



LOS ALAMOS
where discoveries are made

FY24 Work Plan for Los Alamos County Boards and Commissions

Fiscal Year 2024: July 1, 2023 – June 30, 2024

Board and Commission Name: Art in Public Places Board

Date prepared: January 26, 2023

Date approved by Council: TBD

Prepared by: Art in Public Places Board & Tessa Jo Mascareñas, Staff Liaison

This work plan will be accomplished in the following time frame: July 01, 2023- June 30, 2024

Chairperson: Jennifer Baker

Members and terms:

Member	Start/End Dates	Term
Alissa Grissom	5/25/2021 – 5/24/2023	1
Abigayle Cutting-Smith	3/25/2022 – 03/24/2024	2
Jennifer Baker	5/25/2021 – 5/24/2023	2
Stephanie Haaser	3/25/2022 – 3/24/2024	1
Jacquelyn Connolly	3/25/2021 – 3/24/2023	1

Department Director: Cory Styron, Community Services Director

Work plan developed in collaboration with Department Director. (Y/N?) Y

Staff Liaison: Tessa Jo Mascarenas, Senior Management Analyst

Administrative Support provided by: Sara Martinez, Program Specialist

Council Liaison: Councilor David Reagor

Reviewed by Council Liaison? Y

1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.

Activities and Accomplishments

- **Conducted Several Art dedications that were delayed due to the pandemic:**
 - ✓ “Perspective” A solar water fountain, by Greg Robertson at the White Rock Community Garden
 - ✓ “Lizard” sculptures by Richard Swenson at PEEC
 - ✓ “East Looking West” photograph by Don Taylor at the Los Alamos Airport
 - ✓ “Pinon Park Maze” by Carrie Quade at the Pinon Park Splash Pad
 - ✓ “Multiverse” by Evelyn Rosenberg, installed at Ashley Pond
- **Leisure Lagoon** Artist selected- Amanda Jaffe and contract is underway.
- **“Golf Course”** – A watercolor painting, by Secundino Sandoval was acquired from the Karen Wray Gallery. The painting is hung in the lobby of the Los Alamos County Golf Shop.
- **“Kites of Many Colors”**, by Thom Norris and Eric Markow was selected out of 500 submissions to be included on Public Art Archive Anniversary Map that highlights Public Art throughout the United States.
- Launched **Public Art Archive** website. An online database providing information regarding the Los Alamos County art collection and where it can be found.
- New **Art Collection Maintenance** contract signed and executed with Pacific Coast Conservations
- Call for Fiber Art was conducted for the Los Alamos County Airport. Public comment was obtained and the measure was approved by council.
- **Maintenance and Plaques** – APPB members regularly track and facilitate maintenance of the County’s existing collection. The board continues to order and install plaques for new artworks, as well as replace old or missing plaques as part of maintaining the collection. The APP Board has also issued 2 RFPs for the outdoor collection, the final RFP closed in Feb. 2022, and the evaluation team is reviewing the submitted proposals.

Public Education/Outreach Efforts

- Public outreach was conducted primarily through the Los Alamos County Community Services Facebook/Instagram pages, Survey Monkey, Farmer’s Markets and Friday night summer concerts with reasonable results.

Challenges and Lessons Learned

- The APPB recognizes that the current project volume is high in the county and will continue. We make every effort to budget appropriately for County staff assistance, but we acknowledge that other County priorities may take precedence, and projects may not be completed in a timely manner. Suggestions below:
 - ✓ Board to research standards across other counties and organizations. The Board will discuss, vote, and bring forward to the county council. This work will be in conjunction with the current updates on the Policies and Guidelines as referenced in section 2.1
 - ✓ Identify projects prior earlier, so we can engage during the preconstruction and planning phases. We can review timelines and calendars of projects during our meetings and have project managers attend when appropriate.
 - ✓ Committees will be formed for larger capital projects that will require a call for art and more budget spending. They will include APPB members, county staff, project managers, and community residents.
 - ✓ Utilize private contractors whenever possible to avoid lengthy delays in project completion.

