

County Manager's Monthly Update

LOS ALAMOS COUNTY

DECEMBER 2021

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at www.losalamosnm.us where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via lacmanager@lacnm.us.

CMO

A big "Thank you", to all who helped with the Holiday Tree, Tim Martinez, Emilano Martinez, Keith Yeske, Rick Garcia, and Andrew Padilla (Facilities), Ben Gonzales and Stephen Marez, (Traffic & Streets), Brenda Sargent and Amie Valdez, (Custodial), Louise Romero (Public Works), and Jackie Salazar and Vint Miller (County Manager Office). The stars on the tree represent County staff and what "stars" they are! We especially remembered "stars" Shirley Huber and Richard Valdez who we lost this year. Also, this year, we are honored to display the tree skirt representing our state that was displayed at the United States Department of Agriculture in Washington, DC in 2019. The tree skirt was designed and quilted by members of the Los Alamos Piecemakers Guild of New Mexico. Photos at the end of the report.

County Manager Steve Lynne is pleased to announce that Jerry Smith has accepted the position of Broadband Manager for Los Alamos County. Jerry comes to the county from the New Mexico Public School Facilities Authority in Albuquerque where he is the IT and Broadband Project Manager. He develops and manages projects for 100+ school districts' network equipment upgrades and internet service improvements. Reporting to Anne Laurent, Jerry will officially start on December 27.

PUBLIC WORKS DEPARTMENT

Transportation Board

Recruiting New Members:

The Transportation Board meets the first Thursday of the month at 5:30 p.m. There is currently one vacancy on the board.

The Transportation Board Meeting was held on Thursday, November 4, 2021:

The Board discussed the following agenda item:

Geoff Rodgers, Airport Manager, presented the FAA – CIP Submittal & Safety Project. The Airport Master Plan, a 20-year capital improvement plan adopted by the Council in 2013 and recommended the following five development strategies that emerged from the master planning process:

1. Construct taxiway access to the Runway 9 threshold.
2. Remove/relocate the hangars adjacent to Taxiway F to facilitate taxiway access to the Runway 9 threshold and to increase hangar development space and airfield capacity.

3. The current terminal building location should be maintained for any future terminal building expansion or construction.
4. Implement declared distances to meet runway design standards.
5. Maximize developable space for aviation-related development.

Furthermore, the Airport Master Plan identified and prioritized a taxiway relocation project to address safety and design standard issues with the added benefit of opening-up an area for new aeronautical development. Although 90% of direct project costs are Federal Aviation Administration (FAA) grant eligible, the airport must compete with other airports for Discretionary Grant funding. The FAA is currently programming Discretionary grant funding for their fiscal years 2023 and 2024.

Airport Division

GM Emulsion has suspended work on the curbing project. They pulled the crew for another job on US 285. The grant paying for the project will expire at the end of December. Juan Rael has been in contact with them to clarify when they intend to return. They indicated they would be back on the job the week of the November 29th pending weather.



Traffic and Street crews have installed culverts behind the incinerator building. This will eliminate the flooding of the building during rain events. It will also improve drainage over the existing Pueblo Canyon Rim trail section that runs behind the building.



County Crews are also completing drainage work on the area disturbed by utility work between the hangars on the east of the airport. This work will protect a lower section of Pueblo Canyon Rim Trail from erosion.

Clean-up efforts continue in the two west hangars recently vacated. A volunteer effort coordinated by the airport community and friends of the previous owner have emptied one hangar. The Experimental Airplane Association (EAA) will be holding a tool sale Saturday as part of their monthly meeting to raise funds and further the clean-up effort.

The CIP scoping meeting with the FAA and NMDOT to discuss the submitted CIP plan is scheduled for December 3rd.

Custodial Division

The Custodial Division supported 156 events during the month of November. Masks are required in all County facilities.

The division continues disinfecting high touch surfaces throughout our facilities including 2 times per day at the libraries. This is beyond CDC guidelines which only call for one time per day disinfection.

The following projects were started and/or completed during the month of November:
Wastewater Treatment Plant floor waxing and detail cleaning

The Facility Reservations Office is open five days per week taking in-person reservations from 10:00 am to 2:00 pm Monday - Friday. Fuller Lodge is open to the public between the hours of 7:30 am to 5:00 pm Monday - Friday and 9:00 am to 5:00 pm Saturday & Sunday. A building attendant is stationed at Fuller Lodge on the weekends from 9:00 am to 5:00 pm.

Engineering & Project Management

Welcome Sara Rhoton!



The Engineering & Project Management Division would like to welcome Sara Rhoton to the Team!

Sara holds a bachelor's degree in Civil Engineering (1995) from New Mexico State University (Go Aggies!) and a master's degree in Environmental Engineering (1999) from University of Alaska Fairbanks. Sara began her career in Las Cruces with Molzen-Corbin managing water and wastewater projects in planning and design phases, providing construction observation duties, and drafting O&M manuals for wastewater facilities. Originally from New Mexico, Sara learned to dress for the cold in Fairbanks. While there, she held a job that required travel by small aircraft to Alaska Native Villages.

Returning to New Mexico in 2001, Sara worked in Santa Fe with the Office of the State Engineer and Interstate Stream Commission on water rights adjudication, policy development, and implementing the Pecos Settlement Agreement. Sara returned to consulting for a period with CH2M HILL where she learned about the concept of peak phosphorus. This issue led her Durban, South Africa where she was involved with the VUNA research project; ask her about this sometime. Prior to joining Los Alamos County, Sara worked with the New Mexico Environment Department in Construction Programs Bureau.

Throughout her career, Sara's work has involved project management tasks, which she greatly enjoys. Sara is interested in sustainability issues and the intersection of resource management and usage in the built environment. Having grown up in the Sacramento Mountains outside of Alamogordo, Sara is excited

to return to mountain living. Outside of work, you might find Sara out hiking, climbing at the local craig, or skiing.

Development Review & Project Support:

- **Mirador Residential Subdivision (Tract A-19)** – On October 19, 2021, County Council approved acceptance of Phase I roadway and utility which consists of the eastern portion of the subdivision that includes La Vista Drive north of NM 4, Confianza St. east of La Vista Drive, and Mirador Boulevard east of La Vista Drive to NM 4. Staff continues to provide inspections of ongoing roadway infrastructure construction and participate in project meetings as work progresses within the Phase II and III areas of the housing development.
- **Mirador Mixed Use Development** – The site plan was approved by the Planning and Zoning Commission on December 9, 2020. Staff has reviewed a preliminary grading, drainage and pedestrian access plan and provided feedback and awaits submission of building permits and final construction plans for official review.
- **Marriott TownePlace Suites** - The site plan, summary plat and height waiver were approved by the Planning and Zoning Commission on January 13, 2021. The developer submitted a building permit application in late July with conditions of approval provided by Public Works.
 - **Trinity/20th Street Intersection Traffic Signal** – In accordance with the Project Participation Agreement between the County and the land developer, the County is responsible for the design and installation of a traffic signal at this intersection. Staff is coordinating with our on-call engineering consultant and NMDOT staff to update the traffic study to comply with NMDOT's permitting requirements for the new traffic signal installation. Staff awaits a project timetable from the development team to coordinate the signal design and installation schedule. Funding for the installation is included in FY21 budget.

DP Road

- **Canyon Walk Apartments (Tract A-9)** – Staff continues to attend weekly construction progress meetings with the development team as scheduled. Roadway construction is near completion with portions of sidewalk and curb and gutter remaining to close out the roadway construction aspect of the project. As the development team is working to obtain certificates of occupancy for the buildings, they have proposed design changes to the storm water detention area. The new design has been reviewed by staff with minor comments provided. Staff awaits the submittal of the final amended storm drainage plan for construction.
- **Bluffs Senior Housing (Tract A-8-b)** – The site plan application was approved on September 23, 2020, by the Planning and Zoning Commission. Crews with the development team has begun site clearing and grading on September 28, 2021.
- **Phase II Infrastructure** – FY21 funds in the amount of \$4.5M is programmed for roadway and utility infrastructure improvements on DP Road from the Bluffs site east to the road terminus at the TA-21 gate. Project design progresses to the 60% development stage. A meeting and site visit was held with DOE, N3B, and CDD staff to discuss best management of storm water from the roadway along with potential future development of the A-16 site. The final design is expected to be completed by the end of 2021 or early 2022, with construction beginning in Spring 2022 and completed by the end of 2022.
- **The Hill Apartments (Tracts A-12/13)** – A pre-construction meeting was held between the developer and the County on April 19, 2021. Staff approved the building permit applications in May

2021 with conditions and comments noted. A follow-up meeting was held on August 12th between County staff, the contractor, and the developer's site engineers to discuss inspection requirements and roles and responsibilities. Construction is underway with developer currently performing earthwork and installation of utility infrastructure.

- **Trinity/35th Street Intersection Improvements** – An Access Permit from Trinity Drive to the site was issued by NMDOT on May 12, 2020. The associated road diet configuration for Trinity (NM 502) was approved by County Council on June 9, 2020 and implemented by NMDOT. As a condition of the access permit, the County is required transfer of a portion of right-of-way to NMDOT. The resolution and ordinance for this land transfer was approved by council on November 9, 2021, with the ordinance effective on December 18, 2021. The final transfer to NMDOT will occur in December 2021. Construction of these offsite improvements for the Hill Apartments are anticipated to begin in early 2022.
- **Ponderosa Estates Phase 3** – The subdivision plan was approved by the Planning and Zoning Commission on October 28, 2020. The final plat was recorded on November 3rd. Staff awaits construction drawings and final reports for review.
- **Arkansas Townhomes** – Staff awaits further progress on construction to provide construction inspections for the storm drain system and work within Arkansas Ave. right-of-way.

