

**Los Alamos County
Library Board
Minutes
Oct 7, 2024**

Members Present

Frances Knudson
Beth Stelle
Sarah Work
Briam Reardon

Others Present

Gwen Kalavaza, Library Manager
Liza Rivera, Senior Librarian
Monique Archbold, Librarian
Councilor Melanee Hand

1. Call to Order

Chair Knudson called the meeting to order at 5:30 pm.

2. Public comment/correspondence (for items not on the agenda)

None.

3. Board Business

A. Review and approval of the Sept 9, 2024 Library Board Minutes:

Motion: Board Member Stelle approved the minutes of the Sept 9, 2024 Library Board meeting. Board member Work seconded the motion. Motion passed with all in favor (4/4).

B. Presentation on the White Rock Branch Library

Librarian, Monique Archbold presented on activities and events at the White Rock Branch Library.

C. Library Policy revisions

The Board reviewed and approved the draft Library Policy revisions.

Motion: Board Member Stelle approved the revisions to the Library Policies. Board member Work seconded the motion. Motion passed with all in favor (4/4).

4. Chair and Board Member Reports

A. Chair's Report:

Chair Knudson requested contact information for Board members in case of cancelled meetings and asked about quorum for the remainder of the Board meetings this calendar year.

B. Boards & Commission Luncheon Report:

Chair Knudson attended and commented that one of the better venues for obtaining feedback from the public is Farmers Market.

C. Friends of Los Alamos County Library Liaison Report

None

5. Board/Staff Communications:

Mangers Report: Library Manager Kalavaza reported the following information: Library circulation totals for the month of June were 25486 with 8508 of those being digital. The library held 43 programs in Sept with a total attendance of 983.

6. Informational items (time and date of next meeting)

The next meeting is scheduled for Nov 4, 2024, at the Municipal Building.

7. Adjournment

The meeting adjourned at 7:08 pm.

Approved by the Library Board Nov 4, 2024

Frances Knudson, Library Board Chair