

**Los Alamos County
Library Board
Minutes
Sept 8, 2025**

Members Present

Beth Stelle
Michelle Altherr
Brain Reardon

Others Present

Gwen Kalavaza, Library Manager
Councilor Beverly Neal-Clinton
KokHeong McNaughton, Inclusivity Task Force
Chelsea Ashcraft, Senior Management Analyst

1. Call to Order

Chair Stelle called the meeting to order at 5:30 pm.

2. Public comment/correspondence (for items not on the agenda)

None

3. Board Business

A. Review and approval of the July 7, 2025 Library Board Minutes:

Motion: Board Member Reardon moved to approve the minutes of the July 7, 2025 Library Board meeting. Board Member Altherr seconded the motion. Motion passed with all in favor.

B. Staff Presentation schedule

Board members heard a presentation from Chelsea Ashcraft on the Community Services Department's accomplishments over the last year.

4. Chair and Board Member Reports

A. Chair's Report:

Chair Stelle reported on the presentation on the outdoor classroom given to the Parks and Recreation Board meeting last month. Chair Stelle and member Knudson attended the summer concert series with library staff on Aug 22 and volunteered at Atomicon. She reminded the Board that upcoming outreach events include Farmer's Market on 9/25 from 9-11.

B. Boards & Commission Luncheon Report:

None.

C. Friends of Los Alamos County Library Liaison Report

No report given. Member Altherr volunteered to be the Library Board liaison to the Friends of the Library Board.

5. Board/Staff Communications:

Mangers Report: Library Manager Kalavaza reported the following information: Library circulation totals for the month of August were 35978 with 9615 of those being digital. 45 programs with 1669 attendees were held with approximately 700 attendees at Atomicon.

6. Informational items

The next meeting is on October 6 at the Municipal Building.

7. Adjournment

The meeting adjourned at 6:10 pm.

Approved by the Library Board October 6, 2025

Elizabeth Stelle, Library Board Chair