



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

Chair, Brian Watkins; Vice-Chair; Jerry Cowan; Jacob AlderseBaes; David Bowman; Paula Knepper; George Marsden; and Jasmine Stephens, Members

Thursday, May 14, 2026

5:30 PM

1000 Central Avenue Room 110 B&C

Members of the public wishing to attend and /or provide public comment can do so via Zoom or by calling the conference call lines in the agenda.

Present 4 - Member Cowan, Member Watkins, Member AlderseBaes and Member Bowman
Absent 1 - Member Knepper
Remote 2 - Member Marsden and Member Stephens

1. CALL TO ORDER

2. PUBLIC COMMENT

No public comment

3. BUSINESS

21594-26 Approval of Minutes from the April 9, 2026 Meeting

Presenters: Parks and Recreation Board

Attachments: [A - Minutes from the April 9, 2026 Meeting](#)

Vice Chair Cowan motioned to approve the minutes, Member Marsden seconded. Member AlderseBaes abstained from vote as he wasn't present at the April meeting. Member Stephens dropped off call during vote. Minutes approved 4-0.

21596-26 Update on Aquatic Center and Pinon Pool

Presenters: Katherine Hudspeth

Attachments: [A - Aquatic Center and Pinon Pool Presentation](#)

Katherine Hudspeth, Recreation Superintendent, provided the Board with updates on the Aquatic Center and Pinon Pool.

21595-26 Work Plan Quarterly Discussion

Presenters: Parks and Recreation Board

Attachments: [A - 2026 Work Plan](#)

Board members reviewed and discussed updates on the Work Plan.

4. BOARD/STAFF COMMUNICATIONS

[21619-26](#) Chairman's Report

Presenters: Brian Watkins

Chair Watkins provided the Chairman's Report.

[21620-26](#) Staff Report

Presenters: Katherine Hudspeth and Wendy Parker

Park Superintendent, Wendy Parker and Recreation Superintendent, Katherine Hudspeth provided updates to the Board as part of the Staff Report.

[21621-26](#) Work Group and Task Force Assignments and Updates

Presenters: Jerry Cowan

Vice Chair Cowan stated he hadn't received any reports from the working groups to share with the Board.

5. COUNCIL COMMUNICATIONS - Councilor Cull

Councilor Cull provided updates to the Board from the Council meeting.

6. PREVIEW OF NEXT MEETING - June 11, 2026

Work Group discussion and assignments.

7. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Community Services Department at 505-662-8241 if a summary or other type of accessible format is needed.

