



FY16 Work Plan for Los Alamos County Boards and Commissions

(Fiscal Year 2016: July 1, 2015 – June 30, 2016)

Board and Commission Name: Transportation Board

Date prepared: January 8, 2015 **Date approved by Council:** June 9, 2015

Prepared by: Members of the Transportation Board and County Staff.

This work plan will be accomplished in the following time frame: July 1, 2015 to June 30, 2016.

Chairperson: Randall Ryti - term expires February 28, 2016

Members and terms:

- Randall Ryti; term expires February 28, 2016
- Khalil Spencer; term expires February 28, 2015
- Nancy Barnes; term expires February 28, 2015
- Wayne Hardie; term expires February 28, 2016
- Brian O’Neil; term expires February 28, 2016
- James Nesmith; term expires February 28, 2017
- Vacant

Department Director: Philo Shelton

Work plan developed in collaboration with Department Director? Yes

Staff Liaison: Philo Shelton

Administrative Support provided by: Louise Romero

Council Liaison: James Chrobocinski

Reviewed by Council Liaison? Yes

1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.

1. Received public comment, reviewed, or monitored progress of the following issues/projects:
 - a) Reviewed designs for NM 502/Trinity
 - b) Monitored Commercial Air Service
 - c) Reviewed Canyon Rim Trail Pedestrian Bridge Alternatives
 - d) Reviewed Atomic City Transit Plan
 - e) Monitored Western Area Phase 2 Reconstruction
 - f) Monitored Eastern Area Sound Wall Project
 - g) Monitored Central Avenue Improvements Project
 - h) Monitored NM 502 Storm Drain Improvements
 - i) Monitored Trinity Site Development
 - j) Reviewed Handicap Parking Signage and Enforcement
 - k) Reviewed Controls on County Multiuse Paths
 - l) Reviewed Webinar “*When Main Street is a State Highway*”
 - m) Reviewed Presentation on Proposed Bandelier Multi-Use Path
 - n) Reviewed Traffic Signal and Crosswalk Warrants

2. Approved the 2014-2015 Snow & Ice Control Plan

Greatest challenges:

- a) Recruiting new Transportation Board Members to fill vacancies.

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)*

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department director:

1. Review and monitor major construction and renovation plans for transportation facilities such as roads, streets, multi-user pathways, sidewalks and trails, airport, and public transit. Host public meetings as requested, and forward any submitted public comment throughout project completion to staff. Identified ongoing and upcoming projects include:
 - a) A-19 development
 - b) NM502 Improvements design/construction
 - c) Implementation of the Transit’s Intelligent Transit System
 - d) 20th Street reconstruction
 - e) Road Safety Audit at 20th and Trinity
 - f) Design replacement traffic signal at Oppenheimer and Trinity

- g) Extension of Canyon Rim Trail
 - h) Ice Rink Parking Lot Expansion
 - i) Range Road Pedestrian/Bike Safety
 - j) Sherwood Blvd.
 - k) Central Ave. (4th to 15th) Mill and Overlay
 - l) Pavement Condition Index Plan
 - m) N. San Ildefonso ADA Sidewalk - review design plans and provide comment
 - n) Airport fence replacement design
 - o) Pavement Preservation White Rock & Town Site
 - p) Western Area Phase 3 – monitor progress, accept public comment
2. Review Snow and Ice Control Plan annually and make recommendations before October 15.
 3. Review projects to ensure adherence to current standards and policies to ensure/improve the safety and efficiency of all modes of transportation including the *2005 Bicycle Transportation System Plan* and the *Policy on the Design of Public Streets and Rights-of-Way, (Res. No. 10-32; Nov 2010)*
 4. Host or attend public meetings as requested by Council or staff.

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.

1. 2005 Bicycle Transportation System Plan;
2. Policy on the Design of Public Streets and Rights-of-Way, (Res. No. 10-32; Nov 2010)
3. Ten-Year Transit Plan, 2007, Plan update pending;
4. Airport Master Plan, 2013

2.3 Other projects/assignments proposed by the Board or Commission: (Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)

1. Attend 2-3 events a year such as Chamber Fest or Earth Day with a booth or table to provide transportation related information and interact with the public.
2. Consider hosting transportation-related educational opportunities for the general public.

