



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Agenda - Final Board of Public Utilities

*Robert Gibson, Chair; Eric Stromberg, Vice-chair
Matt Heavner, Charles Nakhleh and Jennifer Hollingsworth,
Members
Philo Shelton, Ex Officio Member
Anne Laurent, Ex Officio Member
Suzie Havemann, Council Liaison*

Wednesday, February 19, 2025

5:30 PM

Municipal Building, Council Chambers

Public Participation: in person or <https://us06web.zoom.us/j/85828927209>.

Members of the public may also participate remotely and provide public comment via Zoom:

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PUBLIC COMMENT:

Oral comments are accepted during the periods identified on the agenda and after initial board discussion on a business item, prior to accepting a main motion on an item. Public comments are limited to three minutes per person. For those participating over Zoom, please use the raise hand function. If you are participating by phone enter *9 to raise your hand. Please submit written comments to the board at bpu@lacnm.us.

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on Consent items or items not otherwise included on the agenda.

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

The following items are presented for Board approval under a single motion unless any item is withdrawn by a member for further Board consideration in the "Business" section of the agenda.

~ CONSENT MOTION ~

I move that the Board of Public Utilities approve the items on the Consent Agenda as (PRESENTED -or- AMENDED) and that the motions in the staff reports be included in the minutes for the record.

4.a. [19377-25](#) Approval of Board of Public Utilities Meeting Minutes - January 2025

Presenters: Board of Public Utilities

Attachments: [A - Draft BPU Regular Session Minutes - 1/15/25](#)

4.b. [19412-25a](#) Award of Bid No. IFB25-33 for the Purpose of Los Alamos Canyon Fiber Optic Extension for Water Production SCADA with TSI Tower Services, Inc.

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [A - Construction Plans](#)

4.c. [19706-25a](#) Approval of Budget Revision 2025-36 for Grant Revenue & Labor

Presenters: Karen Kendall, Deputy Utility Manager-Finance & Admin.

Attachments: [A - Budget Revision 2025-36](#)

4.d. [19827-25](#) Approval of Task Order No. 6, to AGR24-04c with DUB-L-EE, LLC for the Purpose of Western Area Backyard Sewer Improvements

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [A - Task Order No. 6_DUB-L-EE](#)
[B - Vicinity Map](#)

- 4.e. [AGR1106-25](#) Approval of Services Agreement No. AGR 24-81 with Eaton Corporation in the amount of \$7,000,000.00, plus Applicable Gross Receipts Tax, for the Purpose of On-Call Utility Electrical Engineering Services, Electrical System Studies, Trainings, Equipment and System Compliance and Maintenance Services

Presenters: Stephen Marez, Deputy Utility Manager-Electric Production

Attachments: [A - AGR 24-81 Eaton Corp.](#)

5. **PRESENTATIONS**

- 5.a. [19376-25](#) Department of Public Utilities Annual Report - Fiscal Year 2024

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - DPU Annual Report FY24](#)

- 5.b. [19401-25a](#) Presentation of the DPU FY2026 Budget

Presenters: Karen Kendall, Deputy Utility Manager-Finance & Admin.

Attachments: [A - FY2026 DPU Proposed Budget Packet](#)

[B - FY2026 DPU Budget Presentation](#)

[C - Financial Guidelines Approved by BPU 8-17-16](#)

6. **PUBLIC HEARINGS (Ordinances & Resolutions)**

- 6.a. [RE0632-25a](#) Affirmation of Incorporated County of Los Alamos Resolution No. 25-03; A Resolution Relating to the Natural Gas Supply Agreement Between the Incorporated County of Los Alamos and the New Mexico Municipal Energy Acquisition Authority, as Amended by a First Amendment and Second Amendment; Authorizing the Execution and Delivery of a Third Amendment to the Natural Gas Supply Agreement; Authorizing Action Necessary or Advisable to Obtain a Gas Discount Pursuant to the Supply Agreement, as Amended, Including the Execution and Delivery of Certificates and Agreements Relating to the Foregoing; Ratifying, Approving, and Confirming Prior Action Taken Related to the Foregoing; and Repealing Action Inconsistent Herewith
- Presenters:** Ben Olbrich, Deputy Utility Manager-Power Supply
- Attachments:** [A - Resolution 25-03 NMMEAA Gas Supply Agreement](#)
[B - NMMEAA Gas Quantities for 2025](#)
[C - Third Amendment NMEAA Agreement](#)
[D - Residential Cost of Gas Comparison Jul2012-Dec2024](#)
[E - NMMEAA Bond Ordinance No. 2024-01](#)

7. **DEPARTMENT BUSINESS**

- 7.a. [19516-25](#) Review & Possible Approval of the Water & Energy Conservation Plan
- Presenters:** Abbey Hayward, Water & Energy Conservation Coordinator
- Attachments:** [A - Water and Energy Conservation Plan](#)
[B - WECP Appendices](#)
- 7.b. [19423-25-b](#) Annual Review of Article V of the Charter
- Presenters:** Thomas Wyman, Assistant County Attorney
- Attachments:** [A - Charter & Code Major Provisions](#)

- 7.c. [19392-25a](#) Approval of the Calculation of Revenue Transfer from Electric & Gas Funds for Operations during Fiscal Year 2024 and Approval of Budget Revision 2025-37

Presenters: Karen Kendall, Deputy Utility Manager-Finance & Admin.

Attachments: [A - Inc.County of Los Alamos Ordinance 02-324](#)
[B - Utilities Profit Transfer Schedule FY2025 for FY2024 Sales](#)
[C - Budget Revision 2025-37](#)
[D - Revenue Transfer Presentation](#)

8. **BOARD BUSINESS**

- 8.a. Chair's Report
- 8.b. Board Member's Reports
- 8.c. Utilities Manager's Report
- 8.d. County Manager's Report
- 8.e. Council Liaison's Report
- 8.f. Environmental Sustainability Board Liaison's Report
- 8.g. General Board Business
- 8.g.1. [19612-25](#) Appointment of Board Member to County Audit Committee for 2025

Presenters: Board of Public Utilities, Chair-Board of Public Utilities

- 8.h. Board Expenses (NONE)

9. **STATUS REPORTS**

- 9.a. [19378-25](#) Status Reports - January 2025

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Electric Reliability Report](#)
[B - Accounts Receivables Report](#)
[C - Risk & Safety Report](#)

10. UPCOMING AGENDA ITEMS

- 10.a.** [19379-25](#) Tickler File for February through May 2025. This includes DPU items on BPU and Council agendas.

Presenters: Philo Shelton, Utilities Manager

Attachments: [A - Tickler File Feb-May2025](#)

11. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on any item.

12. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 505-662-8040 as soon as possible.

Complete Board of Public Utilities agenda packets, past agendas, videos, legislation and minutes can be found online at <https://losalamos.legistar.com>. Learn more about the Board of Public Utilities at <https://ladpu.com/BPU>.