Canyon Rim Trail Phase 3 (Canyon Rim Trail – West):

The land acquisition process is underway with legal staff assisting with drafting the required documents to acquire the required land through easement. Final design efforts will commence once the easement acquisitions progress.

Finch St. (Road connection from 35th St. to LAMC):

Staff completed boundary surveys for LAMC in May 2021 for the required land acquisitions and mapping. County legal staff continues to discuss required land acquisitions with LAMC and drafting legal documents as the land appraisal is in process. The design will be finalized once progress has been made on land transfers.

Urban Trail Design:

- Phase I – Trinity to Spruce St.: With the funding agreement from NMDOT received and fully executed, staff has begun the design and drafting work. A potential easement with Central Park Square is being developed for a portion of the trail. A task order with Wilson & Company to complete the Environmental Analysis has been executed.
- Phase II – Spruce St. to Aquatic Center: Funding Agreement and purchase order for design has been received from NMDOT. A task order with Wilson & Company has been executed for Design and Environmental Analysis.

A project presentation and public input meeting was held at the October 7, 2021, Transportation Board Meeting. On October 20th, staff met with a group of residents from the Ponderosa/Spruce neighborhood to discuss the project, answer questions and obtain feedback. On November 3rd, staff made project presentations to both the Tourism Task Force and Historic Preservation Board. Public comments are under review by the design team as project design is nearing the 30% completion stage. Design for both phases is expected to be completed by May 2022. Phase I and Phase II are planned to be bid as one construction project, with construction commencing in the Spring of 2023.

North Mesa Road & Utility Improvements – Casa de Oro:

Work began on May 4th and final project completion achieved on time and under the approved budget! The project included road and utility improvements on Alamo Drive, Capulin Rd., Tsankawi St., Oro Ct., Cedro Ct., and Big Rock Loop South. Congratulations on a job well done to crews with TLC Plumbing & Utility along with special thanks to County project managers Karen Henderson and Casey Aumack.

Canyon Rim Trail Underpass:

The project has achieved substantial completion as crews await state inspection of the electrical lighting system and delivery of two park benches. The trail underpass and trailhead parking area were opened for use by the public on October 29, 2021. A ribbon cutting ceremony is anticipated to be scheduled in December.

Wayfinding Sign Installation:

The awarded sign manufacturer is working on obtaining their New Mexico business license and registration through the Secretary of State's Office. Once the sign fabricator has all necessary business documents from the state, they can begin to fabricate and deliver the signs for installation by County Traffic and Streets crews.

Sherwood Boulevard Improvements:

The County has budgeted FY 2021 CIP funds for drainage and road improvements to Sherwood Boulevard from Grand Canyon Drive to Aztec Avenue. On September 28, 2021, Council approved the construction bid for the project to Star Paving Company. A pre-construction conference was held in November. Construction is anticipated to begin in Spring 2022 and continue into Summer 2022.

33rd/34th Street Loop Roadway & Utility Improvements

Geotechnical investigations required for project design has been performed and project design is in process by Engineering staff in Public Works and Public Utilities for this joint road and utility improvement project. A public input meeting will be scheduled as part of a regular monthly Transportation Board meeting in early 2022. Construction is anticipated to commence in the Spring 2022.

Trinity Drive Safety & ADA Improvements – Oppenheimer to Knecht St.

Project design and construction is entirely funded with federal and state safety funds. An RFP for design services was advertised on September 8th with proposals received on October 19th. The evaluation committee has finalized their evaluation with a recommendation of award anticipated for Council approval on December 14th.

Deacon Street Improvements:

Public Works and Economic Development staff are finalizing a scope of work for roadway and utility infrastructure improvements in preparation for contracting professional design services for the project. The Economic Development Administrator is working to schedule meetings with a variety of business community stakeholders to help formulate the design scope.

Municipal Building Server Room CRAC Units:

This new air conditioning system will provide longer and more consistent service to the server room to ensure proper operation and reliability of the county's computer servers. Value engineering options to reduce project costs and disruption during construction have been incorporated in the final design. A contract for equipment installation is being drafted utilizing a state General Services Agreement with Council approval anticipated in December.

Golf Course Site Development Improvements:

The design consultant performed a project presentation to the Parks and Recreation Board on May 13th to review and discuss these latest design concepts, costs, and project priorities. The board provided positive feedback and recommendations. However, since that time the golfing community requested additional opportunities to obtain information and provide feedback. In response, on July 16th, staff and the designer held a meeting to provide background information and listen to concerns. To help address the concerns expressed, a subsequent public meeting and Parks & Rec Board presentation was held on October 12th and October 14th, respectively, to review information and obtain input on various project scenarios. Staff is working on obtaining more information from a design professional in response input received. As a result, a recommendation from Parks & Rec Board will be requested at their December 9th meeting with a presentation and request for direction to Council to follow in January.

Fire Station 3 Secondary Dispatch:

Staff worked with Police Department and Emergency Management personnel to create a secondary dispatch area within Fire Station 3. The project was first advertised for construction bids on August 12th in conjunction with the Boiler Replacement Project below to acquire more interest and better pricing through an economy of scale experienced with larger projects in the project. Due to the low response and high bids received, the project was re-advertised with bids due on November 30, 2021.

Fire Station 3 Boiler Replacement:

This is a FY21 project funded through the Major Facilities Maintenance (MFM) Program. The project is included with the bid package for the Fire Station 3 Secondary project.

Betty Ehart Kitchen Equipment Upgrade:

State capital outlay funds were appropriated for the project. Staff will meet with the on-call architect in late November to acquire a quote and prepare a design task order to commence design.

Leisure Lagoon:

Crews continue to advance construction of the new Leisure Lagoon with the lazy river and leisure lagoon neatly framed with tied rebar and recently coated with shotcrete that was completed in the middle of November by a pool specialist subcontractor. Crews have also installed windows, backfilled most utilities external to the building, and installed most of the water filtration equipment for the lagoon. The water slide is scheduled to be installed starting end of November through December. Substantial completion of the building addition is anticipated for January 2022.

Sunflower Art Installation:

Staff is assisting CSD staff to prepare the project for construction. A structural design is complete to reassemble, reinforce and install the sculpture. A technical specification for a durable paint system is being drafted. A bid document for the project is in process.

Eco-Station Household Hazardous Waste Building:

This project proposes to design and build a more permanent structure for storing household hazardous waste adjacent to the transfer station. Given the lease agreement with DOE for the site, staff has engaged DOE and completed DOE's approval and permitting process so that work can proceed to the next phase. Staff is working to develop a site plan for grading, drainage, and structure placement. A bid document to procure the prefabricated metal buildings is in process.

Fuller Lodge Log & Window Restoration & Art Center Canopy:

The construction contract for log and window restoration work is in the under legal and procurement review. Once approved and a purchase order issued, a schedule of work will be reviewed along with weather considerations.

WAC Building:

A public input and involvement plan has been finalized. Public meetings with Boards & Commissions and residents are scheduled for November 30th and December 1st. Staff will also meet with representatives from the National Parks Service to provide additional information about the project.

Golf Course Clubhouse HVAC System Controls:

Staff received a quote from a vendor and installer to supply and install a Building Automation System that will allow maintenance staff to remotely manage, control and troubleshoot HVAC system. This effort is programmed and funded as part of the FY22 Major Facility Maintenance program.

Los Alamos Community Recreation Space:

Design is funded through a \$350,000 State Capital Outlay Appropriation. The project consists of a gymnasium built in coordination with the Los Alamos Public Schools to support County recreation programs and allow LAPS programmatic use during school hours. The County received the fully executed grant agreement early March 2021. Planning meetings with LAPS and CSD staff have been held to discuss and formalize a scope of work. Staff also obtained further input on the scope of work from the School Board at their July 13th meeting and on August 31st to obtain further input and direction from Council. A draft design scope of work utilizing an on-call Architectural & Engineering firm received November 16th is being prepared for Council consideration in December 2021.

New Tennis Courts:

The design effort for this project is funded with \$150,000 in FY22 County CIP funds. Informal kick-off meetings were held with the Los Alamos Public Schools and the Los Alamos Tennis Club in November. Staff is working with CSD to develop of a scope of work to evaluate up to four potential sites. A public meeting and presentation to the Parks and Recreation Board are anticipated. To hold a tournament, eight courts are needed in one location. Some siting criteria include considerations for lighting, access to parking, restrooms, and local wind patterns.

LA Little Theatre Fire System, Electrical, Plumbing Improvements:

The design effort is programmed and funded in the FY22 Major Facility Maintenance program. Staff met with the LA Little Theatre Board in early November to inform of the upcoming project and assess needs of the theatre. In late November, Staff received a draft task order for the programming through design development phases from an On Call Architectural & Engineering firm.

Upcoming Facility RFPs and Task Orders:

- Tween Center
- RFP's response proposals for On-Call Architectural & Engineering Services and Facility Construction & Maintenance Services were received and contracts will be drafted for an anticipated multiple firm award item for Council consideration in December/January timeframe.
- Facility Condition Assessment: A task order is being drafted and is planned to be awarded one of the successful on-call A/E services on the above item.
- Community Recreation Space in White Rock – Design is funded through a \$600,000 State Capital Outlay Appropriation that was approved by Council on October 19th. The County received the fully

executed grant agreement early November 2021. A similar effort to develop a design scope with CSD and LAPS staff is in process.

- Staff has received a quote via an on-call contract and a task order in process for the removal of concrete overlook balconies behind the Airport Incinerator Building.

Environmental Services

Environmental Sustainability Board:

The ESB meeting, November 18, 2021, was conducted via Zoom to comply with COVID Safe Practices. Chair Katie Leonard of the Los Alamos Resiliency Energy & Sustainability Task Force provided an update on the interim report to the Environmental Sustainability Board. The final report will be delivered to County Council by February 1, 2022. Additionally, the ESB will discuss liaison positions to other boards and continue the discussion on Bee City programs.