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

1. Continue working with the Environmental Sustainability Board regarding the transportation component in the Environmental Sustainability Plan.
2. Maintain awareness and responsiveness to airport issues, including transportation to and from the airport.
3. Identify common and/or interrelated issues/opportunities of interest that may exist between the Transportation Board and other county Boards/Commissions and propose collaborative work sessions or training.
4. Utilize Legistar to track Transportation Board motions and action items from initiation to completion.
5. Facilitate implementation of road and parking lot design standards that minimize untreated storm water run-off.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:

1. Host or attend transportation related meetings as requested by Council or staff to collect public comment and provide recommendations to Council.

5.0 List the current subcommittees for this Board or Commission.

1. At this time there are no subcommittees.

5.1 For subcommittees with members that are not members of the parent board or commission:

List the subcommittee members and their terms.

Explain how sub- committee members are selected or appointed.

Provide a description of each subcommittee’s charter or purpose.

Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:

Not applicable.

Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code:

ARTICLE XI. Transportation Board

Sec. 2-281. Purpose.

A transportation board is established to advise the county council and make recommendations regarding improvements in traffic conditions and all modes of transportation within the county. (Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-282. Duties and responsibilities.

The transportation board shall serve in an advisory capacity to the county council and shall have the following functions, responsibilities and duties:

- (1) Review and comment to council on transportation master plans for all modes of transportation;
- (2) For the purpose of collecting public input, review all major county construction and renovation plans for county transportation facilities (such as, but not limited to, roads, streets, bicycle paths, the airport, sidewalks, transit, and trails) with the purpose of ensuring that all modes of transportation (e.g., pedestrian, bicycle, transit, low speed vehicles, and aviation, if appropriate) are adequately treated in such projects;
- (3) Review and provide input to council, no later than October 15, on any recommended changes to the snow and ice control plan;
- (4) Review all traffic and transportation matters submitted to the board by the council; and
- (5) Advise council on ways and means for improving transportation and traffic conditions. For this purpose, when requested by staff or council, the board shall gather public input in ways appropriate to the circumstances, which may include public hearings dedicated to specific topics. (Ord. No. 02-078, § 2, 10-3-2006)

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Transportation Board:

Economic Vitality		Mark all that apply
	<u>Financial Sustainability/Economic Vitality:</u>	
	<ul style="list-style-type: none"> Promote a strong and diverse economic base through support of the current business base, recruiting additional businesses and encouraging new business growth 	
	<ul style="list-style-type: none"> Collaborate with Los Alamos National Laboratory as the area’s #1 employer, and support associated spinoff businesses 	
	<ul style="list-style-type: none"> Significantly improve the quantity and quality of retail and tourism business 	
	<ul style="list-style-type: none"> Revitalize and eliminate blight in the downtown areas of Los Alamos and White Rock 	
	<ul style="list-style-type: none"> Manage commercial growth well following an updated, concise, and consistent comprehensive plan 	X
Quality of Life		
	<u>Education:</u>	
	<ul style="list-style-type: none"> Support the objective of Los Alamos Public Schools of ranking in the top 100 public schools of the nation 	
	<ul style="list-style-type: none"> Support the development of quality primary, secondary, career, and life-long educational institutions 	
	<u>Quality Cultural and Recreational Amenities:</u>	
	<ul style="list-style-type: none"> Market and brand Los Alamos as a scenic destination featuring recreation, science, and history 	
	<ul style="list-style-type: none"> Implement a comprehensive recreational and cultural plan that includes a range of amenities that support all segments of the Los Alamos community 	
	<u>Environmental Stewardship:</u>	
	<ul style="list-style-type: none"> Enhance environmental quality and sustainability balancing costs and benefits 	
	<u>Mobility:</u>	
	<ul style="list-style-type: none"> Improve transportation and mobility 	X
	<u>Housing:</u>	
	<ul style="list-style-type: none"> Promote the creation of a variety of housing options for all segments of the Los Alamos community 	
	<ul style="list-style-type: none"> Promote maintenance and enhancement of housing stock quality 	
	<ul style="list-style-type: none"> Support development of affordable workforce housing 	
Quality Governance		
	<u>Operational Excellence:</u>	
	<ul style="list-style-type: none"> Maintain quality essential services and supporting infrastructure 	X
	<ul style="list-style-type: none"> Invest in staff development to create a high performing organization 	
	<u>Communication:</u>	
	<ul style="list-style-type: none"> Create a communication process that provides measurable improvement in citizen trust in government 	X
	<ul style="list-style-type: none"> Improve transparency in policy setting and implementation 	
	<u>Intergovernmental Relations:</u>	
	<ul style="list-style-type: none"> Strengthen coordination and cooperation between County government, LANL, and the regional and national partners. 	X