

# County Manager's Monthly Update

LOS ALAMOS COUNTY

FEBRUARY - 2018

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at [www.losalamosnm.us](http://www.losalamosnm.us) where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via [lacmanager@lacnm.us](mailto:lacmanager@lacnm.us).

## COMMUNICATIONS & PUBLIC RELATIONS DIVISION

Staff wrapped up the Annual Report for 2017 for the County Manager in early January and supported the presentation of highlights from the report to the Chamber of Commerce on Jan. 11. Support continues for promoting CSD's for "100 Aha Moments" for winter events and programming, and staff is beginning public outreach planning for CSD projects such as Spring into Adventure (March timeframe) and the County Fair (August). Staff attended planning meetings with Economic Development/Marketing for ScienceFest (July) and continues to provide a variety of ads, brochures, booklets, photos and materials for other divisions. The PIO continues to support the Change Management Team for the PRISM project with bi-monthly meetings. With help from Facilities and Custodial staff, CPR completely overhauled and organized materials in the Municipal Building to be more clean and efficient. The new system also provides CPR with better inventory control for branded items, brochures and other outreach materials such as the trails brochures and items for the Manhattan National Historical Park. Records management is wrapping up to archive 2017 files. Budget preparation is underway. Staff also researched a new graphic design software program that provides easy-to-use tools for animation, and is incorporating use of the tool into social media postings. A new Economic Development webpage for [www.wherediscoveriesaremade.com](http://www.wherediscoveriesaremade.com) is also in progress and CPR is involved in its layout, design and links.

Beginning in February, the PIO will be participating in planning with Lab counterparts for the LANL Full Scale Exercise drill (May). Support to the PRISM project will ramp up for internal and external communications beginning later this month, as details for training plans and the citizen portal are finalized. Writing the public outreach plan for the launch of PRISM should get underway in February and be completed by the end of March. The PIO will be working in concert with DPU and Customer Care Center staff on this item to coordinate messages. The PIO will also be supporting branding efforts for the Discoveries Action Team and the Journey A2D program development later in February and March.

## ECONOMIC DEVELOPMENT

### Economic Development Administration

RFP 18-25 for 20th Street Extension closed Jan 31st. We received 3 qualifying proposals that will be evaluated. 20th Street Extension consist of 5 vacant half acre parcels and a sixth parcel that contains the SmartHouse.

The Council accepted 3 land transfer parcels from DOE at the January 30th Regular Session Meeting. The parcels are A-16-a (+/- 30 acres located on the south side of DP Road), A-5-2 and A-5-3 which are located within DP Canyon. A-16-a was cleared to residential standards, but will most likely be developed for commercial/industrial uses. The A-5 parcels are identified to be cleared to recreational standards.

### Economic Development Marketing



The Economic Development Marketing Specialist was tapped by the New Mexico Hospitality Association to talk tourism on The Richard Eeds Show on 1260AM KTRC, part of the Hutton Broadcasting family in Santa Fe. Eeds, a veteran talk radio host (and former New Mexico Tourism Department advisor) summarized the \$3.5 million increase requested by the New Mexico Tourism Department to target the expensive San Francisco travel market and asked about Los Alamos' tourism efforts. The Economic Development Marketing Specialist responded that Los Alamos County aligned its tourism marketing efforts with the New Mexico Tourism Department's New Mexico True campaign and has experienced a steady increase in visitation and Lodger's Tax revenues ever since. Now that Los Alamos is the gateway to three National Parks (Bandelier, Valles Caldera and Manhattan Project National Historical Park), we have gained the power of the National Park Service arrowhead logo and the international exposure of all National Parks. Los Alamos is on the cusp of completing a Tourism Strategic Plan to proactively leverage our new assets and the positive tourism travel forecast.

The Economic Development Marketing attended a series of tourism events held in Santa Fe January 29-31. ED Marketing represented the New Mexico Tourism Department's (NMTD) **North Central Region Board of Directors**, presenting updates at the **All Regions Quarterly Meeting** and at the **Governor's Tourism Commission Meeting**, both held at Hotel La Fonda on the Plaza on January 29. The North Central Region board includes the tourism marketing managers from Los Alamos, Santa Fe and Taos, as well as Hotel La Fonda, the Abiquiu Inn and the Angel Fire City Council. The board is actively recruiting additional members to fill the 7 seats. The board is also defining region-wide travel itineraries in preparation for upcoming NMTD partnering opportunities, including the IPW tour operator conference in Denver in May, Travel Tank 2.0, a competitive pitch to travel writers at the Governor's Conference on Tourism and Hospitality (also in May) and expanding on the regional brand, Georgia O'Keeffe Country.

On the evening of January 29<sup>th</sup>, the Economic Development Marketing Specialist also joined tourism staff from Los Alamos County and Los Alamos Commerce and Development Corporation at the annual **Legislative Reception** at the Santa Fe Community Convention Center in Santa Fe. The **Hospitality and Tourism TRENDS Conference** was held at La Fonda on January 30 and included sessions on how to optimize your destination's presence on Google and Expedia, how those in the hospitality industry (e.g., hotels, visitor centers) should prepare for an active shooter scenario, as well as a primer on a new tourism data and metrics dashboard that is now available to New Mexico Hospitality Association members and provides performance measures such as visitation, GRT, Lodgers' Tax, hotel occupancy and average daily rate, etc. to the County level. The keynote speaker from leading hotel performance

company, Smith Travel Research, gave a presentation on hotel trends on an international, national, state and region scale. The ED Marketing Specialist and LACDC also attended an overview of the upcoming NMTD Grants, including the Rural Pathways Projects and the Co-op Marketing and Advertising Grants. ED Marketing and LACDC will be meeting in early February to follow up with appropriate staff to pursue leads and projects presented.

