



County of Los Alamos

Minutes

Board of Public Utilities

1000 Central Avenue
Los Alamos, NM 87544

Robert Gibson, Chair; Eric Stromberg, Vice-chair
Matt Heavner, Charles Nakhleh and Jennifer Hollingsworth, Members
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Suzie Havemann, Council Liaison

Wednesday, December 10, 2025

5:30 PM

Municipal Building, B&C Rm #110

Public Participation: in person or <https://us06web.zoom.us/j/85828927209>.

1. CALL TO ORDER

This regular meeting of the Incorporated County of Los Alamos Board of Public Utilities was held on Wednesday, December 10, 2025. Chair Gibson called the meeting to order at 5:30 p.m. Members of the public were notified of the ability to participate and provide public comment in-person.

The following board members were in attendance:

Present - 6: Members Gibson, Stromberg, Heavner, Hollingsworth, Shelton and Laurent

Remote - 0:

Absent - 1: Member Nakhleh

Others in attendance in Chambers:

Mr. James Alarid, Deputy Utility Manager - Engineering

Mr. Clay Moseley, Deputy Utility Manager - GWS Services

Mr. Dennis Astley, Acting Deputy Utility Manager - Electrical Distribution

Mr. Ben Olbrich, Deputy Utility Manager - Power Supply

Ms. Joann Gentry, Deputy Utility Manager - Finance & Administration

Mr. Richard Valerio, Business Operations Manager

Ms. Camille Chavez, Senior Office Specialist

Mr. Jedidiah Beddo, IM Technical Support Specialist

Zoom participants:

Council Vice Chair Suzie Havemann, BPU Liaison

Sue Barns, ESB Liaison

Thomas Wyman, Assistant County Attorney

Angelica Gurule, Sustainability Manager

Josh Schacht, Stantec

Greg Wallingford, Stantec

Analy Castillo, Stantec

Pete Mondragon, Fleet Manager

2. PUBLIC COMMENT

Chair Gibson provided an opportunity for public comment on the Consent Agenda or those not otherwise included on the agenda. There was none.

No action was taken on this item.

3. APPROVAL OF AGENDA

Chair Gibson stated that Member Heavner needed to leave the meeting early and suggested that the agenda be amended so that he had the opportunity to vote on action items. The board agreed to hear items 7.b. and 7.c. before item 5. Chair Gibson then called for discussion or a motion.

Member Heavner moved and Member Stromberg seconded that the agenda be approved as AMENDED.

The motion passed by the following vote:

YES - 4: Members Hollingsworth, Heavner, Stromberg, and Gibson

NO - 0:

ABSENT - 1: Nakhleh

4. CONSENT AGENDA

4.a. Approval of Board of Public Utilities Meeting Minutes - November 2025

Chair Gibson noted that there were minor revisions to the November 19th minutes (which were distributed to the board at the meeting and attached to these minutes.) He suggested that since only the minutes were on the Consent Agenda that the following revised motion be used:

Member Gibson moved and Member Hollingsworth seconded that the minutes of the November 5th meeting be approved as PRESENTED and the November 19th meeting be approved as AMENDED.

The motion passed by the following vote:

YES - 4: Members Hollingsworth, Heavner, Stromberg, and Gibson

NO - 0:

ABSENT - 1: Nakhleh

DEPARTMENT BUSINESS

7.b. Discussion & Possible Action on Green Los Alamos Certification Program for Businesses

Ms. Abbey Hayward, Water & Energy Conservation Coordinator presented. Her presentation slides and information about the program were included in the meeting packet.

Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Hollingsworth
2. Member Heavner
3. Member Stromberg
4. Ms. Angelica Gurule

Chair Gibson then called for further discussion or a motion.

Member Heavner moved and Member Hollingsworth seconded that the Board of Public Utilities support the Green Los Alamos Certification Program and forward to Council for approval.

The motion passed by the following vote:

YES - 3: Members Hollingsworth, Heavner, and Gibson

NO - 1: Member Stromberg

ABSENT - 1: Nakhleh

7.c.