Parks and Recreation Board Project Updates

General Fund Budget Options		Where at in the County Flow?	
Parks Small Capital CIP/ Major Capital	FY24 Budget	Project Notes	
Outdoor class room	\$30,000	Task Order being developed for architectural services. Initial concepts prepared with staff and the public. Concepts to be presented to the public in January of 2025 for final design and construction document development. PW and Library Staff working on final documents and preparing a presentation to PRB and the Library Board in Summer of 25. PW and Library staff working on final design documents and preparing a presentation for the PRB and Library Board. Final design was presented and reviewed, Staff working with PW to contract professional services for design and construction documents.	CSD Small Cap
ADA Audit Accessible Routes	\$250,000	Working with Public Works to address	Capital
ADA Audit Door	\$90,000	Working with Public Works to address	Capital
Parks Small Capital CIP/ Major Capital	FY25 Budget	Project Notes	
Playground renovation Pinon and 37th Parks	\$1,000,000	Task order being developed for services to design and get public feedback on an ADA accessible Playground at each location. Task order executed June 27, 2023. Community input survey completed. Results are on the project website. Plan are at 65% completion. Construction will begin in 2025. Invitations for Bid went out the week of April 28 for interested parties. Bids close the first week of June. County Council approved the IFB on July 8th, and the contract was awarded to LA Landscape and More, LLC. Anticipated project start in October 2025. Both playgrounds have been removed and construction is on track for completion in the spring of 2026. Complete with a ribbon-cutting ceremony on May 5, 2026.	Capital
Renovation of Sport Fields (3 year plan)	\$3,500,000	IFB25-18 was awarded to Rio Grande Landscapes for a three-year project renovating the athletic field starting in 2025. First year notice to proceed issued filed work to start the Week of May 26, 2025. Senior Field has substantial completion, Spirio will not be approved until spring of 2026 and Bun Ryan will be completed in during spring 2026. Contractor is on site and has started Bun Ryan leveling and repairs at Spirio Fields.	Capital
North Mesa Picnic Master Plan	\$150,000	RFP25-29 was advertised November 8, 2024 for solicitations. The evaluation committee selected Sites Southwest under contract AGR25-29 to develop a North Mesa Picnic Area Renovation and Master Plan that will update aged facilities and amenities to include ADA accessibility, identify possible amenity additions, and complement existing amenities in the North Mesa Area. Public engagement sessions have been held and the consultant is working on draft layouts of what they heard from the meetings..	Capital
WR Library covered outdoor space	\$50,000	Outside covered area for the WR Library. Staff has met with contractor to look at options 3/6/2026	
Brewer Arena	\$200,000	Grand funding for design improvement of \$150,000 and \$50,000 county budget for Brewer Arena. During the initial assessment process it was determined that the grandstand was unsafe and was scheduled for removal. This task was completed on December 6, 2024. Demolition was completed in Nov and Dec of 2024. Next round of public meetings to be Jan 16, 2025. CSD staff and Public Works worked with Wilson and Company to finalize construction drawings and developing the bid package. Public Works and CSD have completed the final edits for the construction documents. Public Works sent out a bid request to on-call contractors. No vendor has been selected at this time and a special PRB meeting was held on October 23, 2025 to discuss the project. Once information was discussed at the meeting, a second discussion on the Grandstand, Crows Nest and ADA Parking and accessibility. Revisions were approved by County Council on Feb. 10, 2026. Public Works is managing the construction of the project which will be limited in scope prior to the rodeo event for renovation of restrooms, parking and walkways. The grandstand and crows nest construction will begin after the rodeo.	Capital
Parks Small Capital CIP/ Major Capital	FY26 Budget	Project Notes	

Parks and Recreation Board Project Updates

Athletic Court Phase 2	\$2,100,000	Renovate the tennis, basketball, and sand volleyball courts at Urban Park. Task Order issued to Stantec. A kickoff meeting and tour of Urban Park was held on January 22, 2026. The first Public Engagement Meeting is scheduled for March 5, 2026. Stantec is working on the conceptual designs based on info from the public meeting.
Playgrounds Grand Canyon and San Ildefonso-Design	\$125,000	Renovate and ensure playgrounds are meeting ADA accessibility standards. Task Order issued to FBT Architects. The initial staff meetings were held with the consultant, and the Public Engagement Meetings are scheduled for February 4 and 5, 2026. The survey was distributed to the community and closed on March 30. Groundworks is preparing visual boards for staff to take to local schools to gather additional feedback on amenities and colors.
Bayo Canyon Trailhead Design and Construction	\$150,000	Improve accessibility and parking to the Bayo Canyon Trail head. Task Order issued to FBT Architects. Two public meetings were held in March 2026. Groundworks is taking the community feedback to develop three concepts for further public refinement.
Rose Garden Fence	\$125,000	Install a deer-proof fence around the Rose Garden. Staff is working with Procurement on securing a contractor for the project. Staff is working with Valley Fence on a Task Order and will begin the project in October 2025. The vendor, Valley Fence, started the project on Dec 1, 2025.
LA Mesa Trail Rehabilitation	\$315,000	Renovate Trail and improve accessibility. Task Order issued to BHI. Public Process to begin in early 2026. Community Engagement meeting held on March 4, 2026 at Fuller Lodge. BHI is working on the 60% construction drawings.
RV Park Improvement	\$81,000	Improve surface, restripe and adjust access to the venue
Additional Key Projects		
<p>Project Status</p> <p>The project started on 1/16/2024. 5/12 -CSD staff performed a review of the course on April 14, to provide better clarity and to ensure optimal conditions for play: The course has remained closed, and another course review will be during the week of May 12. While the weather conditions have improved, the course needs to see consistent air temperatures above 55 degrees for a period of 60-90 days for optimal growth of the turf. Most of the greens are spotty, and the root development is very thin, which is problematic for long-term play. Staff will review the course the week of May 12th and will again provide notice of the progress.</p> <p>6/2 - CSD performed a review of the course on May 12th. While there have been improvements, the course has remained closed, and another course review will be during the week of June 9th.</p> <p>7/1 - CSD performed a review of the course on June 9th. While there have been improvements, the course has remained closed. Another course review will be on July 7/8 with the Golf Course Project Architect.</p> <p>8/1 - The front 9 holes of the Golf Course has been open since July 18th for Fri - Sun play. Staff has been monitoring the course, and front 9 is handling play well. Another onsite staff review will be conducted on 8/11 and will review the progress of the back 9.</p> <p>8/29 - The 8/11 review was conducted. The front 9 is open starting 3pm on Thursdays, for the weekend. Another review is scheduled for 9/4.</p> <p>9/29 - Based on the 9/4 course review, the team approved the course to open all 18 holes for play, Weds, bringing at 3pm, through Sundays.</p> <p>3/2026 - Warranty work to begin in Mid-March; Further details pending. Driving range scheduled to open the week of March 9th</p> <p>4/2026 - Driving Range opened March 12th. Front Nine opened for play on April 1 st (Rained all day), therefore April 2nd.</p> <p>5/2026 - All 18 holes are open and warranty work is complete</p>		
Golf Course Improvements	Yes	