Los Alamos Resiliency, Energy, and Sustainability Task Force:

Angelica Gurule, Environmental Services Manager, and Josh Levings, Environmental Services Office Manager, provided an overview on the Environmental Sustainability Plan. The Task force discussed questions that may be used to conduct a community survey that will serve as a platform to gather public comment on the LARES report and recommendations. The board also discussed budget requests that may be recommended to County Council and a potential recommendation for LA Green Funds.

Recycle Coach



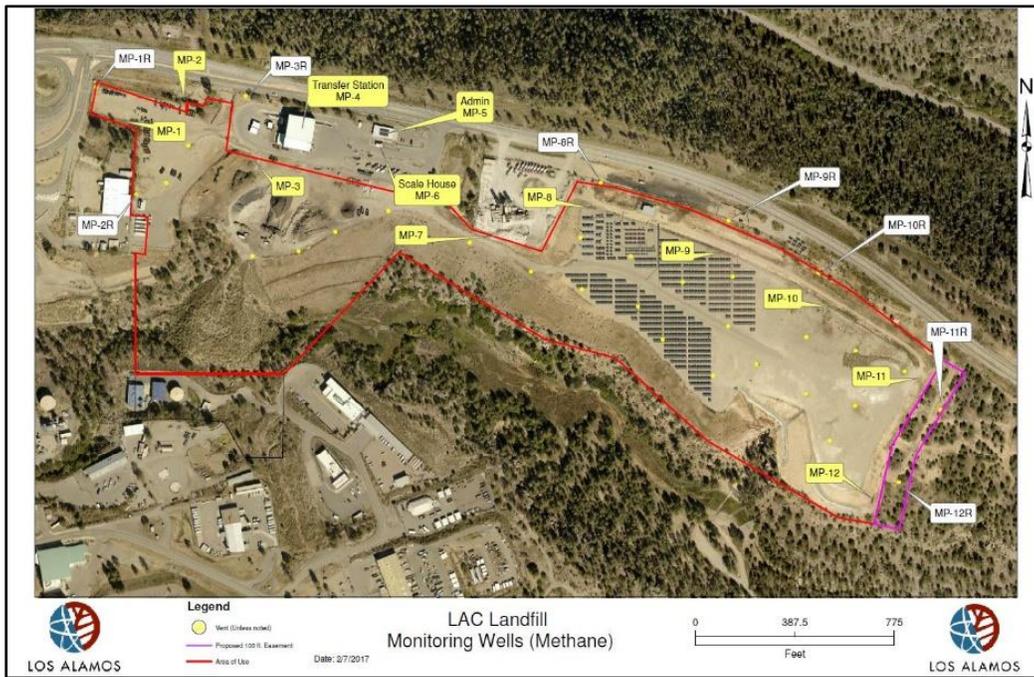
From October 1 – October 31, 2021, there were 28 new subscribers on the Recycle Coach app, with a total of 2,109 total users and 11,646 resident interactions. The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one interaction is reminders and notifications which accounted for 6,648 reminders, 3,573 notifications, 1,100 calendar views, and 270 material searches such as household batteries, shredded paper documents, and furniture items.

Los Alamos County Landfill Gas (LFG) Update:

With the installation of the Landfill Gas Control and Collection system, the methane concentrations are in compliance with NMED Solid Waste Rules. Environmental Services received approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Environmental Services submitted the third quarter 2021 Landfill Methane Probes Report to NMED. The concentration of methane generated by the facility did not exceed 25 percent of lower explosive limit (LEL) for methane in facility structures (excluding gas control or recovery system components) and was shown to be compliant with 20.9.5.9(B)(1) NMAC. Methane readings at all buildings/on-site structures were 0.0 percent methane in air during the quarterly monitoring; and

The concentration of methane did not exceed the LEL at the facility property boundary and therefore shown to be compliant with 20.9.5.9(B)(2) NMAC. Methane readings at all gas probe locations were 0.0 to 0.1 percent methane in air during the quarterly monitoring.



Customer Service:

Environmental Services Division mission is to provide exceptional solid waste and sustainability services to create a better community for current and future generations. A large part of the daily operations is to provide excellent customer service both administratively and in the field setting. Below is a chart of the number of customers we served in October 2020 and October 2021. The number of customers served in 2020 was higher due to the COVID pandemic, many residents were home and occupied their time by cleaning up garages, sheds, homes, and yards and visited the Eco Station more often.

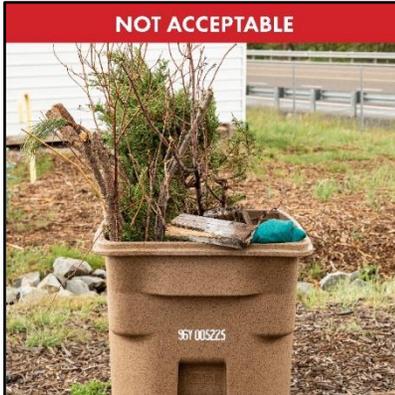
CUSTOMER SERVICE	NUMBER OF CUSTOMERS SERVED (OCTOBER 2020)	NUMBER OF CUSTOMER SERVED (OCTOBER 2021)
Email Solidwaste@lacnm.us	19	17
Online Roll Cart Requests	46	32
Recycle Coach App	27 New Subscribers 606 Total Users 9,184 Resident Interactions	28 New Subscribers 2,109 Total Users 11,646 Resident Interactions
Overlook Customers	357 Monthly Customers 18 Customers Daily (Average)	271 Monthly Customers 13 Customers Daily (Average)
Transfer Station Visitors	2,530 Monthly Customers 81 Customers Daily (Average)	2,183 Monthly Customers 71 Customers Daily (Average)

Household Hazardous Waste Program:

Environmental Services provides residents with a household hazardous waste program for items such as paints, stains, pesticides, herbicides, cleaners, etc. The program is open to receive household hazardous

waste on Fridays and Saturdays only from 9:00am to 3:00pm. During the month of October 1, 2021, to October 31, 2021, approximately 71 residents utilized the program and managed their household hazardous waste responsibly.

Yard Trimming Program:



The curbside yard trimming roll cart program began July 2018 and has been extremely successful. The yard trimming roll cart is voluntary and there is no additional cost to residents who already pay for curbside collection. Approximately 4,932 (72%) of households have received yard trimming carts since the program commenced. Environmental Services started collection on March 15 and has collected 708 tons of residential yard trimmings this year. The program goes through December 10th and will resume in Spring 2022. The yard trimming material is turned into mulch and is available for residents and businesses for use in landscape projects. A portion of the mulch material is sent to Bayo Canyon and is used for the bio-solid compost program and other material is sent to Caja Del Rio landfill to prevent

erosion and provide slope stabilization.

Bear Resistant Roll Carts:

In August 2021, Environmental Services received 300, 96-gallon semi-automated bear resistant roll carts that were purchased with grant funds from the New Mexico Department of Game and Fish. As of November 17, approximately 187 carts have been distributed to residents, with a total of 465 semi-automated bear carts deployed. There are a total of Environmental Services receives requests for these carts daily.

Residential Sustainability Report



Residential Sustainability Report

Service Period: October 2021

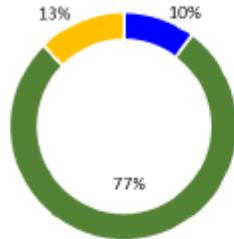
October Diversion Rate: 23%



LOS ALAMOS

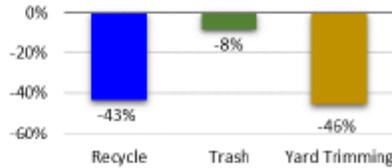
The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

Monthly Collection Report



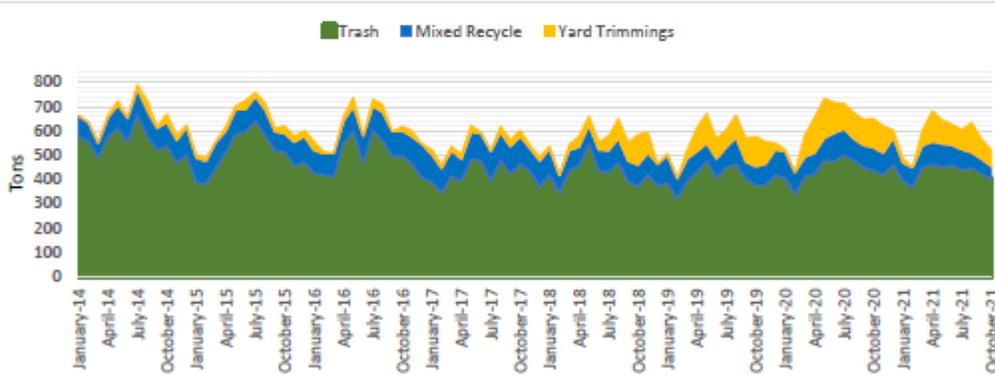
■ Mixed Recycle ■ Trash ■ Yard Trimmings

% Change Previous Year

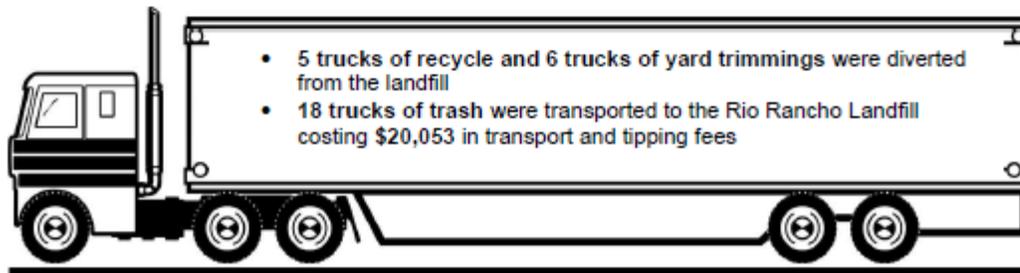


	Oct-20	Oct-21
Yard Trimming	119.47	64.97
Recycle	94.23	53.44
Trash	437.55	401.01

In October by recycling and composting Los Alamos County reduced GHG emissions by ~311 tons