Approval of Modification 25 to Extend the Contract Term by Ninety-Days of the Electric Coordination Agreement (ECA) between the Incorporated County of Los Alamos and the United States Department of Energy (DOE)

Mr. Ben Olbrich, Deputy Utility Manager - Power Supply presented. A copy of Modification 25 to the ECA was included in the meeting packet. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Mr. Shelton

Chair Gibson then called for further discussion or a motion.

Member Stromberg moved and Member Heavner seconded that the Board of Public Utilities recommend Council approve Modification 25 to the Electric Coordination Agreement (ECA) between the Incorporated County of Los Alamos and the Department of Energy (DOE).

The motion passed by the following vote:

YES - 4: Members Hollingsworth, Heavner, Stromberg, and Gibson

NO - 0:

ABSENT - 1: Nakhleh

5. PRESENTATIONS

5.a.

Presentation of the Draft Fleet Conversion Plan and Community-Wide EV Charging Plan

Ms. Angelica Gurule, LAC Sustainability Manager introduced the Stantec team:

1. Mr. Josh Schacht
2. Mr. Greg Wallingford
3. Ms. Analay Castillo

The plan and presentation slides were included in the meeting packet.

Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Heavner
2. Member Stromberg
3. Member Hollingsworth
4. Member Gibson

No action was taken on this item.

6. PUBLIC HEARINGS (none scheduled)

No action was taken on this item.

7. DEPARTMENT BUSINESS (continued)

7.a. DPU Conservation Program Update

Ms. Abbey Hayward, DPU Water & Energy Conservation Coordinator presented. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Hollingsworth

No action was taken on this item.

7.d. DPU Quarter 1 Report for Fiscal Year 2026 (Jul-Sep)

Ms. Cathy D'Anna, Public Relations Manager was absent. So, Mr. Philo Shelton, Utilities Manager reviewed the report, which was included in the meeting packet.

Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Gibson
2. Mr. Moseley

No action was taken on this item.

8. BOARD BUSINESS

8.a. Chair's Report

Chair Gibson reported the following:

1. He was able to preview the New Mexico Climate Action Plan which will be released soon.
2. A draft of the ECA should be available soon.

The following individuals also spoke:

1. Member Stromberg

No action was taken on this item.

8.b. Board Member's Reports

There were none.

No action was taken on this item.

8.c. Utilities Manager's Report

Mr. Shelton reviewed his written report and a copy is attached to the minutes. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Stromberg
2. Member Gibson
3. Member Hollingsworth

No action was taken on this item.

8.d. County Manager's Report

Ms. Anne Laurent provided highlights from the November 18th, November 24th and December 2nd Council Meetings. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Stromberg
2. Member Gibson
3. Member Hollingsworth

No action was taken on this item.

8.e. Council Liaison's Report

Vice Chair Havemann logged off of Zoom early and did not provide a written report.

No action was taken on this item.

8.f. Environmental Sustainability Board Liaison's Report

Ms. Barns provided an update and a copy of her written report is attached to these minutes. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Stromberg

No action was taken on this item.

8.g. General Board Business (none scheduled)

No action was taken on this item.

8.h. Board Expenses (none scheduled)

No action was taken on this item.

9. STATUS REPORTS

9.a. Status Reports - November 2025

Chair Gibson opened the floor for comments and questions on the status reports. There were none.

No action was taken on this item.

10. UPCOMING AGENDA ITEMS

10.a. Tickler Items for December 2025 through March 2026

Chair Gibson opened the floor for comments and questions on the Tickler. There were none.

No action was taken on this item.

11. PUBLIC COMMENT

Chair Gibson provided the opportunity for comment on any topic. There was none.

No action was taken on this item.

12. ADJOURNMENT

The meeting adjourned at 8:11 p.m.

APPROVAL

Board of Public Utilities Chair

Date Approved by the Board

Minutes transcribed by: Kathy Casados, Executive Assistant

ATTACHMENTS

(in agenda order):

4.a. Draft #2 BPU Minutes for November 5th and 19th meetings

8.c. Utilities Manager Report 12/10/2025

8.f. ESB Liaison's Report