Wednesday, January 31 was **Tourism Day at the Legislature**. County Economic Development Marketing and LACDC joined “Team True” (New Mexico True) at the Roundhouse, tracking down legislators in their offices and on the floors of the State Senate and House to thank them for their support of New Mexico True and explain how it has helped Los Alamos get on the map and increase tourism visitation and Lodgers’ Tax revenues. The Tourism Department is requesting an increase of \$3.5 million to focus the successful New Mexico True marketing message to the San Francisco-bay area. Governor Martinez included the amount in her budget. As of midday Wednesday, the House Bill 2 had included \$750,000 in the package they were sending to the Senate for consideration. Stay tuned!

**SCENES FROM TOURISM DAY AT THE LEGISLATURE!**



TEAM (New Mexico) TRUE  
at the Roundhouse!

Stephanie Garcia Richard (top) with LACDC’s Discover Los Alamos Visitor Center Manager Melanie Pena, Los Alamos County Economic Development Marketing Specialist Kelly Stewart and LACDC’s Chamber of Commerce Director Ryn Herrmann!



With the New Mexico Hospitality Association talking tourism with State Senator Pete Campos on the Senate Floor.



State Senator and Senate Finance Committee Vice Chair Carlos Cisneros is a fan of tourism and Los Alamos.

## Brag About Branding

Whenever you realize you're having an "aha moment," share it!!! Send it to [kelly.stewart@lacnm.us](mailto:kelly.stewart@lacnm.us) and I'll help you get it out there!

Remember, on any on-line or social media, please use any of the following hashtags that best apply to your message:

#LiveLosAlamos #WorkLosAlamos #PlayLosAlamos #StayLosAlamos  
#LearnLosAlamos #SafeLosAlamos #GiveLosAlamos #lovelosalamos #100ahamoments

Then, always follow that action-oriented hashtag with: "#wherediscoveriesaremade and #NewMexicoTrue (This aligns your message with bigger efforts that will provide Los Alamos more positive exposure!)

**Spread the Love!** Go to Instagram and check out @LoveLosAlamos, the new account started by three members of the FY17-FY18 Leadership Los Alamos class! The concept is simple: post photos of the things you love about Los Alamos, then hashtag #lovelosalamos #wherediscoveriesaremade! Instagrammers—spread the love! And if you haven't got an Instagram account, this is a good reason to join!!

## PRISM

### PLANNING RESOURCE INTEGRATION + SYSTEMS MANAGEMENT

#### Testing & Conversion

- Prism testing began in early January, and continues through the end of April.
- Functional teams are currently testing over 1,500 business test cases and requirements, and many other County employees have been assisting with system and interface testing, and validation of conversion data.
- Payroll parallel testing will be taking place in March, and an early pilot of advanced scheduling is being planned.
- The 6<sup>th</sup> pass conversion data is taking place in February, and utility billing parallel testing will be taking place in March.

#### Training

- Public Safety schedulers have been receiving scheduling training this month.
- County cashiers are receiving cashiering training later this month (2/21 and 2/22), with some refresher workshop sessions planned for late June, immediately prior to go-live.
- Remaining Prism training is scheduled to take place over the 8-week period between April 30<sup>th</sup> and June 22<sup>nd</sup>.
- 13 individual training courses are being provided in over 220 instructor-led hands-on training sessions.

- County training instructors are currently attending train-the-trainer sessions and preparing course materials.
- Prism Training Coordinator Beverly Purtymun has been meeting with department representatives countywide to review each division's Prism training requirements, with the goal of having all employees signed up for training by the end of February.
- The County's new Learning Management system (LMS) will be launching later this month, when 5 introductory courses are being made available for employees to get a head-start on training.

### **Timekeeping Process Changes**

Starting in July, non-exempt employees (except for Fire and Police) will be able to swipe in using a fob or key card at the beginning and end of the day.

*This is instead of having to fill out hours and time codes on a timesheet or work order.*



Time entry devices like the one below are being located at the main entrances/exits of most County buildings, to make this process quick and easy.



- ExecuTime is the new software for capturing & allocating time
- Police & Fire will be using ExecuTime Advanced Scheduling features in place of time devices
- All employees will receive classroom training on timekeeping in May or June
- Supervisors & timekeepers will be trained first

## COMMUNITY DEVELOPMENT DEPARTMENT

### Building Safety Division

Three (3) commercial permits were issued in January 2018, with a total valuation of \$16,000.00. In comparison, four (4) permits were issued in January 2017, with a total valuation of \$10,000.00.

Forty (40) residential permits were issued in January 2018, with a total valuation of \$1,002,535.71. In comparison, thirty-four (34) permits were issued in January 2017, with a total valuation of \$376,301.94.



*Community Development's monthly Contractors Meeting was held on Tuesday, January 16<sup>th</sup> at Fuller Lodge. Michael Salazar and James Lujan from the Los Alamos Utilities Department gave a presentation and opened up the floor for Q&A's.*

Construction of new residences, new town houses, renovations, and additions are in progress within Los Alamos and White Rock.



*O'Reilly Auto Parts Store Opened for Business in January 2018*



*Construction of Eight New Town Houses in Quemazon (LA)*



*Construction of Two New Residences in Quemazon (LA)*



*New Foundation on Woodland (LA)*

*Construction of a New Residence on 36<sup>th</sup> Street (LA)*

## **Code Compliance**

Code Compliance activities in the field typically slow down over the winter months. Code staff continued to work on a number of on-going commercial property safety concerns. Staff have also been working on some reporting improvements and other housekeeping efforts associated with the Energov system which have allowed staff to more accurately identify which code cases were initiated by a citizen complaint. Previously, this statistic was under-reported.

## **Housing and Special Projects Division**



***Housing Rehabilitation Project (LA)***  
*Stairs Replacement*

### **Housing Rehabilitation Program (Home Renewal Program):**

For the 2017 program, 10 homeowners have been approved for loans, 6 of which are Seniors. 2 of these projects are for emergency repairs. Work has begun on 5 homes with 2 more to start in February 2018.