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)* PRIORITY FOCUS ITEMS

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department Director:

- Assignments
 - ✓ Meet with the Community Services Department Director and other CSD board chairs, as requested, for discussion and information sharing.
 - ✓ Participate as needed and at the appropriate time with the proposed Capital Improvement Projects staff for any public art opportunities.
 - ✓ Continue public outreach activities after the art collection is added to the Public Art Archives (PAA) to develop both the public's interest in art and a better understanding of how public art is funded. Develop a consistent way to provide opportunities for public feedback.
- Special Projects
 - APPB will review and update the Policies and Guidelines dated August 30, 2016. The board will work with the Staff Liaison, Department Director, Legal (as appropriate) and Council liaison to develop a final draft to present to Council for review and approval.

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.

- APPB enabling legislation in the County Code
- APPB Policies and Guidelines – Approved by Council on August 30, 2016
- Contractual relationships for sculpture maintenance
- Contractual agreements with artists
- County Comprehensive Plan and Master Plan related to land use.

2.3 Other projects/assignments proposed by the Board or Commission: *(Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)* To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.

- **Administrative Activities**
 - ✓ APPB Identification of Artwork Maintenance and Repairs – Each member of the board has taken responsibility for a specific section of the art collection, regularly inspects their section, and reports bi-annually to the entire board about any needed maintenance or repairs. The board as a group then prioritizes the maintenance needs for the entire collection.
 - ✓ Plaques – In conjunction with inventory updates, plaques were ordered with a goal of having all art in the County collection properly labeled.
- **Marketing and Communications**
 - ✓ Public Information - the APPB will continue to look for opportunities to inform the public about the public art collection, the APP funding, and the process the board uses to select and recommend public art pieces.
 - ✓ Web Presence – A link to the Los Alamos County Art Collection on the Public Art Archives website is provided on the Los Alamos County website.
 - ✓ Open Forum – The APPB has successfully used the County's Open Forum for soliciting public input in the past and will continue to use it in the future, when appropriate.
 - ✓ Social Media -In the past year, the APPB successfully used Facebook and Instagram for Calls for Art, for board member recruitment, and to solicit public input and will continue to use it in the future, when appropriate.
 - ✓ Survey Monkey – In the past year, the APPB successfully used Survey Monkey to solicit public input in the past and will continue to use it in the future, when appropriate.

- **Current/In-process Projects**

- ✓ Leisure Lagoon Addition – The Art in Public Places board has selected Amanda Jaffee to complete 5 mosaic murals for a price of \$20,000 each (\$115,000 total, includes contingency) for inside the Leisure Lagoon (Approved by council on Feb. 1, 2022)
- ✓ Fiber Art at the Los Alamos Airport – The Procurement Division is leading the contract negotiations to purchase a custom fiber art piece in an amount not to exceed \$1,800 for installation at the Los Alamos County Airport.
- ✓ Maintenance – A new Outdoor Sculpture Maintenance Agreement was approved. Repair/Maintenance process is ongoing.

- **Potential Projects/Locations**

The following is a list of, including but not limited to, potential projects and/or locations for consideration of public art over the next two years (not in any particular order)

- ✓ North Mesa – APPB is exploring possible options for art near the baseball and soccer fields on North Mesa.
- ✓ CIP Projects – The board will be ready to work with any project teams early in the process to recommend public art, including landscaping, as part of any CIP project on County property. Investigate timeline for tween facility- Hawk Hangout.
- ✓ Los Alamos Little Theater- The board will consider an outdoor project/piece.
- ✓ Collaborate with NM Arts
- ✓ Establish communications with Project Managers of DP Road Infrastructure and Urban Trail.

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

- Throughout the year, the APPB will work closely with Parks, Recreation and Open Space (PROS), Public Works, and Facilities staff as needed, regarding the placement, installation, lighting, and landscaping of exterior artwork, and the installation of interior artwork.
- The APPB and staff liaison will coordinate with County departments currently displaying interior art to ensure that said artwork is displayed in appropriate settings and available for public viewing in accordance with County Code.
- The APPB will continue to collaborate, as appropriate, with other County boards, commissions, and departments, including the Lodger's Tax Advisory Board, Historic Preservation Advisory Board, Library Board, Parks and Recreation Board, and with community stakeholder groups and organizations.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:

- Staff will work with the Community Development Department, the Public Works Department, and the Community Services Department to identify, for specific capital projects, at which point APPB input and/or involvement is appropriate.
- Board will solicit public input during the development of requests for proposals for new acquisitions, as well as during the selection process.
- Public receptions/dedications may be held for the installation/re-installation of major pieces of artwork.
- Continue to work with the news media by providing information and articles and be available for interviews.

