
Art in Public Places Board

Policies and Guidelines 2025 Revisions Overview

Last approved August 2016

County Code
8-33-6

APPB is tasked with recommending policies and procedures that are necessary to effect the purpose of the APPB's tasks and responsibilities, subject to the approval of Council.



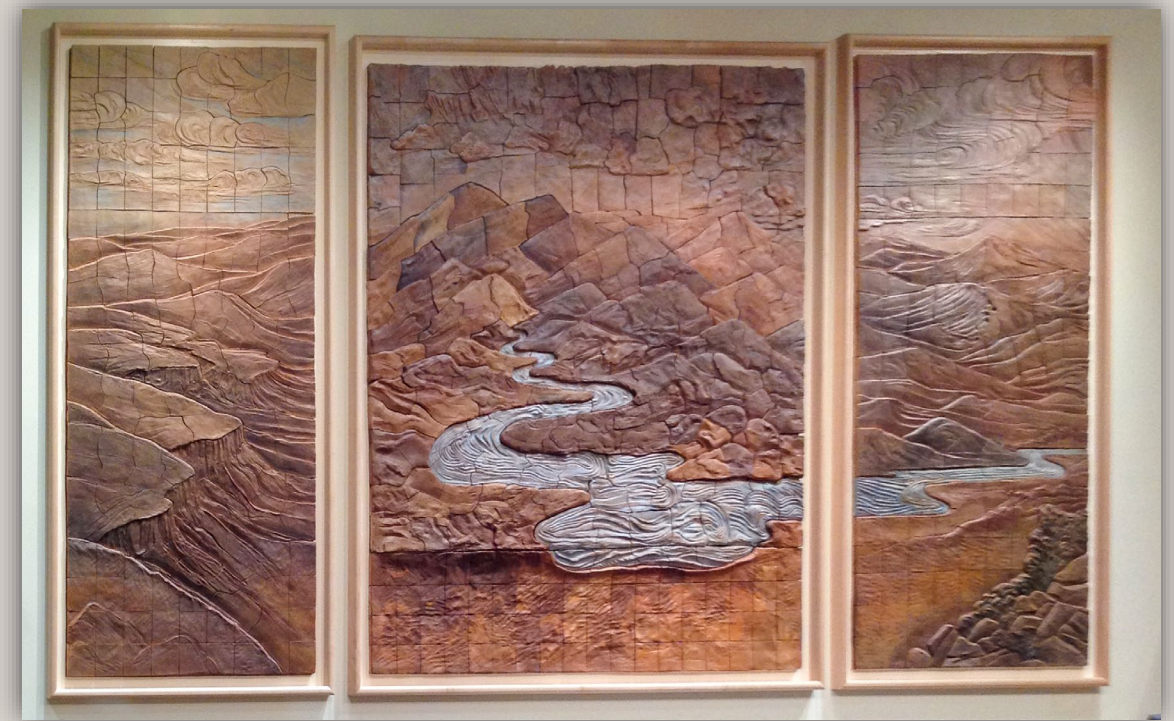
OVERVIEW

- Minor Changes
- Major Change
- Project Plan Document
- Considered Items Not Included
- Questions



Minor Changes

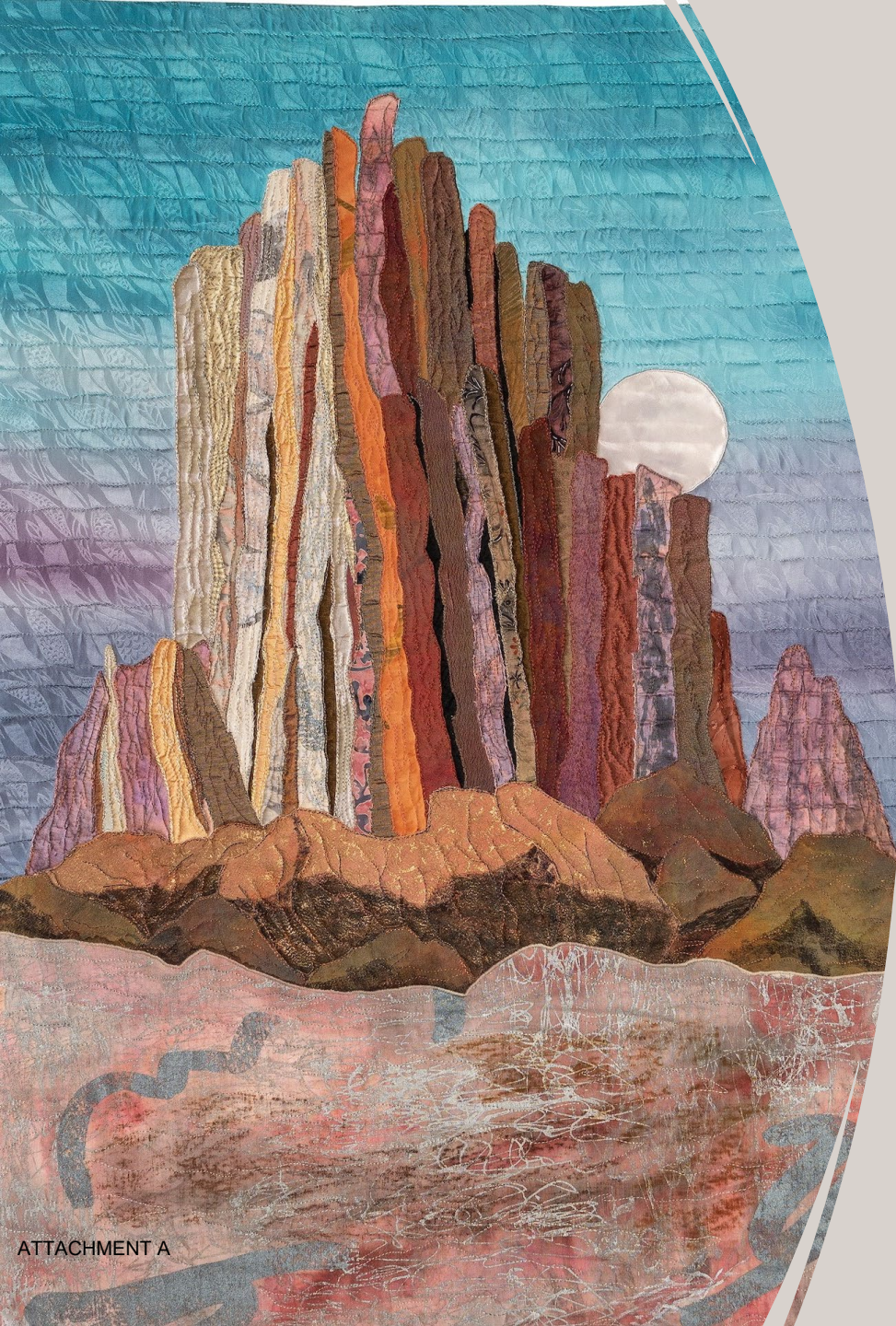
- 1- Revised Terminology:** Replaced the term “stakeholder(s)” with “public and community members” throughout the document.
- 2- Public Comment for Art Acquisitions:** Introduced a new criterion of “public comment” for the Board to consider when acquiring artwork.
- 3- Cataloging in the Public Art Archive:** Added language that all Works of Art will be catalogued in the current online Public Art Archive database.



