



LOS ALAMOS
where discoveries are made

FY25 Work Plan Los Alamos County Boards and Commissions

Fiscal Year 2025: July 1, 2024 – June 30, 2025

Board and Commission Name: Transportation Board

Date prepared: [Date]

Date approved by Council: TBD

Prepared by: Transportation Board and County Staff

This work plan will be accomplished in the following time frame: July 01, 2024- June 30, 2025

Chairperson: [Name]

Members and terms:

Member	Start/End Dates	Term
David North	03/01/2022 – 02/28/2024	2
Michael Dolejsi	03/01/2022 – 02-28-2024	1
Michael Altherr	03/01/2022 – 02-28-2024	1
Georgia Strickfaden	03/01/2023 – 02/28/2025	2
Matt Heavner	03/01/2023 – 02/28/2025	2
Karen Edwards	03/01/2023 – 02-28-2025	1
David Hampton	03/01/2023 – 02-28-2025	1

Department Director: Juan Rael, Public Works Director

Work plan developed in collaboration with Department Director. (Y/N?) Yes

Staff Liaison: Juan Rael

Administrative Support provided by: Louise Romero

Council Liaison: [Name]

Reviewed by Council Liaison? [Yes]

1.1 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.

Board or Commission’s activities over the past twelve months.

Received public comment, reviewed, or monitored progress of the following issues/projects:

- **Construction Projects**
 - ✓ Rose Street Roadway & Utilities Improvement Project
 - ✓ Loma Linda Improvements Project
 - ✓ Urban Trail Phase 1 and 2
 - ✓ Cumbres del Norte Road Improvements
 - ✓ 33rd/34th Streets Road Improvements Project
- **Development Review & Project Support**
 - ✓ Monitor - Mirador Residential Subdivision (Tract A-19)
 - ✓ Monitor – Mirador Mixed Use Development
 - ✓ Arbolada
 - ✓ Cañada Bonita
 - ✓ Meri Mac
 - ✓ Century Bank
 - ✓ Finch Street- LAMC Parking Lot
 - ✓ Longview (Sherwood Rounds)
 - ✓ DP Road – Phase II Infrastructure
 - ✓ Hill Apartments (Tracts A-12/13)
 - ✓ Trinity/35th Street Intersection Improvements
 - ✓ Ponderosa Estates Phase 3
 - ✓ Arkansas Townhomes
- **Additional Projects**
 - ✓ Canyon Rim Trail Phase 3 (Canyon Rim Trail – West)
 - ✓ Wayfinding Installation for MainStreet District - ongoing
 - ✓ Crack Seal & Micro Seal Treatment (ongoing)
 - ✓ Los Alamos County Residential LED Streetlight Conversion Initiative (ongoing)
 - ✓ Street Signs Upgrade - ongoing
 - ✓ Supplemental Environmental Project (SEP) - East Jemez Road/NM 4 intersection
 - ✓ Electric Bus Presentation
 - ✓ Monitored Supplemental Environmental Projects
 - ✓ Los Alamos Airport Safety and Development Project
 - ✓ Pavement Rehabilitation (ongoing)
 - ✓ DP Road - Phase II Infrastructure
 - ✓ Trinity Drive Safety & ADA Improvements – Oppenheimer to Knecht Street
 - ✓ Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer
 - ✓ Options to Improve Cross Country Trails
 - ✓ Electric Vehicles
 - ✓ Launched Adopt-A-Road Program
 - ✓ Transit Center Study
 - ✓ Denver Steels Phase 2
 - ✓ Bathtub Row/Nectar Peach Improvements
 - ✓ Community Services Integrated Master Plan

- ✓ Presentation by Jemez Mountains Night Sky Coalition
 - ✓ Trinity Drive Road Diet Evaluation
 - ✓ NM502 Zipper Merge Project
 - ✓ Bicycle Improvements Pilot Project
 - ✓ Pedestrian Phase Recall Signal Presentation
 - ✓ Bike Share Presentation
 - ✓ Bicycle Working Group
- Snow & Ice Control Plan
 - ✓ The purpose of this plan is to establish procedures for the Public Works Department staff to efficiently conduct snow and ice control operations and as an information source for citizens of this community. This plan is designed to ensure that all work is completed in a well-planned, safe, efficient, and environmentally sound manner with the available resources.
 - ✓ The goal of this planning effort is to ensure the County's residents will have safe and accessible priority streets throughout the snow and ice season.
 - ✓ The Public Works Department staff strives to maintain safe winter driving conditions for the motoring public. Each winter storm has its own character with variable conditions such as wind, extreme temperatures, timing, duration of storm, rate of accumulation, and moisture content. This plan must remain flexible and take into consideration these variables.