### **Homebuyer Assistance Program:**

By the end of January 2018, 25 interested households had met with Los Alamos Housing Partnership Inc. (LAHP), the administrator of the program, to find out if they could be eligible. In early February, the Loan Review Committee will review the 4 loan applications that have been received. The program application period will remain open as funds are available.

### **Affordable Housing Multi-Family Development:**

At the January 9th Council Meeting, Ordinance No. 676 was adopted Authorizing the Donation of County-Owned Land Being Tract A-9 at 120 DP Road to affordable housing developer Bethel Development, Inc. The proposed project "Canyon Walk Apartments" is for 70 affordable rental units. Bethel will apply in February 2018 for a Low Income Housing Tax Credit award to the State Mortgage and Finance Authority and in June 2018 the housing projects to be awarded tax credits will be announced. Approval of the land donation will be conditional to County Approval of Affordable Housing Project.

## **Planning Division**

### **Public Hearings:**

On January 10<sup>th</sup>, the Planning and Zoning Commission (P&Z) held a public hearing to consider three applications related to two parcels at 555 and 557 Oppenheimer. The Commission recommended approval of a Future Land Use Map amendment to change the land use designation from Commercial/Office to Mixed-Use and rezoning from Professional Office (PO) to Mixed Use (MU), and approved a Site Plan that will add a third story to the existing building on 557. The FLUM amendment and Rezoning will be heard by Council in February.

The Board of Adjustment did not hear any cases in the month of January.

### **Business License and Building Permit Review:**

Planning Division staff reviewed and acted on 13 Business License applications and 22 Building Permits in the month of December.

### **Other:**

Planning Division Manager Tamara Baer, along with Kelly Sterna, Wildland Division Chief, participated in an invitation-only *Land Use Planning & Wildfire Forum* in Boulder, Colorado January 23<sup>rd</sup> through the 25<sup>th</sup>. The conference was hosted by Headwaters Economics, and brought together the communities that have been awarded Community Planning Assistance for Wildfire (CPAW) grants with academics, researchers, and Washington DC fire leadership.



## **COMMUNITY SERVICE DEPARTMENT**

### **Aquatics**

#### **National Popcorn Day – January 19<sup>th</sup>, 208 participants:**

The Aquatic Center and Ice Rink Celebrated National Popcorn Day with the community. Things were popping all day long as patrons enjoyed fresh, buttered popcorn.

#### **Bill Hudson Memorial Swim Meet, January 27-28<sup>th</sup>, 206 participants:**

Our local USA swimming team, the Aquatomics, hosted the annual winter swim meet which drew crowds from all over the state to cheer on their swimmers.

## Parks

### **East Park Play Lot, 100% Complete:**

Be sure to come out and enjoy our newly installed play lot at East Park for kid's age 6 months to 2 years. The new play lot includes a double "Swing-Along" for an adult as well as a toddler.



### **36th and Arizona Median Landscape, 100% complete**



## Open Space

### **Graduation Canyon Restoration Project:**

Open Space is currently writing the scope of work for a canyon restoration project in Graduation Canyon. The project will consist of stream corridor restoration, forest thinning and invasive species removal. This project will begin in the spring of 2018.



### **Trail Wayfinding Phase II – 35% Complete**

55 wayfinding signs have been installed throughout our trail system, including Pueblo Canyon Rim, Graduation Canyon, Camp Hamilton and Tent Rocks, Bayo Canyon and Aquatic Center Trails. We have heard many great comments from our users and hope this is helping everyone navigate safely as they enjoy our great trail system. We hope to see you on the trails with all this excellent weather!



### **Ice Rink**

#### **White Rock Baptist Church Youth Broomball – January 5<sup>th</sup>, 40 participants**

The White Rock Baptist Church commenced their annual Broomball night at the Ice Rink. Fun was had by all and we look forward to hosting them again.

#### **2nd Annual Los Alamos Winter Classic Adult Hockey Tournament – January 12-14<sup>th</sup>, 200 participants**

Los Alamos Food COOP and Bathtub Row Brewing

It was a beautiful weekend for an adult hockey tournament with great weather, fast ice and fun competition. Los Alamos Food COOP was there serving breakfast, lunch and dinner – that was grilled fresh, on-site – and filled the Rink with delicious smells. Bathtub Row Brewing set-up a beer garden that hosted players after games with libations and corn hole. All of the teams mentioned how great the outdoor rink is and they can't wait to come back in 2019.



**1<sup>st</sup> Los Alamos Collegiate Winter Classic – January 13<sup>th</sup>, 250 participants**

The UNM Lobos hosted the Dallas Baptist University Patriots for an exhibition collegiate level hockey game. UNM Coach Grant Harvey was excited to host the Patriots in New Mexico, and noted that “the outdoor game is the icing on the cake! I want to do this yearly, and I think we can pull it off.”



**Ice Skating Lessons for Kha’p’o Community School from Santa Clara Pueblo, 25 participants**

The Kha’p’o Community School have been attending a special set of group ice skating lessons on Friday afternoons for children in Kindergarten through 6<sup>th</sup> grades. Many started out using the red skate aids, yet by the end of their first lesson were comfortable skating on their own. Several children returned on Saturday, with their families, as they had such a great time at their first lesson.



**Los Alamos Hockey Association 3-v-3 X-Ice Jamboree – January 27<sup>th</sup> & 28<sup>th</sup>, 140 participants:**

LAHA held their annual X-Ice Jamboree and hosted 14 teams from around the state. During the two-day tournament over a hundred spectators gathered to cheer on their favorite teams.

**Library**

**Art Gallery Reception – January 13<sup>th</sup>, 50 participants:**

Many excited attendees attended the opening reception for the On the Grid: Off the Grid show by the New Mexico Quilt Guild in the Upstairs Art Gallery at Mesa Public Library. If you haven't had time to see it yet, the show runs through February 23<sup>rd</sup>.