Minor Changes

4- **Artwork Uniqueness:** Added a criterion to the County's Works of Art donations policy to include the consideration of uniqueness.

5-**Exemption Language in Appendix B:** Updated the exemption for donated art to include "other County Divisions," not just the Library to broaden applicability.



Minor Changes

- 6- **Plaques and Identification Signs:** Removed specific APP plaque standards; aligned language with current County standards for greater consistency and flexibility.
- 7- **Maintenance, Repair, and Restoration of Art:** Included language that an art cleaning and maintenance agreement with a contractor should be maintained.
- 8- **Pictures:** Added pictures of some of the collection to the document.



Major Change- Acquisition Process

Planning the Project

- Expanded Acquisition guidelines to support more comprehensive and thoughtful planning for each public art project.
- A Working Group will be formed for each project acquisition.
- The completion of a formal Project Plan is now required.



Project Plan Document

- Ensures better transparency throughout entire process.
- Encourages a well-conceived and feasible project that considers Public Art best practices.
- Outlines key objectives, estimated project budget, timelines, artist selection method and anticipated deliverables.

Work of Art Project Plan

This document outlines key objectives, budget, timeline, artist selection, and deliverables for a proposed public art project and will be completed by members of the project's working group.

Complete Sections 1-11 prior to beginning the project and present to the Art in Public Places Advisory Board (APPB) for final approval. This form will accompany the APPB's recommendation to spend Art in Public Places funds to County Council and will be updated as the project progresses.

1. Name of Project/Working Group: _____

2. Working Group Members

Role	Name
a. APPB Member	
b. APPB Member (Optional)	
c. Proposed project site Representative	
d. Other Interested Party (Optional)	
e. Other Interested Party (Optional)	

3. Introduction – Project Overview

Describe the artistic opportunity, project background, goals, how it originated, fits in the Los Alamos Public Art Collection, and any other important context.

Project Introduction:

4. Site and Context

Describe the proposed site location and any associated capital projects, plans, or site-specific considerations.

Site Description:

5. Artist Selection Process

a. Proposed Method for Artist Solicitation (Check one):

- ☐ Open Call for Art
- ☐ Artist Invitation
- ☐ Direct Selection (explain rationale below)
- ☐ Completed Work of Art (explain rationale below)
- ☐ Other (describe below)

If Direct Selection or Completed Work is chosen, provide rationale:

If Other is chosen, describe the proposed method for artist selection:

If there is a potential, perceived, or direct conflict of interest, provide details (see Appendix C for COI definition):

b. Selection Process Details:

Describe desired number of finalists, whether proposals or interviews are required, if artists will be compensated for proposals and any other details deemed appropriate for this section based on the project plan.

6. Artist's Scope of Work

Describe the artist's expected responsibilities (e.g., design, fabricate, install, participate in planning meetings).

Scope of Work:

7. Evaluation Criteria

All proposals will be evaluated using the criteria below. Add any project-specific criteria as needed.

Standard Criteria:

- The work of art must be located in a public place with public visibility and impact.
- The work of art shall have a permanence generally of at least twenty (20) years, and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.

ITEMS CONSIDERED BUT NOT INCLUDED

APPRAISALS:

1. Appraisals Are Generally Unnecessary- not worth cost or effort
2. Focus on Artistic Merit & Community Relevance
3. Ask for Comparable Sales or Pricing Justification
4. Use Best Judgment and Peer Review

PURCHASING LIMITS:

- During the review process APPB members sought to establish a policy setting a specific purchasing limit that would not require Council approval.
- County's Attorney's Office concluded that such a policy could not be implemented due to legal restrictions:

- Section 8-33: Board may only make recommendations
- Section 20-365-5: Council retains final fiscal authority





Questions