Parks and Recreation Board Project Updates

<p>Ice Rink Shade</p>	<p align="center">Yes</p>	<p>CSD and PW collaboration to review once the final details of the chiller replacement are determined. This time frame is needed to better identify the type of shade structure required for the rink.</p> <ul style="list-style-type: none"> - This will be considered as a separate project, and will most likely not be in place for a couple of years. <p>2/10 - The first Public meeting was held at the last PRB board meeting, and the first community survey followed (results were given at Feb.'s PRB meeting). Most participants (76 %) are in favor of the shade structure. There is a tie between permanent and retractable structures. That is 36% and 35%, respectively.)</p> <p>5/12 - The second survey was completed 4/24/2025 with 764 respondents. 50% of survey takers preferred the Mono-Slopped design. While comments still reflect a desire for retractable or no shade cover at all.</p> <p>6/2 - Presentation and results to be presented to County Council in June.</p> <p>7/1 - Council approved the Mono-slopped design and to move forward with the project.</p> <p>11/10 - Draft RFP document is in progress.</p>
<p>Olympic Pool Replaster Project</p>	<p align="center">Yes</p>	<p>The Olympic pool was built in the 1980s and retains its original shell, which is well beyond its life expectancy of 15 - 20 years. CDs and PW have been working to draft a contract with Lee-sure Pools, which is the only service provider within the Southwest that can complete the work. Currently, the scope of work will include but is not limited to: removing old plaster, removing and replacing rebar if exposed, re-plastering the Olympic pool, removing and replacing pool tile, addressing the tow ledge, installing anchor cups, removing and replacing pool lights, removing and replacing handrails in main pool and therapy pool, install depth markers and "no diving" tiles for the main pool and therapy pool, and removing and replacing the starting blocks, and removing and replacing the sump pump pit cover. At this time, the pool is scheduled to be closed from March 2026 - October 2026. The contract is scheduled to go before Council on May 20, 2025.</p> <p>Alternative swim locations are being explored, including the local outdoor pools, Pojoaque Wellness Center, and the City of Santa Fe Ft. Marcy and Genoveva Chavez Center, to help reduce the impact to the local swimming community during the closure. Additionally, the Recreation Division does plan to keep the Leisure Lagoon open during the project, as it is separate from the main building and on a different ventilation system.</p> <p>6/2 - The project and contract was approved by Council on 5/21/2025.</p> <p>11/10 - Staff is still working to secure partnerships with other pools while the main pool and therapy pools are closed.</p> <p>3/2/2026 - Replaster project began.</p> <p>5/2026 - All plaster has been removed, no major issues found. New tiles are going in as well as new handlebars and anchor cups.</p>
<p>Completed/Paused or on Hold</p>		<p align="center">Project Notes</p>
<p>Pump Track / Skills Park</p>	<p align="center">Yes</p>	<p>FY21 Budget Cycle \$45K approved; staff revisiting cost estimates as was for a portable track, assessments on locations not completed; starting from scratch. Being discussed as part of the Pueblo Canyon Trail Conceptual plan. On hold pending discussion of the Trails and Open Space Management Plan</p>
<p>Integrated Master Plan</p>	<p align="center">\$150,000</p>	<p>3/29 Working on survey distribution for April. Level of Service document completed Survey out and closes on May 17th. <u>Summary of findings of survey and level of service audit July 13 and 14th at PRB meetings.</u> Berry Dunn working on draft of Jan 2023 presentation. Completed and approved by PRB and County Council in April 2023.</p>
<p>BMX Update (FY21)</p>	<p align="center">\$150,000</p>	<p>2/1/2022 Cory and Dianne spoke with Justin Travis with USA BMX. Will be looking at a new path forward and after discussions with Procurement will develop a path forward. Presentation and discussion on 5/12 on direction of the track and impacts to the tennis courts and road. <u>6/1 Admin staff is revising RFP to additional information.</u> Procurement reviewed and approved the sole source determination. Procurement and CSD Staff is working with the Bid Lab on project scope and drafting a contract. Contract AGR24-942 was completed on April 29, 2024. The first public listening session was held on June 20, 2024 at 6:00 PM at Fuller Lodge. A virtual session will be held in July 31, 2024.</p>

