

**Los Alamos County
Library Board
Draft Minutes
September 14, 2020**

Due to COVID-19 concerns the meeting was conducted remotely via Zoom

Members Present

Kelly Dolejsi
Whitney Spivey
John Gustafson
Rebecca Rodriguez
Rena Mitchell

Not Present

Others Present

Eileen Sullivan, Library Manager
Katrina Martin, Council Liaison
JohNeva Martinez, Library Board Admin
Riz Ali, Public

1. Call to Order

Chair Rebecca Rodriguez called the meeting to order at 5:37pm

2. Public comment/correspondence (for items not on the agenda)

Riz Ali, member of the public is interested in serving on the Library Board he is the Director of The National Security Center at LANL'S Classified Library and enjoys working on everything library related.

3. Board Business

A. Review and approval of the August 3, 2020 Library Board Minutes:

Motion: Board member Dolejsi moved to approve the minutes of the August 3, 2020 Library Board meeting. Board member Spivey seconded the motion. Motion passed with all in favor (5/5).

4. Chair and Board member report

A. Chair's Report: There are three members whose terms are coming up. Library Manager Sullivan has received a few applications including some from current members. Interviews will be scheduled in the next week.

B. Board, Commission and Committee Luncheon Report: No Meeting

C. Friends of Los Alamos County Library Liaison report: They have not met recently but they are aiming for mid-October. Currently they are not accepting donations as they have no way to manage them off site and are already short on storage.

5. Board/Staff Communications:

A. Manager's Report: Library Manager Sullivan reported that in August the Library hosted 11 virtual programs from story times to book discussions. Library staff collaborated with JJAB on a virtual board game program and library staff distributed over 200 activity bags filled with games, crafts and family fun ideas. The libraries circulated 11,841 materials last month via curbside pickup which only operates 4 hours a day Monday – Friday. They had 7,393 electronic checkouts, 1,741 digital users and 870 new digital platform users since the beginning of the COVID shut down. During the month of September staff will be setting up Pop-Up Libraries. Patrons can pick-up incentive beads earned through the summer reading program and patrons with temporary library cards can get them converted to a regular card. September is also library card sign up month. Computers are now available by reservation only. Manager Sullivan will explore the ideas for advertising and signage.

6. Q & A with Council Liaison: Nothing to report

7. Informational items (time and date of next meeting)

The next meeting is scheduled for October 5, 2020 at 5:30pm via Zoom.

8. Adjournment

The meeting adjourned at 5:59 pm.