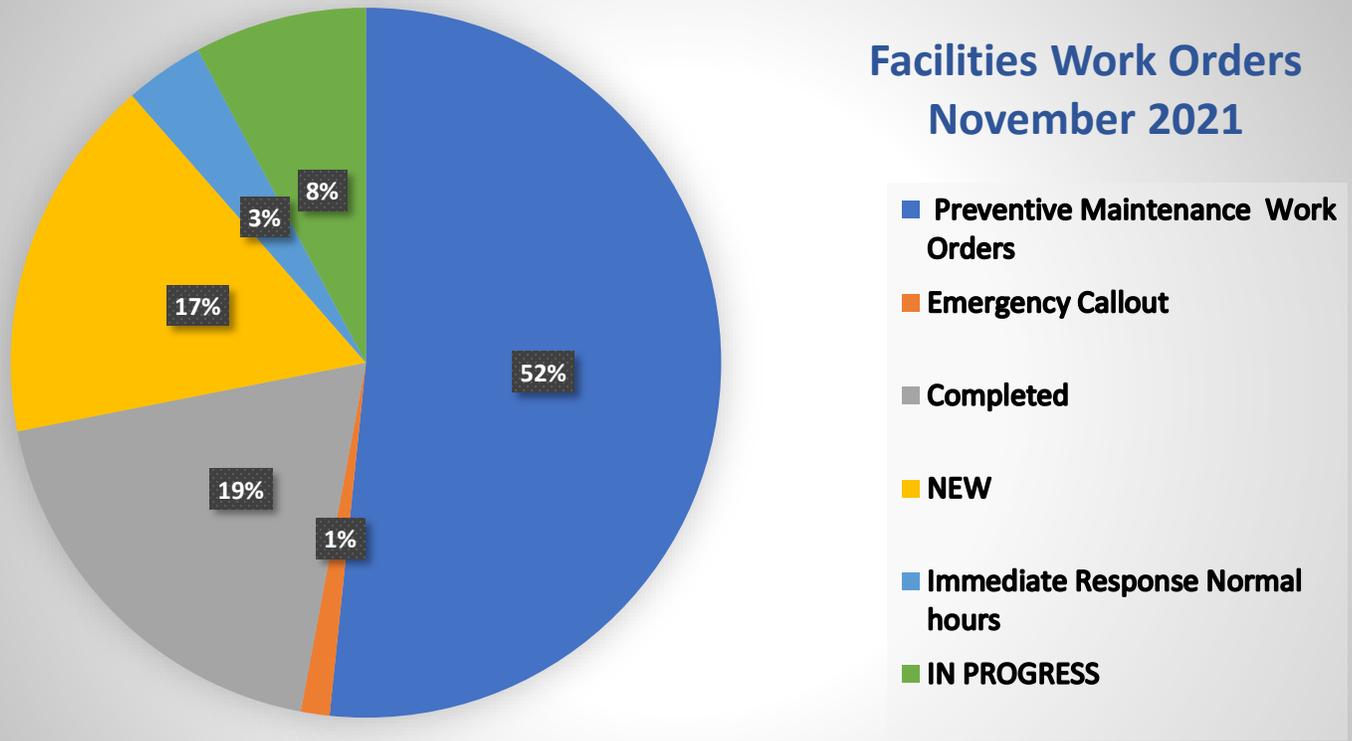
In 2021 by recycling and composting Los Alamos County reduced GHG emissions by ~4,147 tons



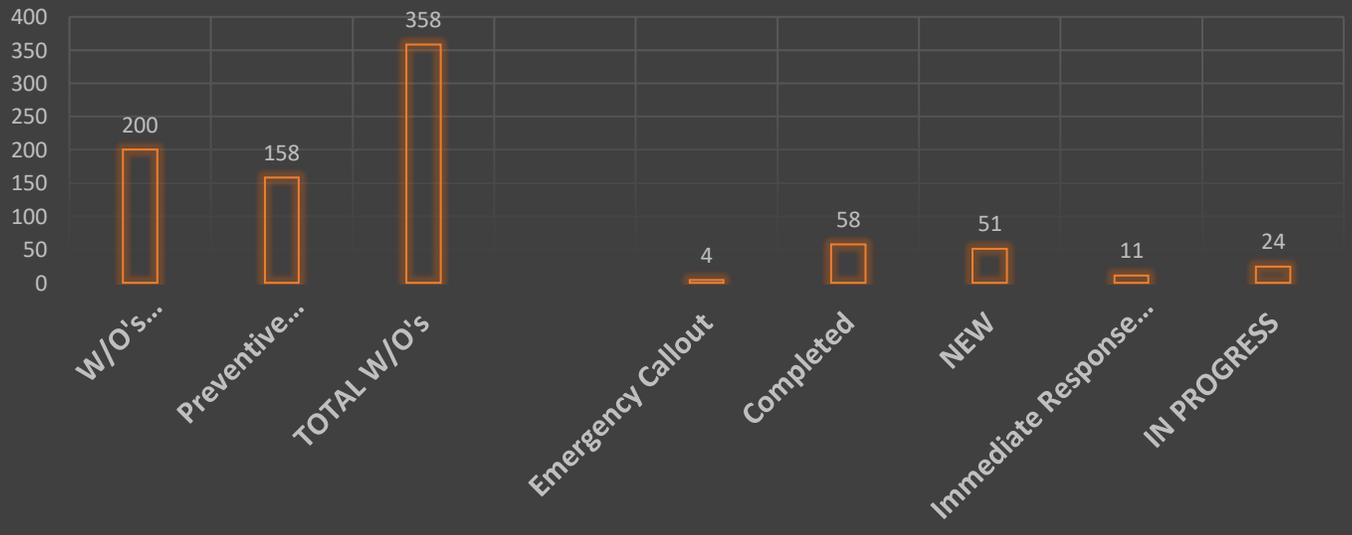
For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

Facilities

**Facilities Work Orders
November 2021**



BY THE NUMBERS





Repairs made on wastewater treatment plant heating system.



Installed new floor for White Rock transfer station.



Repaired electrical snowmelt system for gutters at Transfer station.



Added light switches to archives vault.



Completed repairs to Server room cooling units.

Fleet

Fleet Work Orders: By the Numbers:

New Work Orders Received and Entered in November: 246

Work Orders Closed in 72 hours or less: 147

Work Orders Closed in 3-30 days: 68

Work Orders that Remain Open: 31

PM Work Order Count: 93

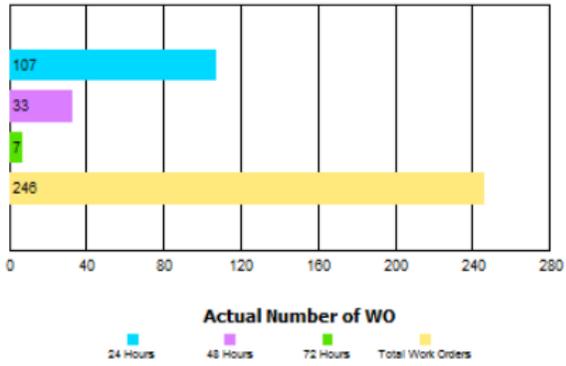
Repair Work Order Count: 153

As part of Fleet replacement, we have received a trailer that will be assigned to Environmental Services. Transit has also received a new bus that will be going into service soon.

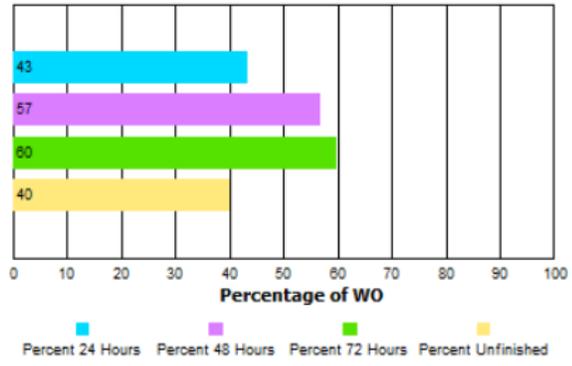


Loc: FLEET - FLEET

Actual Number of Work Orders Finished
Within 24, 48 or 72 Hours of Open Date



Percentage of Work Orders Finished
Within 24, 48, and 72 Hours (Cumulative)



Actual		Cumulative	
Within 24 Hours: 107	Within 48 Hours: 33	Within 24 Hours: 107	Within 48 Hours: 140
Within 72 Hours: 7	Total Number of Work Orders: 246	Within 72 Hours: 147	Total Number of Work Orders: 246
Total Unfinished: 99		Percent Unfinished: 40.24%	

Traffic and Streets Division



The signs and markings crew painted the curbs and added parking stalls on 39th St.





The Signs and Markings crew installed new signs on the new portion of the Canyon Rim Trail.



Crews from Traffic and Streets teamed up to trim trees on Diamond Drive.



Crews responded to several trees that were blown down due to high winds.



Streets crews graded and placed millings on Bayo Rd. and cleaned existing culverts.



Streets crews performed right of way maintenance.



Streets crews patched potholes along 38th Street.



Crews were called out to pick up branches on 36th Street and Questa.



Before and after of right of way maintenance at the corner of Canyon Road and Diamond Dr.



Streets crews cleared drainage pathways on Barranca Mesa, Nambe Rd. and Arroyo Lane.



Streets crews cleaned up litter on East Rd.



Before and after fence repair at 15th and Canyon.



Before and after of sidewalk repair and removal of a tripping hazard in White Rock.