*Artist Denise Seavey with her art quilt 'Remember'. Photo by Katy Korkos*



*Quilter Carolyn Castaneda with her quilt 'Escaped! Free at Last'. Photo by Katy Korkos*



*Artist Carol Kleinsorge with her quilt 'Moon Magic'. Photo by Katy Korkos*

### **Artist Visit by Secundino Sandoval:**

Los Alamos artist Secundino Sandoval stopped by Mesa Public Library and told us stories about growing up in Los Alamos, where he has lived since 1943. He painted the painting "White Mesa," shown here, in 1988. The painting had been displayed in the administrative offices of the library until it was moved recently to a more prominent location across from the circulation desk.



**January Youth Programs – January, 724 attendees**

Youth Activities staff at Mesa Public Library presented the programs Music and Movement, Rising Readers and Together Time to children and their caregivers.



**Authors Speak Lecture – January 25<sup>th</sup>, 38 attendees:**

Peter Malmgren spoke on the topic of his book “Los Alamos Revisited.” It was a riveting account, told through oral histories, of the creation of LANL from the point of view of the people who helped build it.



**Authors Speak Lecture – January 26<sup>th</sup>, 18 attendees:**

During The Two Countries reading, poets Lauren Camp and Jane Lin created a space for dialogue and conversation on the topic of immigration with all of the attendees participating. If you missed it, be sure to catch our next author speak on February, 22<sup>nd</sup> at 7pm, which will feature local poet David Mutschlecner.



**Cultural Services**

**Nobel Prize Heroes by Peter Badge Exhibit Opening at the Los Alamos History Museum – January 12<sup>th</sup>, 80 attendees:**

German photographer Peter Badge has taken photographs of every living Nobel Prize winner since 2000. The new exhibit in the rotating gallery features about three dozen of those photos, including eight who spent time in Los Alamos. The keynote address in Fuller Lodge was presented by Bishop Gunner Stallset of Norway, a member of the Nobel Peace Prize selection committee. People from all over the world attended the opening. The exhibit will be on display through April 27<sup>th</sup>.



## **Nature on Tap, January 4<sup>th</sup>, 50 attendees:**

Nature on Tap, hosted by the Pajarito Environmental Education Center (PEEC), is part of a series of conversations about art, history, nature, and science. During the January session, astronomers gathered to talk about recent discoveries in their field at Unquarred. One comment from the event was “This blew my mind!”



## **DEPARTMENT OF PUBLIC WORKS**

### **Administration Division**

#### **Transportation Board:**

The Transportation Board meets the first Thursday of the month at 5:30 p.m. Meetings are held at 1000 Central Avenue, Room #110.

#### **Recruiting:**

The Transportation Board is actively recruiting new members.

The Board is a seven-member citizen committee appointed by the County Council. The Board obtains public input and makes recommendations to the County Council regarding transportation policies related to all users of the transportation system (pedestrian, bicycles, motor vehicles, transit, and aircraft).

### **Airport Division**

#### **Quarterly SWPPP Inspection:**

A quarterly Storm Water Pollution Prevention Plan (SWPP) inspection was completed as part of the airport's National Pollution Discharge Elimination System (NPDES) Permit. The inspection determined the airport is in full compliance with its obligations. Additionally, the inspection noted some areas for additional improvements and repairs – specifically, the installation of waddles around drainage culverts and the replacement of some silt fencing. Airport and Street personnel are addressing the improvements.

**Drainage Improvements and Repairs:**

Airport staff recently installed waddles around drainage culverts to help mitigate the introduction of silt into tributaries and streams and ensure continued compliance with the airport's NPDES Permit as mentioned above.



**Airport Engineering, Architectural and Planning Services Request for Qualifications (RFQ):**

The County intends to issue a RFQ for Airport Engineering, Architectural and Planning Services as is required by the Federal Aviation Administration (FAA). These services will be used for Capital Improvement Projects as contemplated in the Airport Master Plan with grant funding from the FAA, NMDOT and the County.

**Rental Car Concessions Request for Proposal (RFP):**

The County issued an RFP on December 22nd for rental car services to LANL and the public from the airport terminal. Proposals were due back January 17, 2018. Proposals will be evaluated and scored with a planned agreement start date of February 1, 2018.

**Perimeter Road Improvements**



Streets crews completed improvements to the airport perimeter road. These improvements provide better access to the segmented circle and windsock (visual navigation tools for pilots) and the Automated Weather Observation System which provides the official weather for pilots, the National Weather Service and other weather providers such as the Weather Channel.

**Custodial Division**

The Custodial Division supported 189 events during the month of January.

## Green Cleaning



Installation of the Green Cleaning dispensers for chemicals and paper products began this month. Approximately 500, soap, air fresheners and paper products dispensers were ordered.

## Engineering & Project Management Division

### **New Aircraft Hangar Construction:**

Airport and Engineering staff have prepared a bid package for the assembly of a county owned and operated aircraft hangar and storage building. Bids were due on December 19th and no bids were received. Procurement re-advertised the solicitation, and two responsive bids were received. However, the bids exceeded the available budget. Staff is currently evaluating a path forward.

## Engineering & Project Management Division

### **Teen Center – LEED Certified!**

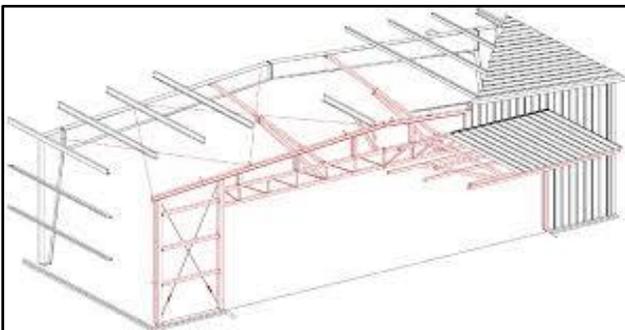
Engineering staff was recently pleased to learn that the Teen Center was recognized as “LEED Certified” as a result of facility improvements completed in 2016.