Parks and Recreation Board Project Updates

<p>Guaje Pines Cemetery Master Plan</p>	<p>\$75,000</p>	<p>Sloane Consulting Group (AGR25-37) shall develop a Master Plan for Guaje Pines Cemetery in Los Alamos County. The Consultant shall provide a comprehensive plan, which shall include research, analysis, and recommendations for cemetery improvements. This includes guidance for the preservation and development of the cemetery by examining the conditions, establishing goals, and providing implementation guideline. The consultant shall review and incorporate the 2022 Americans with Disabilities Act Audit and Transition Plan, 2023 and the 2023 Community Services Department (“CSD”) Integrated Master Plan. Consultant in their recommendations. A presentation to PRB took place on September 11, 2025 with a recommendation to present to Council. The introduction to County Council was held on October 28, 2025 with approval of the Master Plan by Council on November 4, 2025. This Master Plan project is complete ahead of schedule.</p>	<p>Completed</p>
<p>Trail and Open Space</p>	<p>\$50,000</p>	<p>Final stages of RFP development and consultation with Procurement. RFP drafted and making its way through Procurement June 2023. Contract executed on February 22, 2024 with Site Southwest. Three public engagement meetings have been held (two in person and one virtual). The consultant is working on summarizing information and working on a draft report. Next meeting is scheduled for late Jan 2025. A virtual meeting is scheduled for 2/19/2025 with the OSWG. The consultant released the draft plan for community review on July 1, 2025. A presentation was given in August and an update in September to the PRB, with approval to submit to Council. The plan will be introduced at County Council on October 7, 2025, and the plan was approved on October 28, 2025.</p>	<p>Completed</p>
<p>Athletic Court Renovation</p>	<p>\$1,000,000</p>	<p>IFB25-36, Basketball & Tennis Courts was advertised and the project will include demo, developed and renovate North Mesa Tennis Courts and East Park Basketball Court. The evaluation committee is reviewing bids received and expects a recommendation in Jan 2025. Recommendation has been made and will be on the Council agenda for approval on February 11, 2025. Project is underway at North Mesa and East Park. Demolition of existing structures is completed and site preparation is underway. Demo is complete and the concrete pour at East Park. The construction of both locations is on time with the courts slated to open in October 2025 once all the paint has cured on both courts. A re-dedication was held on October 23, 2025 at both locations. This project has been completed, on-time 10/23/2025</p> <p>The objective is to have a temporary chiller in operation from October 27, 2023, to February 20, 2024.</p> <ul style="list-style-type: none"> - Contract scheduled approved by Council in August 2023. - Temp Chiller has been in place since October and is functioning as expected. - Meeting was held on March 6th to discuss RFP for permanent chiller. - RFP has been issued, and a Pre-Proposal meeting was held on June 5th. There were 4 interested companies on the call. The RFP closed on 6/28, the evaluation committee met and reviewed the proposals. The anticipated contract execution date is mid-July. - Contract went before Council and was signed on Aug. 9th. A Kick-off meeting was held on Aug. 15th. <p>6/2 - The Permanent chiller has been delivered, and Los Alamos County staff are working on properly outfitting the building and installing/connecting the system. The Temporary chiller has been removed.</p> <p>9/29 - Modern Mechanical Ice Systems will be on site conducting pre-startup and startup operations on the chiller. They scheduled two weeks for this work. However, it is possible everything gets done in a week.</p> <p>Ice Rink staff starts chiller operation on October 24, 2025.</p> <p>Chiller startup up delayed by a faulty motor (press release was issued on 11/6). A new motor has been installed and the anticipated new opening date is 11/28/2025.</p> <p>Ice Rink opened Nov. 28, 2025 with no issues. Project completed 11/14/2025</p>	<p>Completed</p>
<p>Ice Rink Chiller</p>	<p>Yes</p>	<p>The objective is to have a temporary chiller in operation from October 27, 2023, to February 20, 2024.</p> <ul style="list-style-type: none"> - Contract scheduled approved by Council in August 2023. - Temp Chiller has been in place since October and is functioning as expected. - Meeting was held on March 6th to discuss RFP for permanent chiller. - RFP has been issued, and a Pre-Proposal meeting was held on June 5th. There were 4 interested companies on the call. The RFP closed on 6/28, the evaluation committee met and reviewed the proposals. The anticipated contract execution date is mid-July. - Contract went before Council and was signed on Aug. 9th. A Kick-off meeting was held on Aug. 15th. <p>6/2 - The Permanent chiller has been delivered, and Los Alamos County staff are working on properly outfitting the building and installing/connecting the system. The Temporary chiller has been removed.</p> <p>9/29 - Modern Mechanical Ice Systems will be on site conducting pre-startup and startup operations on the chiller. They scheduled two weeks for this work. However, it is possible everything gets done in a week.</p> <p>Ice Rink staff starts chiller operation on October 24, 2025.</p> <p>Chiller startup up delayed by a faulty motor (press release was issued on 11/6). A new motor has been installed and the anticipated new opening date is 11/28/2025.</p> <p>Ice Rink opened Nov. 28, 2025 with no issues. Project completed 11/14/2025</p>	<p>Completed</p>

