

**Los Alamos County
Library Board
Minutes
March 3, 2025**

Members Present

Frances Knudson
Beth Stelle
Sarah Work
Michele Altherr
Brain Reardon

Others Present

Gwen Kalavaza, Library Manager
Councilor Beverly Neal-Clinton
KokHeong McNaughton, Inclusivity Task Force

1. Call to Order

Chair Stelle called the meeting to order at 5:30 pm.

2. Public comment/correspondence (for items not on the agenda)

None

3. Board Business

A. Review and approval of the Feb 3, 2025 Library Board Minutes:

Motion: Board Member Altherr moved to approve the minutes of the Feb 3, 2025 Library Board meeting with the corrected date on Item 3A. Board Member Knudson seconded the motion.

B. Work Plan Presentation

The Board discussed the upcoming presentation on the work plan being given to County Council on March 18th.

C. National Library Week Celebrations

The Board discussed activities for this year's National Library Week taking place April 6-12 to include hanging the banner on the overpass, attendance at the April 8th County Council meeting to accept the proclamation, and assistance with staff celebrations.

4. Chair and Board Member Reports

A. Chair's Report:

Chair Stelle expressed appreciation to Board members for getting feedback on the outdoor classroom project. Chair Stelle reminded Board members about the outreach spreadsheet for signing up for opportunities to get feedback.

B. Boards & Commission Luncheon Report:

None.

C. Friends of Los Alamos County Library Liaison Report

Member Knudson reported on the February Friends of the Library Board meeting. The Friends voted to give the Library \$45000 as the block grant for 2025.

5. Board/Staff Communications:

Mangers Report: Library Manager Kalavaza reported the following information: Library circulation totals for the month of Feb were 32222 with 9887 of those being digital. Kalavaza stated that the siding replacement project at Mesa Public Library is on track to be finished by March 28th. The new website is scheduled to go live on March 18th.

6. Informational items

None

7. Adjournment

The meeting adjourned at 6:10 pm.

Approved by the Library Board April 7, 2025

Elizabeth Stelle

Elizabeth Stelle, Library Board Chair