Transit

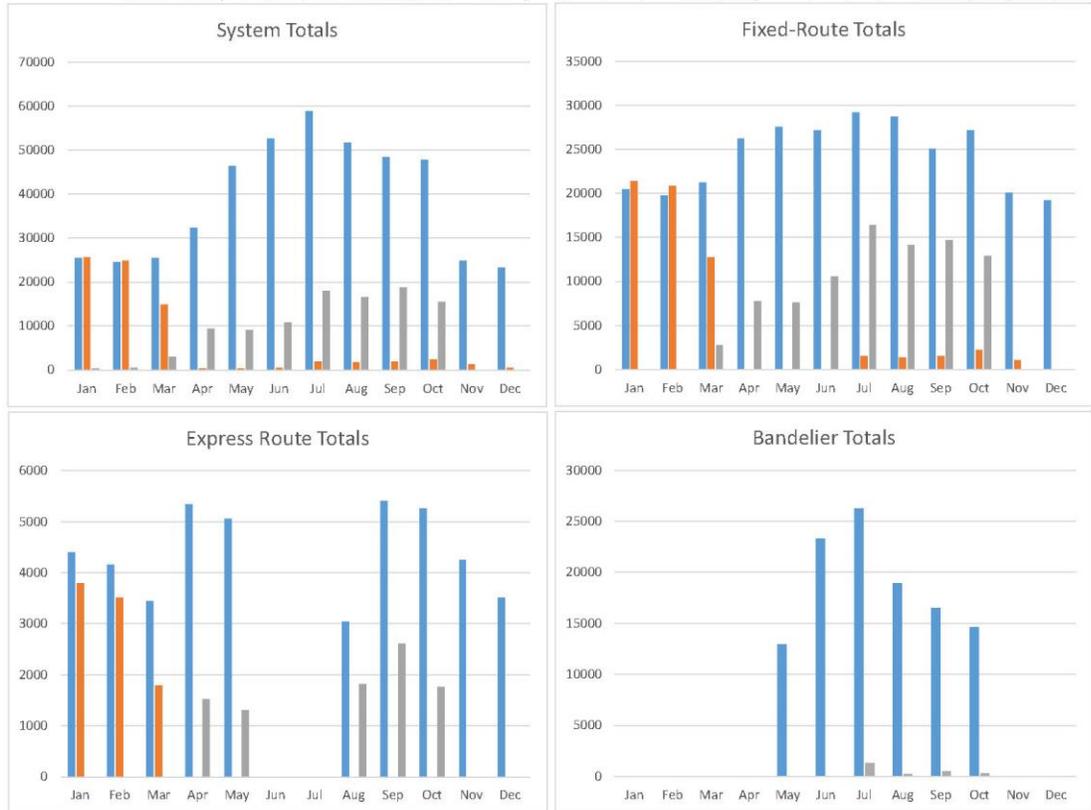
Atomic City Transit has continued regular service hours and routes from 6:00 am to 7:30 pm Monday through Friday excluding peak services. Ridership is continuing to grow as these services return to pre-pandemic service levels. For the month of October 47.3% of ridership returned from October 2019. Route 3 Central/Canyon has gained 58% of its ridership and continues to improve. Route 6 North Mesa continues to lead in ridership numbers with a total of 3,305 riders for the month.



October 2021 Ridership Report

LOS ALAMOS

Route	October Trips				% Chg (from 2019)	Oct Rev. Miles			Oct Rev. Hours			YTD Trips
	2019	2020	2021			2019	2020	2021	2019	2020	2021	
1 Downtown	5,887	811	3,176	-46.1%	4,145	2,863	3,673	343.5	210.5	273.0	24,637	
2M White Rock - Main Hill	2,853	581	1,063	-62.7%	8,254	5,776	7,513	311.3	218.3	284.2	9,813	
2T White Rock - Truck Rt	1,613	336	841	-47.9%	7,616	5,302	7,009	300.2	202.3	273.7	6,972	
2P White Rock - Peak	682	-	-	0.0%	3,239	-	-	119.6	-	-	-	
3 Central / Canyon	2,923	-	1,705	-41.7%	5,845	-	5,284	292.1	-	265.9	9,954	
4 North Community	3,483	-	1,967	-43.5%	4,235	-	4,079	299.0	-	273.0	11,360	
5 Barranca Mesa	2,012	-	802	-60.1%	4,654	-	4,250	296.3	-	270.6	6,074	
6 North Mesa	7,709	441	3,305	-57.1%	6,592	2,709	3,917	445.8	191.8	273.4	17,941	
Fixed-route subtotal	27,162	2,169	12,859	-52.7%	44,581	16,650	35,726	2,407.7	823.0	1,913.7	86,751	
7 North Mesa Expr	1,359	-	648	-52.3%	391	-	369	23.6	-	25.5	3,496	
8 North Community Expr	1,065	-	226	-78.8%	141	-	129	9.5	-	8.7	1,055	
9 Aspen Expr	889	-	274	-69.2%	109	-	104	7.7	-	7.0	1,379	
10 Barranca Expr	942	-	196	-79.2%	182	-	169	11.4	-	10.3	1,555	
11 White Rock Expr	1,001	-	425	-57.5%	370	-	341	14.7	-	13.3	1,533	
Express route subtotal	5,256	-	1,769	-66.3%	1,192	-	1,110	66.8	-	64.8	9,018	
12 Bandelier	14,633	-	286	-98.0%	8,607	-	1,622	333.2	-	63.5	2,400	
Dial-a-Ride	160	-	48	-70.0%	982	-	87	55.9	-	4.4	482	
ACT Assist	487	93	227	-53.4%	3,588	297	2,571	213.2	10.9	154.3	1,389	
Special Services	15	162	302	1913.3%	45	1,361	243	10.5	185.1	23.7	1,866	
System total	47,713	2,424	15,491	-67.5%	58,996	18,307	41,359	3,087	1,019	2,224	101,906	



■ 2019 ■ 2020 ■ 2021

Total Passenger Trips to Date: 5,828,617

Atomic City Transit demand response service returned to service for persons with disabilities as day-time Dial-A-Ride was removed as fixed route services were provided. This service is vital for citizens that are unable to use the fixed route service, we provide curb-to-curb service, providing much needed independence to our citizens.

Atomic City Transit - Demand Response Ridership and Statistics

Start Date 10/1/2021
End Date 10/31/2021

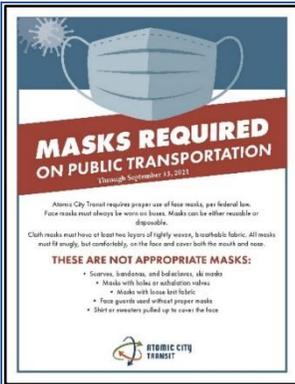
	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA-Related	Total DAR	Daytime DAR	Evening DAR
NTD Service Information							
Vehicles operated in max Svc	4	33.33%	50.00%	3	3	2	1
Unlinked Passenger Trips (UPT)	275	-10.71%	6.57%	227	48	33	15
Total Actual Vehicle Miles (VM)	3,511.00	15.53%	25.15%	4,849.60	337.10	139.10	198.00
Total Actual Vehicle Hours (VH)	178.06	-7.39%	7.64%	200.14	14.10	5.09	9.02
Total Actual Revenue Miles (RM)	2,642.00	16.54%	25.15%	4,849.60	226.10	139.10	87.00
Total Actual Revenue Hours (RH)	209.28	1.31%	7.64%	200.14	9.14	5.09	4.05
Passenger Miles	2,018.70	2.24%	24.53%	1,694.60	324.10	247.10	77.00
Passenger Hours	74.89	-8.17%	10.66%	63.87	11.02	8.28	2.74
Service Days	21.00	0.00%	0.00%	21	9.00	9	9
UPT per RM	0.10	-23.39%	-14.84%	0.05	0.41	0.24	0.17
UPT per RH	1.31	-11.87%	-0.99%	1.13	10.19	6.49	3.70
UPT per Service Day	13.10	-10.71%	6.57%	10.81	5.33	3.67	1.67
Companions	19	-40.63%	-27.27%	8	11	10	1
PCAs	8	-57.89%	-50.00%	8	-	-	-

Scheduling Stats - Performed Trips

Subscription	228	58.33%	70.31%	218	10	10	-
One Way Trips Requested	335	-15.62%	-7.82%	283	52	38	14
One Way Trips Performed	248	-3.50%	13.44%	211	37	23	14
Advance Reservation	104	-20.00%	-16.39%	102	2	2	-
Same Day Reservation	25	-46.81%	0.00%	-	25	11	14
Manually Scheduled	39	21.88%	59.09%	35	4	3	1
Automatically Scheduled	209	-7.11%	7.32%	176	33	20	13
Pickup-based Trip	164	-12.30%	3.10%	133	31	17	14
Appointment-based Trip	84	20.00%	36.84%	78	6	6	-

Capacity Metrics (ADA Requests)

Valid Pickup Negotiated	136	-0.73%	-0.73%	136
Invalid Pickup Negotiated	-	0.00%	0.00%	-
Valid Dropoff Negotiated (Apt Trips)	95	6.74%	6.74%	95
Invalid Dropoff Negotiated (Apt Trips)	-	0.00%	0.00%	-
Non-Missed Trips	211	13.44%	13.44%	211
Missed Trips	-	0.00%	0.00%	-
On-Time Appointment Dropoffs	83	2.47%	2.47%	83
Late Appointment Dropoffs	2	0.00%	0.00%	2
Early (>30 min) Appointment Dropoffs	14	0.00%	0.00%	14
On-Time Pickup Arrival	193	37.86%	37.86%	193
Excessively Late Arrivals (>15 Min)	2	-50.00%	-50.00%	2
Early Pickup Arrivals (>5 Min)	5	-50.00%	-50.00%	5
Travel Time <= Fixed Rt Estimate	207	14.36%	14.36%	207
Travel Time Over Fixed Rt Estimate	-	0.00%	0.00%	-
Travel Time <= 45 Minutes	207	13.11%	13.11%	207
Travel Time > 45 Minutes	4	33.33%	33.33%	4
No Capacity Issues	925	13.64%	13.64%	925
Capacity Issues	23	-23.33%	-23.33%	23



Although many areas around the state and nation have removed the use of face coverings requirements as well as social distancing, Atomic City Transit will still require a face covering to board and ride the system. Federal mandated required use of face coverings has been extended through January 2022. We also encourage social distancing when possible.