● **Please describe your Board or Commission's accomplishments and identify constraints.**

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)*

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department Director:

- Review and monitor major construction and renovation plans for transportation facilities such as roads, streets, multi-use pathways, sidewalks and trails, airport, and public transit.
 - ✓ Host public meetings as requested and forward any submitted public comment throughout project completion to staff.
- Identifies ongoing and upcoming projects:
 - ✓ Urban Multiuse Trail - Phase 1
 - ✓ Urban Multiuse Trail - Phase 2
 - ✓ PW Design & Construction Standards Update
 - ✓ Finch Street
 - ✓ Canyon Rim Trail Phase 3 (Canyon Rim Trail - West)
 - ✓ Trinity/35th Street Intersection Improvement (Tract A-13/A-12 LASO)-Hills Apartments
 - ✓ Denver Steels Phase 2
 - ✓ Bathtub Row/Nectar/Peach Improvements (joint DPU project)
 - ✓ Loma Linda Road Improvements
 - ✓ Rose Street Reconstruction Project (joint DPU project)
 - ✓ Wayfinding Sign Installation
 - ✓ DP Road Phase II
 - ✓ Trinity Dr. Safety & ADA Improvements - Oppenheimer to Knecht St.
 - ✓ Deacon Street Improvements
 - ✓ NM 4/La Vista Pedestrian Crossing
 - ✓ NM4-Truck Route Intersection (Supplemental Environmental Project
 - ✓ Bicycle Improvements Pilot Project
 - ✓ Downtown & White Rock Transit Center Location Study
 - ✓ NM4 Crossing and Multi-use Trail Improvement Project)
 - ✓ Pedestrian Master Plan Update
 - ✓ Bicycle Working Group

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.

- Bicycle Transportation System Plan; 2017.
- Policy on the Design of Public Street's and Rights of Way, (Res. No. 10-32; Nov 2010).
- Los Alamos County Comprehensive Transit Study/Updated Service Plan.
- Airport Master Plan, 2013.
- ADA Transition Plan 2017.
- Complete Streets Checklist 2017.
- Pedestrian Transportation Plan 1998 – Update in progress

2.3 Other projects/assignments proposed by the Board or Commission: *(Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)* To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.

- Project public meetings will be held in conjunction with monthly Transportation Board meetings.
- Bike Share Program.
- Active Transport Programs through walking or bicycling.
- Electric vehicles.
- Gather data and assess the road diet.

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

- Collaborate with Environmental Sustainability Board and Los Alamos Resiliency Energy and Sustainability Task Force regarding the transportation component in the Environmental Sustainability Plan and final report to Council.
- Maintain awareness and responsiveness to airport issues, including transportation to and from the airport.
- Identify common and/or interrelated issues/opportunities of interest that may exist between the Transportation Board and other county Boards/Commissions and propose collaborative work sessions or training.

- Facilitate implementation of road and parking lot design standards that minimize untreated storm water run-off.
- Application submitted to the American League of Bicyclists for Silver Level.
- Continue Tourism Strategic Planning Effort.
- Planning and Zoning – Parking related issues.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:
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- The Transit Division provided shuttle service for the following events:
 - ✓ Nature Center/Earth Day
 - ✓ Fourth of July Celebration
 - ✓ New Year's Eve Shuttle
 - ✓ Senior Appreciation Night
 - ✓ Skiesta Shuttle
 - ✓ Ullr Fest
 - ✓ ScienceFest
 - ✓ Summer Concert Series
 - ✓ Safety Town
- The Airport Division participated in the following events:
 - ✓ Young Eagles
 - ✓ YMCA Community Service Project
 - ✓ Santa Claus Fly In
- The Engineering Division participated in the following event :
 - ✓ Bike to Work Day held sometime the week of May 13, 2024.
- Traffic & Streets provided traffic control will be provided for the following community events:
 - ✓ Light Parade
 - ✓ 4th of July Fireworks
 - ✓ ScienceFest
 - ✓ ChamberFest
 - ✓ Fire Day
 - ✓ Easter Egg Hunt

- ✓ Los Alamos County Rodeo
- ✓ Triathlon
- ✓ Summer Concert Series
- ✓ Trick or Treat on Mainstreet
- ✓ Loma Linda Trick or Treating
- ✓ LAPS Homecoming Parade

Events will be considered on a case-by-case basis with plans in place to maintain appropriate health and safety protocols.

5.0 List the current subcommittees for this Board or Commission.

- 5.1 For subcommittees with members that are not members of the parent board or commission:**
List the subcommittee members and their terms.
Explain how sub- committee members are selected or appointed.
Provide a description of each subcommittee’s charter or purpose.
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:

There are no subcommittees for the Transportation Board.

Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code.

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Planning & Zoning Commission:

Attachment A

ARTICLE XI. Transportation Board

Sec. 2-281. Purpose.

A transportation board is established to advise the county council and make recommendations regarding improvements in traffic conditions and all modes of transportation within the county. (Ord. No. 02-278, § 2. 10-3-2006)

Sec. 8-282. Duties and responsibilities.

The transportation board shall serve in an advisory capacity to the county council and shall have the following functions, responsibilities, and duties:

1. Review and comment to council on transportation master plans for all modes of transportation.
2. For the purpose of collecting public input, review all major county construction and renovation plans for county transportation facilities (such as, but not limited to, roads, streets, bicycle paths, the airport, sidewalks, transit, and trails) with the purpose of ensuring that all modes of transportation (e.g., pedestrian, bicycle transit, low speed vehicles, and aviation, if appropriate) are adequately treated in such projects.
3. Review and provide to council, not later than October 15, on any recommended changes to the snow and ice control plan.
4. Review all traffic and transportation matters submitted to the board by the council; and Advise council on ways and means for improving transportation and traffic conditions. For this purpose, when requested by staff or council, the board shall gather public input in ways appropriate to the circumstances, which may include public hearings dedicated to specific topics. (Ord. No. 02-278, § 2. 10-3-2006)

Attachment B

Council Strategic Goals will be provided at a later date
