUCTION / WASTEWATER COLLECTION

FY25: Bathtub Row/Nectar/Peach (Public Works Road Project)

Project Scope: This project will be a joint project between DPU and the Public Works Department to re-pave the roadway and replace utility infrastructure beneath the new road. The project will be on Bathtub Row, Peach Street and Nectar Street. 1940's vintage sections of waterlines will be replaced and sewer lines will be replaced along Bathtub Road. The water distribution portion of the project will be funded by profit transfer monies allocated to the DPU by the County Council.

Budget:	Water Distribution (Profit Transfer)	\$ 1,304,000
	Water Production	\$ 1,040,000
	Waste Water Collection	\$ 478,000
	Total	\$ 2,822,000

Schedule: Fall 2024 - Fall 2025



Budget Revision 2025-02

BPU Meeting Date: July 17, 2024

Council Meeting Date: July 30, 2024

	Fund & Department	Org	Object	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
1	Joint Utilities Fund - Water Distribution	54185499	8369	\$ -	\$ 667,657	\$ -	\$ (667,657)
2	Joint Utilities Fund - Water Production	54285699	8369	\$ -	\$ 472,677	\$ -	\$ (472,677)

Description: The purpose of this budget revision is to cover the additional water funding needed to award the Bathtub Row Roadway and Utility Reconstruction Project.

Fiscal Impact: The net fiscal impact to the Joint Utilities Fund is an increase in expenditures and decrease in fund balance by \$1,140,334.

Karen Kendall

07/10/2024

Preparer

Date

Erika Thomas

Budget & Performance Manager