



**County of Los Alamos**  
**BCC Meeting Minutes**  
**Lodgers' Tax Advisory Board**

1000 Central Avenue  
Los Alamos, NM 87544

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Tuesday, January 23, 2024

12:00 PM

1000 Central Avenue, Room 110

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**Special Meeting**

**NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:**

**<https://us06web.zoom.us/j/85072848071>**

**Or Telephone:**

**Dial(for higher quality, dial a number based on your current location):**

**US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099**

**Webinar ID: 850-7284-8071**

**I. ADMINISTRATIVE ACTIONS**

**a. Call to Order/Introductions**

Member Matthews chaired the meeting via Zoom. Member Wheeler attended via Zoom.

Others in attendance were

Janice Krish, Economic Development Program Manager

Amanda See, SALA

Dan Ungerleider, Economic Development Administrator

Randall Ryt, Council Liaison

Melanie Hand, Council Liaison

Joanie Griffin, Sunny 505

Present 3 - Board Member Allen, Board Member Wheeler and Board Member Shuman

Absent 2 - Board Member Jensen and Board Member Olsen

**b. Approval of Today's Agenda**

**c. Review/Approval of Meeting Minutes**

**[18258-24](#)** Minutes from the Lodgers' Tax Advisory Board Meeting on December 19, 2023

**Attachments:** [Minutes 19Dec2024](#)

Member Shuman that the Board approve the Minutes for December 19, 2023. Member Wheeler seconded the motion. Motion passed 3-0.

d. **Public Comment for Items Not on the Agenda**

None

II. **PRESENTATIONS/DISCUSSIONS**

III. **NEW AND PENDING ITEMS/PROJECTS FOR POSSIBLE ACTION**

a. **Sunny 505 Report**

[18247-24](#) Sunny 505 Report

**Attachments:** [A - Sunny 505 report](#)

Ms. Griffin discussed the reports she submitted to the board.

b. **LACDC Visitor Centers Report, Melanie Peña**

c. **Project Update - White Rock Visitor Center Outdoor Restrooms and Pavilion project**

[18248-24](#) White Rock Visitors Center Shelter Update

**Attachments:** [B - WRVC Shelter LTAB Update](#)

Dan Ungerleider showed the board the progress of the White Rock Visitor Center Shelter design concepts.

d. **2025 Work Plan and Discussion**

The work plan will be discussed at the next meeting.

[18250-24](#) FY25 Budget Introduction and Discussion

**Attachments:** [E Lodger Tax Revenues](#)

e. **FY25 Budget Introduction and Discussion**

Dan Presented the draft Budget for 2025.

[18259-24](#) Lodgers' Tax Advisory Board Meeting dates for 2024

**Attachments:** [2024 EDD Meeting Calendar](#)

IV. **Other Reports - Discuss as needed**

Member Wheeler asked if the board could talk about how to get more people to the Ski Hill and Ice Rink.

**V. NEXT MEETING(S)/FUTURE AGENDA ITEMS****VI. ADJOURN**

12:55

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Economic Development Department at 662-8087 if a summary or other type of accessible format is needed.*