Atomic City Transit would like to thank Matthew Lengyel, Mechanic with the Fleet Division for the excellent job of installing new head signs on existing vehicles. Thank you, Matt.



On October 8, 2021, Atomic City Transit held a facility tour for the Lehigh University students from around the world interested in public transportation and specifically alternative fuels. The students and teachers were able to view the services provided to our community through Avail software and route structures. They also toured our maintenance section as well.



LEHIGH
UNIVERSITY.

Atomic City Transit would like to welcome some new members to our team. You will be seeing our new operators out on the road soon, stop by the bus and say hello.



Myron Cordova



Rocky Olsen, Manuel Morse and Randy Gonzales

CLERK

2021 Regular Local Election – Outcome & Kudos.!

It goes with saying, Democracy is alive and well in Los Alamos County! During the November 2021 Regular Local Election, 5,051 votes were cast, representing a turnout of 34% among the 14,752 eligible registered voters, giving Los Alamos the third highest voter turnout percentage in the state for this election! Of the total 5,051 votes; 2,671 were cast during early voting; 2,092 were cast on election day; and 288 were cast by mail.

A BIG Thank You to all those who chose to exercise their right to vote and make their voice heard this election cycle. Clerk Maestas would like to thank all the candidates for their dedication and commitment through this election process. A big thanks to the Los Alamos Public Schools, UNM-Los Alamos, Betty Ehart Senior Center, and the Farmer's Market – as well as the League of Women Voters of Los Alamos, our partner in promoting voter registration and sharing key election information.

Clerk Maestas would like to extend a special "Thank You" to all the Election Poll Workers, who spent many hours, from October 5th through the late hours on election day serving voters in a friendly, professional, and efficient manner, during the unprecedented nature of conducting an election during a global pandemic



Election Poll Workers, from L to R: LAC Golf Course Community Bldg. – White Rock Town Hall – Betty Ehart Senior Center



Election Poll Workers, from L to R: UNM-Los Alamos – LAC Municipal Bldg. – Absentee by Mail / Clerk Warehouse

Clerk Maestas would also like to extend her sincerest appreciation to the numerous County Department staff who all attributed to the achievement of the election. A special thank you to each one of the Clerk staff for their tireless efforts, which also attributed to the success of this election: Elections Manager Steve Fresquez; Chief Deputy Clerk Adrianna Ortiz; Senior Deputy Clerks Victoria Martinez and Victoria Montoya; and Deputy Clerks Anna Sanchez and Ubaldo Barela.

Clerk Maestas would also like to remind those residents who registered by mail, online, or with the Motor Vehicle Department since October 6th, that those applications will begin to be processed when registration books reopen on December 7, 2021. Those that are not registered or have moved, they can obtain a voter registration application outside the County Clerk's Office, located at 1000 Central Avenue, 2nd Floor, Suite 240. Voter registration services and forms are also available thru the Motor Vehicle Department or online to eligible New Mexico citizens through the NM Secretary of State website: NMVote.org. Voters are also reminded if you have moved out of town to update your registration and/or submit a voter cancellation to our office.

2021 Regular Local Election – Results Official

On Monday, November 8th, the Canvass Board met and issued a Certification of Canvass Results, which was sent to the New Mexico Secretary of State and others as required by law and posted to the County Clerk webpage: www.losalamosnm.us/clerk.

Canvass attendees pictured on the right, from L to R: Canvass Board Member Rickman Canvass Board Member Counters, Canvass Member Gunther, Canvass Board Member McTeigue, and Canvass Member Dry. (Photograph taken by County Clerk Naomi Maestas.)



Office Operations During the Ongoing COVID-19 Pandemic

The Clerk’s Office will continue the use of COVID Safe Practices (CSP), with the County & Clerk’s Office having opened their doors to the public for in-person services and transactions. As the COVID-19 public health crisis continues, the County will continue to follow the direction issued by the Governor, and we ask that you remain flexible as any additional changes are announced. As this situation continues to evolve, updates on changes to daily operations will be posted online at www.losalamosnm.us/clerk and through Facebook, Twitter, and Instagram.

To help in the management of traffic flow and CSP’s, the office has implemented an online process to schedule appointments, a link is available on their website at www.losalamosnm.us/clerk. Customers can also call the office at (505) 662-8010 or email clerks@lacnm.us to schedule an appointment. Customers may continue to drop off items in the Drop-Box located on the wall near the door to the Clerk’s Office, Suite 240. Staff will process Drop-Box items and are available to assist customers by phone and email between the hours of 8 a.m. and 5 p.m., Monday thru Friday.

Clerk Maestas would like to remind customers, that they may utilize the Online Records Portal for searching real estate (deeds, mortgage, liens) and government documents (ordinances, code ordinances, resolutions, minutes). For searching probate and marriage records, or to apply for a marriage license online, customers may use the Probate & Marriage Online Records Portal. Access these portal links at www.losalamosnm.us/clerk. There are a few election related items that can be handled on-line or through the mail. Citizens can utilize www.NMVote.org for voter registration and absentee ballot requests, and other election related services.

Clerk’s Office – By the Numbers

	November 2020	November 2021
Recording & Filings	402	344
eRecordings	199	162
Marriage Licenses	2	6
Probate Cases	3	4
Council Meetings	2	2
Outreach Events	0* (*Due to COVID-19)	0* (*Due to COVID-19)

Voter Registration Transactions	224	22* (*books closed)
New Voter Registration Agents	-	0

COMMUNITY DEVELOPMENT DEPARTMENT

Building Safety Division

Two (2) commercial permits were issued in November 2021, with a total valuation of \$43,500.00, compared to three (3) permits issued in November 2020, with a total valuation of \$224,506.00.

Thirty-five (35) residential permits were issued in November 2021, with a total valuation of \$775,855.00, compared to sixty (60) permits issued in November 2020, with a total valuation of \$2,229,750.00.

Commercial Update:

Construction has begun on the Bluffs Development. The development consists of a four (4) story, 64-unit senior living complex. The units will be 1 bedroom and 2 bedrooms. This development is located at 135 DP Road.



Construction continues on the Hills Development. This is a seven (7) multi-unit luxury apartment development. It will have a total of 149 units and clubhouse with a pool. This development is located at 141 36th Street which is the old LASO site.



Code Compliance:

On November 15th, the Community Development Advisory Board held a public meeting. At the meeting, County consultant D/P/S provided an update on the ongoing Chapter 18 Nuisance code process.

Additionally, on November 16th, County Council approved appointing two new members to the board: Anne Marie Solomon and David Hansen.

At the end of November, the Community Development Department welcomed newly hired Code Compliance Officer Andrea Fresquez.

Code Compliance Cases: During the month of November, Code Compliance opened 26 new code cases and closed 22 cases.

Before and after pictures of code compliance cases.



Before



After



Before



After



Before



After

Planning Division

No Planning & Zoning Commission meetings were held in November.

A Town Hall meeting sponsored by County Council member Sara Scott was held on November 8th regarding the Planning & Zoning Commission’s October 27th meeting which recommended to Council the adoption of Ordinance No. 02-321 amending Chapter 16 to add local regulations for cannabis retail sales and amending the text of Article VII Section 277 regarding Home Occupations. Planning staff attended and participated in the Town Hall meeting.

Work on the Chapter 16 Development Code Update continues with the County’s consultant, Dekker/Perich/Sabatini (D/P/S).

The Planning Division began implementing a new site noticing process. Properties subject to a pending land use decision by the County at the Planning & Zoning Commission or County Council level shall have a pedal sign such as displayed in the photo below noticing interested members of the public of a pending land use decision.



Building Permit Review: During the month of November, Planning Division staff reviewed and acted on 24 Building Permits.

Business License Review: During the month of November, Planning Division staff reviewed and acted on 8 business license applications.

Economic Development

Los Alamos Commerce & Development Commission (LACDC).

New Mexico Angels – Investing 101. On November 4, the New Mexico Angels hosted a program at ProjectY cowork Los Alamos about methods in investing in local and regional start-up companies and how to be an “angel investor.” Afterwards, the group invested some time at Bathtub Row Brewing Co-op.

Retail Accelerator Program. In October, LACD completed its retail accelerator program seminars. As a result of this program, three pop-up stores were opened in time for small Business Saturday in Central Park Square: Samizdat Bookstore & Teahouse, Little Studio on the Mesa, and Inspired Jewelers. We expect several pop-up businesses to arrive in the near future. Congrats to LACDC MainStreet and the Chamber for their efforts.

Small Business Saturday. Congratulations to LACDC and the downtown business community for another successful Small Business Saturday. Many small businesses have reported that they had a huge, impactful SBS weekend. Ryn Herrmann is planning to present a full report at the December 7 County Council meeting.

Upcoming Events. The Los Alamos Co-op Market Will be hosting a business after hours on December 2 from 4-6pm and Exit Realty will be hosting a business after hours and toy drive on December 9 from 4:30 to 6:30pm.

White Rock Town Center Metropolitan Redevelopment Area (MRA) Plan. In December, CDD will begin solicitation for consultant services needed to create the MRA Plan. As previously reported, CDD is working with NM. State MainStreet, LACDC, and the County Procurement to develop and issue a request for proposals for planning services to develop an MRA plan for the White Rock Town Center, based on the recently approved Master Plan. The MRA Plan will serve as a tool to encourage economic development and revitalization within the White Rock Town Center per the County's Master Plan for the area and state criteria for designation under the New Mexico Metropolitan Redevelopment Code.