The Community Building was built in 1948 as the original Telephone building to support the Manhattan project in Los Alamos. It has gone through several renovations and additions prior to becoming a County facility in the late 1970. Prior to the 2016 remodel, the building underwent a renovation in the early 2000’s to temporarily accommodate county government functions.

The original building envelope was not changed although new stucco, windows and shade structures were installed. Interior renovations included removal of asbestos containing materials, installation of an energy efficient HVAC system, low water restroom fixtures, and green-friendly floor and wall treatments that also improved the architectural aesthetics.

Special thanks to the entire project team for this achievement including:

- Wayne Kohlrust, County Project Manager
- NCA Architects and the design team



- R&M Construction and their sub-contractors,
- Verdacity (formerly EDI) the LEED consultant, and EEI, the commissioning agent

### **Upcoming Construction Bid Advertisements:**

- **Utilities/311 Remodel:** Utilities and Engineering staff have worked with an architect to develop plans to improve Customer Care service to the public. The design includes a store front design with a

service counter, work spaces for 311 staff, and a small private conference room. This project was advertised for construction bids on November 28<sup>th</sup> with bids due on January 4<sup>th</sup>. Bids came in over the Architects cost estimate and the bids have been rejected. Department of Public Utilities may consider adding budget for the project next year and then rebid the project.

- **Fire Station 3:** Architectural design plans and preparation of bid documents are nearing completion. Bid advertisement for project construction is anticipated in early 2018. The project includes reroofing, as well as a new wall system, window replacement and HVAC system modifications to better insulate and control the temperature in the bunkrooms. Construction is anticipated to begin mid-April 2018 and completed in the fall of 2018.
- **Landfill Gas Extraction:** Engineering and Environmental Services staff have worked with an engineering consultant to develop design plans for a permanent gas extraction system for the landfill to comply with New Mexico Environment Department methane gas limits. The permanent extraction system project was advertised for construction bids on December 10<sup>th</sup>, a pre-bid meeting was held on December 21<sup>st</sup> and the bid opening is scheduled for January 25<sup>th</sup>. Construction is scheduled for early 2018 pending bid award.

#### **Fuller Lodge Sound System – Candyman:**

A purchase order was issued to Candyman in Santa Fe to supply and install a new sound system for Fuller Lodge to replace the existing system. Facilities will have some minor associated work in conjunction with it, mainly building a wood cabinet to house all the equipment as well as providing a dedicated electrical circuit. The installation should be complete by late February, early March.

#### **Mesa Library Fire Panel Replacement:**

The project has been awarded to Great Western Specialty Systems in the amount of \$148,248.30.

The material and parts submittal and review process is underway. Crews are tentatively scheduled to work 4 nights per week, from 9 pm to 8 am. Working nights will greatly reduce potential conflicts and inconveniences (noise, dust) that could occur during library operating hours. Final functional testing would occur the following week. The work is anticipated to begin the 1<sup>st</sup> or 2<sup>nd</sup> week in February, with some early staging of equipment and supplies occurring prior. Once a firm schedule of night work is established, a press release will be issued. The project manager will also coordinate with library staff, Fire and LAPD of the night work operations. Substantial project completion is scheduled for late March 2018.

#### **Mesa Library HVAC Improvements:**

The current system is an evaporative cool system, while a less expensive system to install and operate however, it does not provide adequate cooling during times of high (30% plus) humidity. The system itself is limited in its cooling capacity due to its original design. The design consultant evaluated several system options which included an initial and life-cycle cost analysis. This evaluation resulted in a system that was selected for design.

Staff and the architect have been working to complete the design, incorporate changes in the mechanical code, and ensure all the electrical associated with the HVAC and lighting are fully documented.

Public Works and Community Services Department staff are working closely to plan improvements to ensure the public is accommodated and library services are maintained during the construction phase of the project.

The project will go to bid this spring with an anticipated Council award in May and construction starting in August.

### **Canyon Rim Trail Phase 3:**

The County's consultant has submitted an updated preliminary alignment, due to potential development of adjacent private property, to be discussed with DOE and LANL for easements necessary to construct the Canyon Rim Trail from Knecht St. to 20<sup>th</sup> Street. Coordination with DOE and LANL staff is ongoing.

### **Canyon Rim Trail Underpass:**

The project was awarded federal FY2018 funding under the Transportation Alternatives Program (TAP) for project study and design in the amount of \$320,000 and FY2020 TAP funding for project construction in the amount of \$2,020,000 for a total award of \$2,340,000.

The County received the executed funding agreement from the NMDOT for the design portion of the project. Engineering staff is currently evaluating proposals from contracted design professionals to begin the design phase.

### **Recreation Capital Improvement Projects:**

Engineering, in coordination with Community Services staff, is currently developing the scope of work for an RFP to solicit professional architectural design services for the Kiddie Pool, Splash Pad, Golf Course, and Ice Rink Improvements.

### **Future Projects...**

- NM 4/East Jemez Rd. (Truck Route) Intersection: Staff continues to work with DOE, NMDOT Bandelier, and Army Corps of Engineers to program, design and construct intersection upgrades to improve capacity and safety.
- NM 502 Reconstruction, Knecht St. to Tewa Loop: Staff continues to coordinate with NMDOT on this state lead project. NMDOT bid the project for a third time on December 15<sup>th</sup> and received no bidders. The County awaits further information from NMDOT management on the future of the project. The mill and overlay work is out to bid.
- Facility Condition Assessment for the Senior Center: Work will include review the 2010 assessment using an on call architectural firm and update the report as needed for future planning of work at the Senior Center. A facility study needs to be accomplished and then a grant application made to potentially fund part of the renovation project. We are currently awaiting the results of a grant application for funding by the State, which should be determined in the upcoming 2018 legislative session.

### **Environmental Services Division**

#### **New Transportation Services Provider for Refuse and Recycle Materials:**

Environmental Services has contracted with Martinez Custom Trailers (MCT) as the new hauling contractor for refuse and recycle materials. MCT has many years of experience in the hauling of refuse in New Mexico and Environmental Services staff are looking forward to working with them.

