



County of Los Alamos
Minutes
Lodgers' Tax Advisory Board

1000 Central Avenue
Los Alamos, NM 87544

Jennifer Olsen, Chair; Conner Tharp, Vice-Chair; Dana Even; and Sonia Ruiz, Brandi Engemen, Members

Tuesday, December 16, 2025

12:00 PM

1000 Central Avenue, Council
Chambers

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/85072848071>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 850-7284-8071

I. ADMINISTRATIVE ACTIONS

A. Call to Order/Introductions

Present 5 - Board Member Olsen, Board Member Tharp, Board Member Even,
Board Member Ruiz and Board Member Engeman

B. Approval of Today's Agenda

approval

C. Review/Approval of Meeting Minutes

approval

- i. [20980-25](#) Minutes from the Lodgers' Tax Advisory Board Meeting on November 18, 2025

Attachments: [LTAB MeetingMinutes_Nov_18_2025](#)

D. Public Comment for Items Not on the Agenda

II. PRESENTATIONS/DISCUSSIONS

- A. [20976-25](#) Discussion and Approval of the 2026 Lodger's Tax Advisory Board Work

Plan

Attachments: [A - 2026 LTAB Work Plan-draft](#)

It was determined more time was needed to discuss this item in January.

- B. [20977-25](#) Discussion and Approval of 2026 Meeting Times

Attachments: [A - LTAB Meeting Calendar Every Month 2026](#)
[B - LTAB Meeting Calendar Bimonthly 2026](#)

It was determined more time was needed to discuss this item in January.

III. MONTHLY REPORTS

- A. [20972-25](#)

Attachments: [A- September 2025 Discover Los Alamos Report](#)
[B - October 2025 Monthly Report](#)

- B. [20973-25](#) DestinationiQ Report

Attachments: [A - DestinationiQ LTAB Meeting December 16](#)

- C. [20974-25](#) Lodgers' Tax Revenue Report

Attachments: [A - November 2025 Lodgers Tax Fund Statement](#)

- D. **Other Announcements (All)**

IV. NEXT MEETINGS(S)/FUTURE AGENDA ITEMS

V. ADJOURN

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Economic Development Department at 662-8087 if a summary or other type of accessible format is needed.