5.0 List the current subcommittees for this Board or Commission.

5.1 For subcommittees with members that are not members of the parent board or commission:

- List the subcommittee members and their terms.
- Explain how sub-committee members are selected or appointed. Provide a description of each subcommittee's charter or purpose.
- Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:

- There are no Subcommittees for the Art in Public Places Board.

Attachment A: Provide a copy of your Board or Commission's "Purpose" and "Duties and Responsibilities" from Chapter 8 of the County Code.

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Planning & Zoning Commission:

Attachment A

ARTICLE II. - ART IN PUBLIC PLACES BOARD

Sec. 8-31. - Purpose

The art in public places board shall promote and encourage public programs to further the development and community awareness of and interest in public art and shall encourage the integration of art into the architecture of municipal structures and shall visually enhance the community. Staff shall submit to the art in public places board for its review and recommendation all expenditures of the art in public places account which is created and set aside for the arts pursuant to Chapter 20 article III.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-32. - Membership, terms, and qualifications.

The art in public places board shall consist of five regular members and two provisional members. The term of each regular member shall be two years with staggered terms. The term of each provisional member shall be two years beginning with the appointment to each term after the adoption of this ordinance. Provisional memberships are intended to provide additional assistance to the board during a time in which the board will have a greater than normal workload. Each regular member and each provisional member shall have equal voting strength on the board and shall be authorized to attend, participate in, and vote at all board meetings. At the end of the initial two year term, the provisional memberships shall expire and the boards shall revert to only five regular members.

(Ord. No. 02-078, § 2, 10-3-2006; Ord. No. 02-233, § 1, 7-26-2013)

Sec. 8-33. - Duties and responsibilities.

The art in public places board shall serve in an advisory capacity to the county council and shall have the following functions, powers, and duties:

1. Recommend to the council the acquisition and maintenance of all works of art funded from the art in public places account. The source selection provisions in County Code sections 20- 101 through 20-140 shall not apply to works of art recommended for acquisition by the arts in public places board;
2. Recommend to the council the public sites selected for the display of art funded from the art in public places account and establish criteria for the selection of the artists or the work of art desired;
3. Advise the council on the proposed removal, relocation or alteration of any public facility or works of art funded from the arts in public places account;
4. Recommend to the council programs and policies to further the development and public awareness of public art;
5. Seek private donations for the county to supplement the art in public places account and advise the council regarding additional sources of funding for public art;
6. Recommend such policies and procedures as are necessary to effect the purpose of this article subject to the approval of the council; these policies and procedures shall include, but not be limited to, criteria for selection of artists, procedures for artistic competitions, selection of public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the art in public places account;
7. Recommend a policy to coordinate with the county's capital improvements program and other

county activities to ensure that works of art funded by the arts in public places account are properly integrated into the community and do not pose excessive maintenance costs or public health risk and do not unduly encumber public lands;

8. Perform such additional related duties as may be assigned by the county council or requested by the county administrator.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-34. - Selection of art.

- a) The board may establish such policies, guidelines, and timetables for the selection of art and artists and the placement of art, subject to the approval of the council.
- b) Any work of art that is chosen must comply with the following standards in addition to any guidelines established:
 1. The work of art must be located in a public place with public visibility and impact.
 2. The work of art shall have a permanence generally of at least 20 years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
 3. The work of art shall enhance the environment of the county.
- c) The board shall recommend an artist or a work of art to the council. The board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection. In the event that the work of art is to be purchased and placed in conjunction with a county project, the board shall consult with the appropriate county staff and the project architect, if any, and involve them in the selection process. The board may request in advance council approval to purchase a work of art at a juried show.