Parks and Recreation Board Project Updates

<p>North Mesa Recreation Master Plan</p>	<p>\$100,000</p>	<p>Under Contract AGR25-05-05, Sites Southwest will develop a North Mesa Area Recreation Master Plan. A kick-off meeting was held on Jan. 24th. Public meetings were held on March 12, March 26, and April 17 to develop a concept based on community input. On July 22, an Open House was held for the public to review 2 concepts and submit their opinions via survey. That survey is open until August 8. Once closed, the team will review and analyze the results and possibly make adjustments for a single concept. The team submitted to the PRB in October and was asked to make some adjustments moving forward. Adjustments were made, and PRB supported sending to the County Council for consideration. The North Mesa Master Plan Introduction was made on January 4, 2026. The final presentation of the Master Plan was given on January 27, 2026, and the County Council unanimously accepted the plan, 7-0.</p>	<p>CSD Small Cap</p>
<p>Add permaculture for barriers and weed protections (FY23)</p>	<p>\$50,000</p>	<p>Task order AGR22-21c/#3 has been initiated with Huitt-Zollars for recommendations to reduce the maintenance requirements for the medians on Canyon Road while emphasizing aesthetics. First meeting held on 1/25/23, anticipate 2 median designs recommendations for public review at the January 2024 Parks and Recreation Board meeting. Staff will present to the Transportation Board on March 7, 2024. Task order completed August 7, 2024. The contractor has finalized median plan documents and will create construction documents. Construction documents are at complete and staff is reviewing. Construction is estimated to begin in 2026.</p>	<p>Budget Options - Paused</p>
<p>On-Call Landscape Architect Services (FY23)</p>	<p>\$70,000</p>	<p>Using for Median Landscape work. Construction on Canyon Road medians will begin in 2025.</p>	<p>Budget Options - Paused</p>
<p>Park Signage (FY23)</p>	<p>\$75,000</p>	<p>Sign specifications have been reviewed and park locations selected for the initial installation. Project is on hold.</p>	<p>Budget Options - On hold</p>