Century Bank Development Proposed. In November we again met with the representatives of the proposed Century Bank Development, east of the Feynman Center buildings. Their design team is in the process of completing inspection of existing site conditions. We expect to learn more about this exciting development during first quarter, 2022.

Racial Equity and Inclusivity Task Force. On November 18, I attended the Racial Equity and Inclusivity Task Force meeting and provided an update on the County's ongoing and future efforts in developing affordable workforce and missing-middle housing. CDD will continue to work with this task force as we proceed with the North Mesa Housing and Short-Term Rental Management and Regulation studies.

ECONOMIC DEVELOPMENT PROJECTS

Pet Pangea (3661 & 3689 Trinity). In November, the County recorded the required plat of subdivision, consolidation both lots and vacating unnecessary utility easements on the property. Next steps will include the site plan review and approval for the proposed mixed-use development, including the Pet Pangea store. As of this report, the County has yet to receive an application or plans required to begin the site plan review process.

UbiQD. As previously reported, the owner of UbiQD is planning to build out a new lab space in the basement of their facility at 134 Eastgate Drive. This build-out requires they have overhead door access to the basement from behind the building. CDD continues to work with UbiQD to find a solution that will serve their business needs.

Marriot and Conference Center. On October 13th, the County received from the developer an email request to extend the required completion of the project from November 2023 to August 2024. The original 2023 completion date was established under the terms of the ordinance adopting an economic development project for public support for this project. This request is expected to be presented and considered during a County Council meeting before the end of the year.

PROGRAMS

Business Licensing. CDD processed 70 business license applications.

LEDA Update. CDD continues to promote the use of the County's local LEDA program to the development and business community. No formal applications or inquiries were received by the County in November.

ARPA Update. CDD continues to work with the Finance Department and the County Manager's Office to develop ARPA programs that will support existing and future business small business needs in the County. More information will be presented and posted during the first quarter of 2022.

HOUSING PIPELINE (current projects)

Canyon Walk Apartments. This development is near completion for 70 multifamily units under the Low-Income Housing Tax Credit Program. Paving and striping is complete on the parking lot and the club house

is completed. Rents are set for up to 60 percent of the Area Median Income (AMI) and units are 1, 2, and 3-bedroom.

The Bluffs Apartments. This development is located across from Canyon Walk and is approved for 64 age-restricted (55+) apartment units and is also under the Low-Income Housing Tax Credit Program. Interested applicants for Bluffs and Canyon Walk can visit the County's Housing webpage for details.

The Hills Apartments. Utilities and foundations are under construction. CDD and PIO coordinated and conducted a successful groundbreaking on November 4, attended by the County, developer Peterscorp/LAH Investors, Pavilion Construction, LAC senior management and the Media. CDD is excited to have reached this point!

Homes at North Community. This project continues to be on hold while the developer is seeking for a new contractor to finish the demolition and site preparation work. We will continue to monitor.

North Mesa. CDD and Procurement re-published a revised Request for Proposals (RFP) to assess the housing numbers/mix and recurring revenue potential for the Los Alamos Public Schools (LAPS). Master planning can occur later once LAPS has an opportunity to assess the potential to come out of this phase of research. A pre-proposal meeting is scheduled this week.

HOUSING PROGRAMS/PROJECTS:

Home Rehabilitation/Renewal Program (HRP).

For November, five previously funded residents' loans closed/completed their work and work has commenced on three. For the current HRP funding cycle, eight applications are being processed for home repair work scopes and are scheduled for final approval by the Loan Review Committee in December.

Homebuyer Assistance Program (HAP).

For November, one homebuyer assistance mortgage closed. Another loan request application is under review for approval by the Loan Review Committee also in December.

Short Term Rentals Ordinance. Council has allocated funds in the FY22 Lodger's Tax/Economic Development budget to prepare an ordinance to regulate STR's. Housing has drafted a STR Request for Proposals which is currently under CDD review, based on feedback received from County Council and Lodger's Tax Advisory Board (LTAB) in November.

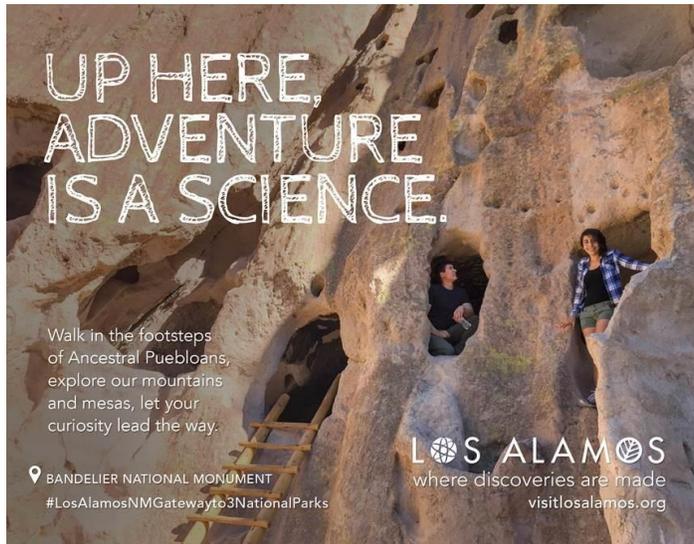
MARKETING

White Rock Visitor Center Service Contract. The current service contract for the White Rock Visitor Center will soon expire. Earlier this fall CDD solicited proposals for continued services at this facility. LACDC submitted their proposal for services, emphasizing a renewed vision of providing visitors with ambassadorial customer service. The contract is scheduled for County Council consideration and approval in December.

Digital/Print Advertising. EDD worked with contractor Sunny505 to produce an ad for insertion in the Santa Fe Visitors Guide 2022. So far, during the first six months of fiscal year FY2022, Los Alamos County has placed advertising in New Mexico Magazine and Albuquerque, The Magazine, and on digital platforms and Out-Of-House (OOH or digital billboards) throughout Albuquerque—all part of the New Mexico Tourism Department's Cooperative Marketing & Advertising program. While this program allows Los

Alamos the ability to purchase expensive media at dramatically reduced rates, we are also obligated to use very restrictive New Mexico True creative templates.

Because of the amount saved through the Coop program, Los Alamos County has also worked with Sunny505 to advertise to our target market—Millennial young families and Baby Boomers within our drive markets (in-state and surrounding states (Colorado, Arizona, Texas) via strategic media outlets including, New Mexico Ski, Food & Travel Magazine, and the Santa Fe Visitors Guide. In these publications, we are free to venture outside the New Mexico True template and test new creative concepts to shine a light on what makes Los Alamos different, special and worth a visit. Everything from the copy to the font to the photography is very deliberate and based on the goals established in the FY22 Tourism Marketing Plan.



Christmas Concert
Wataru Nilmeri to perform at Anderson Museum of Contemporary Art

GO AND SEE
Winterfest Weekend
Los Alamos to feature popular three-day in-person and virtual event

COMMUNITY
Winterfest Weekend
Los Alamos to feature popular three-day in-person and virtual event

COMMUNICATIONS

Leslie Bucklin is to be applauded for doing an excellent job filling in as the Acting Public Information Officer for the past three months. She and Vint Miller did not miss a beat to provide exceptional communication

and public relation support to the all the other county departments even though the three-person team was short one person. The Public Information Officer position was filled on November 15 with Julie Williams-Hill, coming from the Department of Public Utilities. She is meeting with various county staff to come up to speed on the various projects, initiatives and efforts that are in the works.

CPR supported the following events by providing public relations, graphic, photography and video support:

- COVID-19 team – Coordinated the development of a newsletter to be issued in December for the team to share specific information to Los Alamos as it relates to the pandemic.
- COVID-19 vaccine clinics – Issued press releases on how to register and schedule children 5 – 11 years of age for a vaccine and more specifically for the vaccine clinic held on November 22.
- Small Business Saturday - Developed 14 videos and shared on social media to support the county's local businesses.
- Women's Army Corps (WAC) Building Improvements - Assisted Public Works in notifying the community of three public meetings to solicit feedback on future uses for the facility.
- County Code Compliance Survey – Notified the public through a press release on behalf of Community Development Department regarding the deployment of a survey seeking county input on code compliance rules and processes.
- Property Taxes Due on December 10 – Reminded the public of the property tax deadline in December through press releases and social media.
- Recruitment Ads for the Boards & Commissions – Advertised to recruit volunteers to apply for various vacancies on County Boards and Commissions.
- Communication Plan – Began drafting a county-wide communication plan to be shared with County Council in January.
- Firefighter Apparel Catalogue – Providing graphic layout, design, and photography at the request of the Fire Department for an apparel catalogue.

CPR by the Numbers:

- Social Media posts – 44 across Facebook, and Instagram
- Paid Print & Digital Ads – 15 for HR recruitment, Public Works public meetings, and Boards & Commissions
- Proclamations Written – 2 (Los Alamos Chamber of Commerce and Los Alamos Community Foundation)

Digital Media Stats for the Quarter:

- Facebook:
 - Los Alamos County – 5,400
 - CDAB (Started 10/04) - 46
- Instagram – 1,523
- Weekly County Line – 1841 subscribers

COMMUNITY SERVICE DEPARTMENT

Aquatics

LAHS Inter-squad Meet – November 6th, Attendance 79

The LAHS Swim Team divided themselves into two teams to hold their annual Green and Gold Intersquad Meet. A total of 38 swimmers participated, new parents to the sport got trained on how to be timers and learned the inner workings of a swim meet. A wonderful kick off to the new season.