#### **Curbside Yard Trimmings Roll Cart:**

Online registration is now open for the curbside yard trimmings roll cart program. The yard trimmings roll cart program will begin July 2018. To date Environmental Services has received 637 registration entries for a roll cart. By implementing the Yard Trimming roll cart, Los Alamos County residents have an

opportunity to divert 14% of our waste stream from the landfill each year. The diversion efforts have the potential to divert 1,107 tons annually and will reduce hauling and disposal costs, reduce greenhouse gas emissions, extend the life of the landfill, and provide high-quality garden and landscaping materials for residents.

### Christmas Tree Collection:

Environmental Services staff has been busy collecting Christmas trees from around town and has collected 7.11 tons of Christmas trees to date. The trees will be ground into mulch and used as landscaping material or composted.

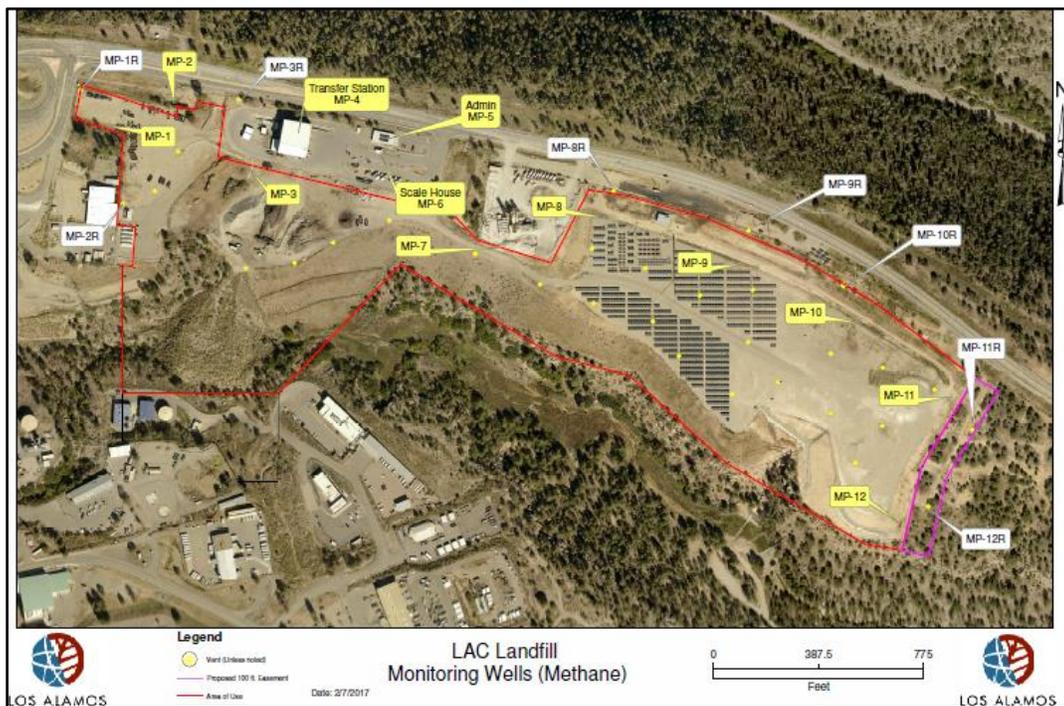
### Fall 2017 Brush Collection:

Fall brush collection started on November 6th and has been completed. Staff collected over 35.26 tons of brush to date. A final brush collection will be scheduled in April 2018 for the final collection before the yard trimming roll cart program is implemented.

### Los Alamos County Landfill Gas (LFG) Update:

This is a summary of results for December 2017 methane monitoring for the Los Alamos County closed landfill.

1. The LFG vents ranged in methane concentrations from 43.9 (LFG Vent – 7) to 58.6 (LFG Vent – 1) percent gas in air.
2. The gas probes near the toe of the landfill materials ranged in methane concentrations from 11.6 (MP-12) to 53.5 (MP-8) percent gas in air.
3. The gas probes near the boundary of the landfill ranged in methane concentrations from 1.5 (MP-12R) to 33.2 (MP-10R) percent gas in air.



### New Environmental Services Collection Truck:

Environmental Services is in receipt of the new residential collection truck. The truck displays artwork from Kylie Alvarez, Chamisa Elementary School 4th grade student, and Philippa Fung, Barranca Elementary School 6th grade student. The truck will be in revealed at the LAPS school board meeting in February to display the art and recognize the artists.



### Transfer Station Wall Repair:



Construction for the new metal armor for the Transfer Station push wall is currently underway. Below, Mike Thomas (right), a certified welding inspector, inspects the welds of David Meyer (left) to ensure the welds are sufficient under the AWS standards. The interim welding inspection went well and all welds passed inspection.