Attachment B

Quality Governance Quality governance is participatory, consensus-oriented, transparent, accountable, effective, efficient, and responsive to the present and future needs of stakeholders.	
Communication and Engagement	
Inform, educate, and engage community members on County projects, policies, and goals to promote a culture of open communication and collaboration and foster exceptional customer service.	X
Intergovernmental and Regional Relations	
Collaborate and problem-solve with the County's major employers; community partner organizations; neighboring Pueblos; and regional, state, and national governmental entities.	
Fiscal Stewardship	
Maintain fiscal sustainability, transparency, and compliance with applicable budgetary and financial regulatory standards.	
Operational Excellence Operational excellence involves having structures, processes, standards, and oversight in place to ensure that effective services are efficiently delivered within available resources and that services continuously improve to anticipate and meet future needs.	
Effective, Efficient, and Reliable Services	
Deliver customer-focused, accessible, reliable, and sustainable services to the community through sound financial management, collaborative decision-making, effective communication, and efficient implementation.	X
Infrastructure Asset Management	
Evaluate the County's assets and infrastructure to first prioritize funding to best maintain and protect those investments and second to inform new investments.	
Employee Recruitment and Retention	
Attract and employ diverse and highly qualified staff, retain staff through development and growth opportunities, and promote staff to address increasingly complex challenges.	
Economic Vitality Economic vitality encompasses the ability of the community to diversify, develop, grow, and sustain the many elements necessary for a local economy to flourish.	
Housing	

Increase the capacity for new housing development and the amount and variety of housing types to meet the needs of a growing population, particularly middle- and lower-income households.	
Local Business	
Encourage the retention of existing businesses, facilitate the startup of new businesses, and assist in their opportunities for growth.	
Downtown Revitalization	
Revitalize the downtown areas of Los Alamos and White Rock by facilitating development opportunities in accordance with the Los Alamos and White Rock downtown master plans.	
Tourism and Special Events	
Continue sponsoring special events and promoting tourism to support the local business economy by enhancing amenities and utilizing facilities.	
Community Broadband	
Provide community broadband as a basic essential service that will enable reliable high-speed internet services throughout the County at competitive pricing.	
Quality of Life Quality of life is a reflection of general well-being and the degree to which community members are healthy, comfortable, welcomed, included, and able to enjoy the activities of daily living.	
Health, Wellbeing, and Social Services	
Improve access to behavioral, mental, and physical health and social services and amenities to address identified issues and to sustain Los Alamos County's rating as the healthiest county in New Mexico.	
Diversity, Equity, and Inclusivity	
Promote diversity, equity, and inclusivity through awareness training, targeted events, and expanded opportunities for diverse interests.	X
Mobility	
Improve and expand access to alternative modes of travel including public transit, cycling, and walking amenities and services.	
Educational, Historical, and Cultural Amenities	
Promote educational and cultural opportunities, in coordination with community partners, and provide for the preservation and restoration of historic buildings and the protection of archaeological sites.	X

Open Space, Parks, and Recreation	
Protect existing open space and maintain and improve parks and recreation facilities and amenities as defined by adopted plans and approved projects.	
Public Safety	
Ensure overall community safety through proactive and sustained implementation of police, fire hazard mitigation, and emergency response plans.	
Environmental Stewardship	
Environmental stewardship is the responsible use and protection of the natural environment through active participation in conservation efforts and sustainable practices that enable interaction in productive harmony with the natural environment.	
Natural Resource Protection	
Take actions to protect open space, the wildlife and wildland interface, safeguard water, and mitigate tree loss in the community.	
Greenhouse Gas Reduction	
Establish targets for and promote the reduction of greenhouse gas emissions, integrate sustainability and resiliency practices into County operations, and encourage energy-reduction enhancements for new and remodel building projects in the community.	
Carbon-Neutral Energy Supply	
Achieve carbon neutrality in electrical supply by 2040 through diversified carbon-free electric sourcing and promote energy efficiency and reductions in natural gas usage.	
Water Conservation	
Reduce potable water use, increase non-potable water use and water harvesting for irrigation where suitable.	
Waste Management	
Manage waste responsibly by diverting waste from landfills through recycling, re-use, composting and waste reduction programs, and zero-waste education campaigns to promote a circular economy.	