

County of Los Alamos
GRANT ANALYSIS AND FINANCIAL MATRIX FORM

This form is to be completed and submitted for review and approval prior to applying for any grant on behalf of the County of Los Alamos.

GRANT APPLICANT: Check Only One: Initial Revised

Name of Department: County Manager's Office and Public Works Department

Name of Department Head: Anne Laurent and Juan Rael

Person Completing This Form: Angelica V. Gurule

Contact Information: Angelica Gurule Email angelica.gurule@lacnm.us Phone # 505-662-8383

GRANT INFORMATION:

Grant Agency/Source USDA Name of Grant Program Composting and Food Waste Reduction

Application Submission Deadline: September 4, 2024

Federal Grantor/Program Title: USDA CFWR Federal ALN Number: _____

Check Only One: Federal Direct OR Federal Indirect

State Grantor/Program Title: _____

Grant Application Amount: \$ 400,000.00 Match: \$ 100,000.00 Total: \$ 500,000.00

Estimated Date for Notice of Award (if awarded): 08/01/2024

GRANT WRITING SERVICES:

Do you intend to utilize Grant Writing Services currently under contract with the County?

Yes No If yes, what is the estimated cost? 15,768.66

Note: The cost of grant writing services will be charged to your Department.

Review and Approvals

Department Head: Juan Rael 7/24/2024
Signature Date

Other Department Head: Anne W. Laurent 7/24/2024
(if applicable) Signature Date

[Signature] 7/24/2024
Finance Grants Mgr: Signature Date

Budget Manager: Erika Thomas 7/25/2024
Signature Date

Chief Financial Officer: Melissa Dadzie 7/26/2024
Signature Date

County Manager: Anne W. Laurent 7/26/2024
Signature Date

Date to Council for Approval to Apply for Grant: July 30, 2024

A. Describe the purpose of the grant and what will be accomplished: _____

The USDA Composting and Food Waste Reduction Grant is to encourage and promote and support next generation food and composting programs.

This program is reduce the amount of food waste going to landfills each year and generate compost. The County intends to apply for grant funding

to establish electric and water infrastructure to supply the food composting program at the Eco Station. Additionally, funds will

be requested to develop and launch a public education campaign on food loss and waste and to promote composting material available.

Additional funds will be requested to train and educate staff and increase awareness on food composting best practices and food waste reduction.

B. Grant Budget

Expense Type	Grant	Match/In Kind Requirement	Budget Authority (Yes or No)
Operational	\$	\$	
Outside Services	\$ 100,000.00	\$ 25,000.00	No
Capital Outlay	\$ 300,000.00	\$ 75,000.00	No
TOTAL	\$ 400,000.00	\$ 100,000.00	No

C. Source of Match/In Kind: Environmental Services Fund and In Kind Contributions

D. Will a budget revision be required if grant awarded? Yes No

E. Do the resources exist in your department to accomplish the goals of the grant?

F. Will resources (\$ or people) from another department be required? Yes No

If yes, describe: _____

G. Frequency of reporting requirement Monthly _____ Quarterly Annually

H. Frequency of pay requests for reimbursement Monthly Quarterly _____ Annually _____

I. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant? No

J. Is the County the final recipient of the grant proceeds or will there be a sub-recipient?

Yes

K. Who within the department will have responsibility for this grant?

Programmatic Reporting? Angelica Gurule/Armando Gabaldon

Financial Reporting? Angelica/Armando Gabaldon