# Residential Sustainability Report



## Residential Sustainability Report

Service Period: December 2017

Recyclables Collected: 107.87 tons

Trash Collected: 369.39 tons

Compostable Materials Collected: 15.80 tons

Total Material Collected: 493.06 tons



LOS ALAMOS

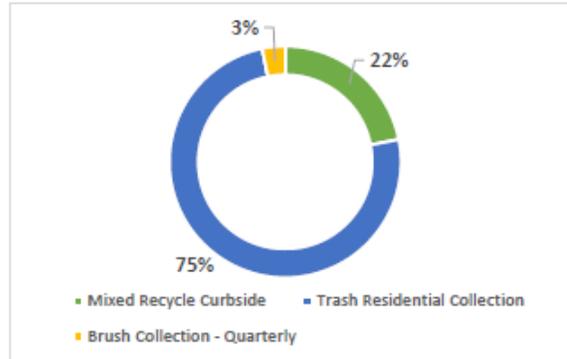
### Monthly Collection Report

November Diversion Rate: 20%

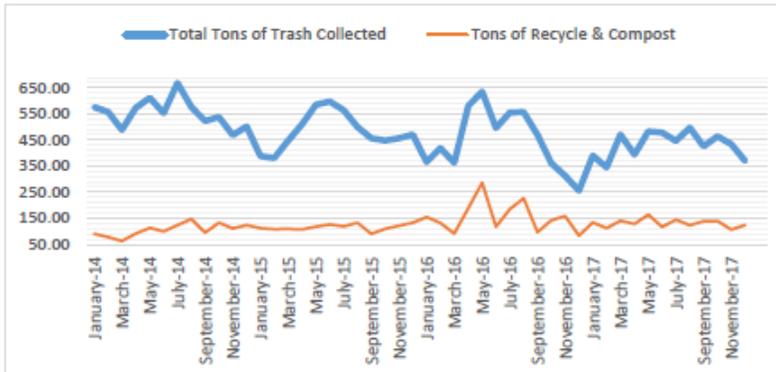
December Diversion Rate: 25%

A 9% Increase in Diversion

The *diversion rate* is the percent of materials recycled and composted.

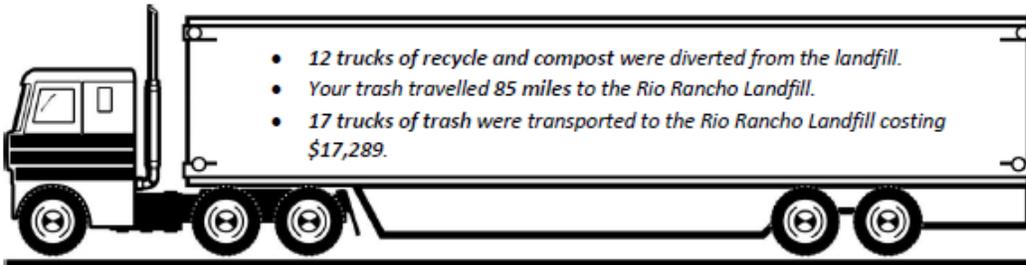


### Month by Month Recycling Comparison



### Benefits of Recycling

- Reduces the amount of waste sent to landfills and combustion facilities.
- Conserves natural resources such as timber, water, and minerals.
- Prevents pollution by reducing the need to collect new raw materials.
- Saves energy.
- Reduces greenhouse gas emissions that contribute to global climate change.



- 12 trucks of recycle and compost were diverted from the landfill.
- Your trash travelled 85 miles to the Rio Rancho Landfill.
- 17 trucks of trash were transported to the Rio Rancho Landfill costing \$17,289.

**Facilities Division**

Working on heating issues at the Golf Course, Justice Center, Pajarito Cliffs Site Building 3 and 5 and the Airport.

Gas leak in the warehouse area of the Pajarito Cliffs Site Building 3. Crews shut down the building and performed a pressure test on the system.

Working at the Animal Shelter on different work orders.

**Fleet Division**

A new patrol unit was received for the Police Department.



Matthew Lengyel was hired by the Fleet Division as a Mechanic II. Matthew has worked with the City of Santa Fe and NMDOT as a heavy equipment mechanic. Welcome to the County Matthew.



Robert Clark was recently promoted to Fleet Shop Foreman. Robert has been with the Fleet Division since July 2013. He has held a variety of jobs since graduating from Los Alamos High School in 1985. Robert has served in the United States Army as a light wheeled vehicle mechanic, served three combat tours, Desert Storm, Somalia and Bosnia. He served in Iraq for Operation Iraqi Freedom with the NM National Guard. He has worked for Rocky Mountain Cummins, Waste Management in Rio Rancho and Bruckner's in Albuquerque.



Raul Lujan was recently promoted to Fleet Shop Foreman. Raul started with the County in 2013. Raul began working on vehicles at a young age with his father. He has been working in the automotive industry since 2000. Raul graduated with an associate's degree from Universal Technical Institute in 2004, since then has acquired several certifications in the automotive field.

### **Traffic & Streets Division**

**Crews** swept 492 miles this month, they cleared brush and have started to respond to the snow that finally worked its way to Los Alamos this month. Crews have also been maintaining their shops, repairing equipment and getting things ready for the upcoming construction season.

**Staff and** other departments along with some private contractors who work within Los Alamos County ROW took an ATSSA Flagger Training on January 8<sup>th</sup> at PCS in preparation for maintaining a high level of safety for the upcoming construction season.

**Crews** were called out by the LAC Police Department to fix a sign that was damaged due to a vehicle accident on Trinity near the TRK building.

**Risk Management** offered a CPR, AED and First Aid Training at PCS. Some of the Traffic and Streets Crew attended the training. Others will attend the next session.

Crews repaired a 52' section of sidewalk at the Hospital per a GWS request.



Crews assisted GWS in repairing a section of road where a utility leak was repaired at Arizona and 36<sup>th</sup> Street.



Crews repaired an erosion issue at DP Road.



Crews began working on dressing and repairing shoulders in Pajarito Acres and La Senda. This project should complete by the end of January.





Traffic Electricians Alipio Mondragon, Ray Baca and Chris Montoya attended The Light Brigade Fiber Optics Course January 9 – 12 in Albuquerque. This was a four-day class that has been developed with 16 hours of lecture time and 16 hours hands-on skills labs that provide the practical understanding and skills required to properly design, install, and maintain fiber optic networks. The electricians have already begun to utilize this training in fiber optics are servicing traffic signal cabinets.



The signs and markings crew installed “quick-curb” with associated vertical panels and stop signs at Sullivan field.



Crews installed the bike friendly community signs in Los Alamos and White Rock **Crews** have been working on repairing sign making equipment, maintaining striping equipment and getting things ready for the warm weather for striping curbs and parking lots. They have been busy making new signs for placement countywide.



**Crews** have been assisting Atomic City Transit by installing electric LED bus shelter lighting countywide. The one above is located at the Golf Course. In some cases, they have had to trench to tie-in to existing power to provide electricity to these shelters.