Dive In Movie: *Space Jam A New Legacy* – November 12th

A total of 58 patrons came to the Walkup Aquatic Center to watch a movie in the pool for the first time on a year in a half. The classroom was packed with drinks and snacks for movie goers to enjoy while not in the water.



Golf Course

Old Pump House Demo Update:

The pump house demo continues to move forward. Los Alamos Golf Course Management is arranging with an electrician for the rack for the 3-phase jockey pump hook up.



Golf Course Maintenance Update:

The Los Alamos Golf Course maintenance team has begun to remove 19 dead trees that were identified during a course review earlier in November.



Ice Rink

Getting Ready for Another Season:

Recreation staff along with volunteers from the Los Alamos Hockey Association (LAHA) have been painting and laying ice after a long wait for ice plant repairs. Recreation staff have been busy training on the ice resurfacing machine while laying water, getting familiar with the facility, and all day-to-day tasks in preparation for opening day on Friday the 3rd of December.



Parks

Ashley Pond Decorating for Christmas:

Parks staff have been working hard decorating the trees at Ashley Pond for the Christmas Season. Each tree has new lights that replaced old ones from previous years.



Ashley Pond Stage Winterizing

The canopy from the Ashley Pond stage has been removed for the winter to prevent damage from bad weather.



Library

Los Alamos County Library System Statistics November 2021	
# Uses of E audio books	2887
# Uses of E books	2931
# of Uses of Streaming Video	202
# of Uses of Streaming Music	73
# of Uses of Online Magazines	337
Digital Circulation	6430
Curbside + In-person Circulation	20,403
Total Circulation	26,833
Youth/All Ages/Family Services Programs Offered	38
Adult Programs Offered	2
Total Programs Offered	40
Youth/All Ages/Family Services Program Attendance	926
Adult Program Attendance	25
Total Program Attendance	951

Circulation by Comparison	September 2021	October 2021	November 2021
Digital Circulation	6,143	6,039	6430
In-person/physical circulation	21,487	20,484	20,403
Total	27,630	26,524	26,833

Open Space

Clearing Trees:

Over the past month Open Space and Trails cleared hazardous trees along Woodland Trail. Open Space also removed multiple trees along Pueblo Canyon and Perimeter trail that recently fell to high winds. New Trail signs have been installed along Pueblo Canyon Rim and Gonzales Rd Trail that include trail rating system, similar to those you see in skiing.

New Trailhead Kiosks Maps:

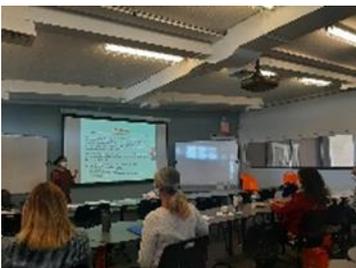


Open Space installed updated trailhead kiosk maps at Mitchell, Quemazon and Red Dot Trailheads. Each new map has different levels of hiking trails to choose from and will help users decide on which trail to take based on their level of experience. The maps also provide knowledge of where certain buildings are located in relation to the trail. More kiosks and maps are scheduled to be installed in the upcoming months.

Social Services

El Arte De Ser Padres (The Art of Parenting) – November 6th, 25 participants:

Los Alamos JJAB collaborated with First Born and Family Council to provide a one-day event for Spanish speaking parents in our community. The event was held at UNM-LA and included workshops focused on mental health and anxiety, circle of security, homework assistance, being bilingual, LGBTQ+ topics, youth substance use, school supports, and positive discipline.



Jimmy Carter Award for Service to Community Seniors – November 6th

The Los Alamos Senior Center Director, Bernadette Lauritzen, was acknowledged with the first ever Jimmy Carter Award for service to Community Seniors, presented by the Los Alamos Democratic Party.



Drive thru Booster Clinics – November 6th & 14th, 700+ participants:

The Los Alamos Retired & Senior Organization (LARSO) hosted two drive thru booster clinics to those 50 years and older.



Toddle Craft: Hand Turkeys and Rock Buddies - November 17th, 35 participants:

Family Strength Network (FSN) held a Toddle Craft event, which is a parent/child bonding activity. This month participants made hand turkeys and rock buddies. Kiddos enjoyed going on a rock hunt to find the perfect rock for their rock buddy.



Laser Tag – November 24th, 17 teens:

The Los Alamos Teen Center reserved the YMCA's basketball gym for the afternoon before Thanksgiving, where participants played 5 to 10-minute rounds. Teens were split into teams to see who the last ones were standing.

Cultural Services

All About Gravitational Waves – November 5th, 51 participants:

Pajarito Environmental Education Center (PEEC) provided a virtual presentation to review what gravitational waves are and why they are important, as well as updates on recent detections and what we can learn from them.

Road to Recovery: Cuckoo Symposium (Two-Day Virtual Event) – November 16th & 17th, 219 participants:

PEEC provided a virtual symposium in partnership with the Yellow-billed Cuckoo Working Group with presentations focusing on incorporating new research and monitoring in an adaptive management framework to aid in species recovery.

Webb Space Telescope Celebration – November 20th, 48 participants:

PEEC provided a in-person event partnered with the Los Alamos County Library to celebrate the launch of the James Webb Space Telescope. PEEC provided information about the Webb Telescope, as well as interactive games, crafts, and other fun space-related activities.



Wilderness First Aid 2-Day Course – November 20th and 21st, 22 participants:

This two-day, in-person Wilderness First Aid certification course taught by SOLO, covers the basics of how to help someone in need of first aid in a wilderness setting. It involved scenarios as well as both classroom and hands-on learning and was attended by a wide variety of outdoor enthusiasts, guides, trip leaders, LANL students and employees, Search and Rescue personnel, scouts, and scout leaders.



ADMINISTRATIVE SERVICES DEPARTMENT

Business and ERP Manager



With the recent retirement of Pippa Freyer, we are excited to welcome Chuck Bear into his new role to oversee our Enterprise Resource Planning system and serve as the Business Manager. Chuck was promoted from the Information Management Division, and the new role will report directly to ASD. Chuck has over 30 years of experience in Information Technology with specialized knowledge in Finance, Payroll, Utility Billing and so much more! We greatly appreciate Pippa's efforts to transition this role, and for all that she contributed to the County – and are so fortunate to have such an incredible internal team member to fill this key position!

Finance:

The Finance Division was recently notified that Government Finance Officers Association of the United States and Canada (GFOA) has given an Award for Outstanding Achievement in Popular Annual Financial Reporting to Los Alamos County for its [Popular Annual Financial Report](#) for the fiscal year ended June 30, 2020. The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government popular reports. A huge thank you goes out to Yvette Atencio, Senior Budget Analyst, who produces the PAFR, Karen Kendall (retired/contributor), and to the Finance team who does an outstanding job producing the financial results.



Finance is also pleased to share that our payroll team is now full, with the addition of our new Payroll Specialist, Wendy Laird. Wendy came to us from CSD and has extensive experience in business and customer service management. She has been a wonderful addition to the Finance Team.

We have also newly hired Trina Suazo-Martinez as a Senior Accountant to fill the role that was vacated with the promotion of Beatrice Odezulu. We are lucky to have Trina on our team as she brings a wealth of accounting knowledge and superb excel skills. She has an MBA, a Bachelor's in Accounting and is currently renewing her Certified Public Accountant license. The Finance Division is now fully complete with these two wonderful additions to the team.



Information Management:



Information Management has been preparing for the upcoming retirement of Todd Rodencal. We will miss Todd and thank him for his 20 years of excellent service to the County. We wish him a fun-filled and adventurous retirement in the outdoors!

We are fortunate to fill his vacancy with a very dedicated and exemplary internal employee, Beverly Purtymun. Beverly comes to us most recently from the Fire Department, but worked in Finance for several years, and for the Department of Public Utilities early in her career. We welcome her to her new role as the Management Analyst for IM.



We have also recently hired Joshua Maestas as a Technical Support Specialist. Joshua comes back to us as a former County employee from the Library, when he left to pursue a career change in IT for Pojoaque Schools. We are excited to welcome him to the team in his new career, and back to the County.

And finally, we have been celebrating the life and legacy of our most dedicated and honored County employee, Ms. Shirley Huber, who contributed an amazing 55 years of service to the County. We will continue to honor her legacy and her joyful, kind and giving Christmas spirit which will be missed by so many.



In loving memory, Shirley Huber, July 23, 1944 – November 3, 2021

CALENDAR OF UPCOMING MEETINGS AND EVENTS

Dec 14 – Council Regular Session, 6:00 p.m. Council Chambers

Dec 16 – Council Special Session, 6:00 p.m. Council Chambers

KUDOS

From: wef317
Sent: Sunday, November 14, 2021,
To: Granillo, Annette
Subject: Thank You!

Thank you, Annette, for the great tour and gift bags too. See attached two of our group photos from Christa Neu! We loved hearing about your Operations, seeing the bus yard and riding in the historic streetcar bus.

I hope you are able to visit us too either main campus in Bethlehem PA or in the SF bay area. I could arrange for you to visit our partners at the Valley Transportation Authority.

Wendy



















This tree skirt was designed and quilted by Micki Taylor, Roberta Day Idzorek, and Zena Thomas, members of the Los Alamos Piecemakers Quilt Guild of New Mexico. We had help from friends listed below. It was an honor to make this tree skirt representing our wonderful state, New Mexico. This tree skirt is to be displayed at the United States Department of Agriculture [USDA] under the 25' tall Whitten Christmas tree. The sheer size of the skirt made it quite the challenge. Our goal was to tell the story of the traditions, customs, and history of the New Mexico people, as well as the beauty of our land.

A special thank you to those who helped and to Nicole Dunn For the use of her quilting machine and Studio.

Ann Hayes
Deb McLin
Julia Goen
Karyn Harrington

Marian Kirchner
Micki Taylor
Roberta Day Idzorek
Zena Thomas

September 2019

Los Alamos, New Mexico