Crews have also been removing/replacing street light poles on Canyon Road. The poles are repaired when possible and sent to a vendor for powder coating.

**Management and administration** have been working with the PRISM team to test the work order system that will be implemented July 1, 2018.

Administration has also been preparing to set up the office to take payment for Traffic Control, Excavation, and Curb Cut permits to maintain the highest customer service.

**Transit Division**

The Transit Division provided service for the 2017 DWI Council sponsored “BUZZ Bus New Year’s Eve”. Atomic City Transit Transported 37 passengers over 199 miles for the evening and no DWI arrests were

made that evening. During the DWI council meeting of January 11, 2018, it was discussed attendance of events around Los Alamos seemed to lower than in past years.

The next event for the “BUZZ Bus” will be Saturday March 17, 2017 St. Patrick’s Day. Reservations are always a good idea but not required. Reserve your ride early and save your place. Reservations will start on Friday March 16, 2018 beginning at 7:00 am to 8:30 pm. Phone lines will resume on Saturday March 17, 2018 at 6:00 pm. You can help end DWI in Los Alamos County, give us a call.

Atomic City Transit presented services sponsored by DWI Council for 2017 to the DWI Council on January 11, 2018. Below is a snap shot of events and performance. Los Alamos County is working hard to keep your streets safe.

Service	Date	Amount	Trips
New Year's Eve	12/30/2016 & 12/31/2016	\$ 2,568.82	9 – 12/30/2016 80 – 12/31/2016
Super bowl	2/5/2017	\$ 1,143.20	8
St Patrick's	3/17/2017	\$ 1,531.46	59
Ullr Fest	9/23/2016	\$ 1,598.76	535
Halloween	10/28 & 10/29/2017	\$ 1,862.70	67
Summer Concerts May-June	5/26/17 - 6/30/17	\$ 6,457.20	349
Gordon Concerts - July	Jul-16	\$ 4,656.89	190
Gordon Concerts - August	Aug-16	\$ 4,424.05	189
Gordon Concerts – September	Sep-16	\$ 2,655.12	110
		\$ 26,898.20	1,596

## CALENDAR OF UPCOMING MEETINGS AND EVENTS

**Feb 9 – “Heart Healthy” Event, 1:00 p.m. – 3:00 p.m., Council Chambers**

**Feb 13 – Council Regular Session, 6:00 p.m., Council Chambers**

**Feb 20 – Contractor’s Meeting, 11:00 a.m. – 12:00 p.m., Fuller Lodge**

**Feb 27 - Council Regular Session, 6:00 p.m. Council Chambers**

# KUDOS & FYI



**ATOMIC CITY  
TRANSIT**

Passenger Name: Leonel Vargas Date: 12-23-17

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
*(In order for this to be a valid complaint, name and address must be completed)*

COMPLAINT  COMMENDATION  SUGGESTION

Terryn Baldonado. Young man with a right  
attitude + personality kind to passengers

*Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.*

**AtomicCityTransit.com (505) 661-Ride**



**ATOMIC CITY  
TRANSIT**

Passenger Name: LEONEL VARGAS  
JON GONZALEZ Date: 12/07/17

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
*(In order for this to be a valid complaint, name and address must be completed)*

COMPLAINT  COMMENDATION  SUGGESTION

Jon Gonzalez - KIND-HELPFUL  
CONSIDERATE - MAKES ALLOWANCE  
FOR MY OLD AGE + DISABILITIES

*Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.*

**AtomicCityTransit.com (505) 661-Ride**



**ATOMIC CITY  
TRANSIT**

Passenger Name: LEONEL E. VARGA Date: 12/15/2017

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT  COMMENDATION  SUGGESTION

David C, kind, helpful and cheerful

Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.

**AtomicCityTransit.com (505) 661-Ride**



**ATOMIC CITY  
TRANSIT**

Passenger Name: HEATHER PHILLIPS Date: JAN 12, 2019

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT  COMMENDATION  SUGGESTION

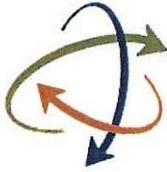
STAFF: I THANK YOU FOR WORKING WITH ME TO  
GET ME TO MY DESTINATIONS IN 2017. ALSO FOR

ON OCCASIONS IN TRUE TIMES OF NEED GOING ABOVE AND  
BEYOND TO GET ME WHERE I NEEDED TO BE. I'M GENUINELY  
THANKFUL TO ALL OF YOU. I WISH YOU THE BEST OF THE  
NEW YEAR TO YOU ALL + YOUR LOVED ONES. PRAYERS + BLESSINGS!

Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.

HEATHER PHILLIPS

**AtomicCityTransit.com (505) 661-Ride +DUKEPHILLIPS**



**ATOMIC CITY  
TRANSIT**

Passenger Name: LEONEL E VARGAS Date: 12/07/17

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT       COMMENDATION       SUGGESTION

Kyle Extremely helpful, I was late  
and about my Bus Route # 6. He called  
A.C.T and Julie picked me and delivering  
at home.

*Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.*

**AtomicCityTransit.com (505) 661-Ride**



**ATOMIC CITY  
TRANSIT**

Passenger Name: Leonel E Vargas Date: 12/07/17

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(In order for this to be a valid complaint, name and address must be completed)

COMPLAINT       COMMENDATION       SUGGESTION

Julie from A.C.T. was very compassionate  
kind and encouraging + kind

*Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.*

**AtomicCityTransit.com (505) 661-Ride**



# ATOMIC CITY TRANSIT

Passenger Name: Nicholas Capelli Date: Dec 5<sup>th</sup>

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
*(In order for this to be a valid complaint, name and address must be completed)*

COMPLAINT       COMMENDATION       SUGGESTION

Driver was great, Debra  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Include specific information (e.g., route, driver's name, time of day). Thank you for helping us to improve our transportation services.*

**AtomicCityTransit.com (505) 661-Ride**