

General Information**Los Alamos County**

1000 Central Ave Ste 300 Los Alamos, NM 87544

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Otowi Well #4 Motor Control Center (MCC)**I. GENERAL INFORMATION**

Requested Funds:

325,000.00

A. Applicant Information

Applicant Name:

Los Alamos County

Street Address 1:

1000 Central Ave Ste 130

Street Address 2:

City:

Los Alamos

Zip Code:

87544Los Alamos County

Census Tract(s) of Applicant's Service Area or, if applicable, name of Census Designated Place:

Los Alamos County

State Senate District Number(s):

5/6/22

State House District Number(s):

43/46

Congressional House District:

Congressional District 3DUNS Number:069423424

B. Consulting Professionals

If not yet selected, please answer with "Not Applicable"

1. Legal Counsel

Name:

Alvin Leaphart

Firm:

County Attorney - Los Alamos County

Address:

1000 Central Ave

City:

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Los Alamos

Zip Code:

87544

Phone:

505-662-8222

Email Address:

Alvin.leaphart@lacnm.us

2. Engineer:

Name:

James Alarid

Firm:

Los Alamos County Department of Public Utilities

Address:

1000 Central Ave Ste 130

City:

Los Alamos

Zip Code:

87544

Phone:

505-663-3420

Email Address:

james.alarid@lacnm.us

3. Primary Contact for Project Oversight:

Primary Contact Name: James Alarid

Title:

Deputy Utilities Manager/Engineering

Address:

1000 Central Ave Ste 130

City:

Los Alamos

Zip Code:

87544

Phone:

505-663-3420

Email Address:

james.alarid@lacnm.us

II. PROJECT SUMMARY

Project Scope. Provide a brief description of the project: 1) State the requested Scope of funding (eg, Design and/or Construction) and 2) the overall purpose of project. (Example: "Design and construct Main Street water transmission lines.")

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Design has been completed. Requested funding is for materials and installation of a new motor control center at existing Otowi Well #4

Purpose and Background of Project: Provide a detailed description of the project. Include the reason behind the project and how the project was selected.

The County of Los Alamos owns and operates several potable water wells throughout the Los Alamos service area. Otowi Well number four has been in service since 1982 and is in need of a new and upgraded Motor Control Center. The design is complete and the funding requested is for materials and installation of the MCC.

Upload Planning Document here:

Current File: DW-ProjectDescriptionAttachmentProposed Project Start Date:12/01/2020Proposed Project Completion Date:04/30/2021

1. When does the system need NMFA funds to be available?

Early December, 2020

2. How will the ongoing maintenance, operation, and replacement of this project be funded?

Operation and maintenance of Los Alamos water facilities are funded through water sales to customers. Replacements are generally funded through rates as well. Our rate structure and financial policies have been adjusted to ensure replacement reserves will be sufficient for replacement of this project when it reaches end of life.

3. Does the system have one or more certified operators?

Yes

If Yes, list below the number of operators and their levels of certification.

7 level IV and 1 level III operators4. Will this project require right-of-way acquisition?NoIf Yes, specify any right-of-way needs and whether acquisition may or may not delay the project:All County water facilities are in existing dedicated rights of ways or easements or are on County owned land.5. Who will hold title to the land where the project is to be located?US Dept. of Energy with a dedicated easement for Los Alamos County water facilitiesIf this is land owned by the Bureau of Land Management or State Land Office or is Tribal Land, please attach lease agreements. If there is no clear title, attach an explanation of ownership arrangements.Current File: None6. Does this project require a joint powers agreement (JPA)?NoIf Yes, provide a copy of the JPA, which should include a list of the current membership.Current File: None

7. Does the system expect that the project will result in an increase in service demand that would impact the capacity of the system?

NoIf Yes, please explain:

B. Total Project Cost and Sources of Funds Detail

Please download the Project Cost and Sources of Funds Detail spreadsheet from above, provide total estimated project costs under the appropriate Funding Sources, save it to your local computer and then upload it as an attachment here:

Current File: DW-ProjectCosts

III. FINANCING

A. Revenue

1. Specify the revenue to be pledged as security for the DWSRLF loan (at least one revenue source must be pledged):

Net Systems Revenues

Yes

If net system revenue, please indicate name of enterprise fund and attach the current ordinance or other document that sets for the rates, rules and regulations:

Net revenues of the Los Alamos County Water Fund. Rates are set through ordinance. Los Alamos County Code of Ordinances Division 4 Section 40-171 through 40-175 (attached)

If net system revenue, please indicate name of enterprise fund and attach the current ordinance or other document that sets for the rates, rules and regulations:

Current File: DW-Revenue-NetSystemsRevenue-OrdinanceAttach

Attach current rules and regulations here:

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Current File: DW-Revenue-NetSystemsRevenue-attachrules

Gross Receipts Tax (GRT)

No

If GRT, please specify type of GRT and identify specific increment(s) to be pledged:

General Obligation

No

General Obligation:

If general obligation, please provide the details of the voter authorization to issue bonds backed by ad valorem property taxes; include the amount of the bonds authorized and the date of the authorization.

Other Revenue

No

Please specify:

2. Is there an alternative revenue source available to pledge to pay debt service in the event that the primary pledged revenue is unavailable or insufficient? **No** If Yes, please specify:

3. Preferred number of years to repay loan (up to 30 years, as long as does not exceed the expected design life of the project):

25

B. Debt

Is any debt being repaid from the revenue source(s) referenced in A (1) above?

Yes

If Yes, please upload bond or loan documents and payment schedule(s) for any existing debt service being paid from the same revenues that are pledged as security for the DWSRLF loan.

Current File: DW-DebtRepaid-Yes

C. Customers and Rates

1. What are the current number of connections and rates for the following customer classifications?

See rate ordinance attached. Rates do not include applicable service charges as these vary by meter size. Rate during peak season depend on consumption but at 6,000 gallon threshold requested they are the same for all retail customer classes, currently \$6.79 per 1000 gallons delivered. Revenue listed in following questions is actual revenue projected for FY21

What is the total population served by the system?

19369

Number of Residential Connections?

6558 Residential rate per 6,000 gallons: 34.74 Residential Revenue Generated: 5,335,829.00

Number of Commercial Connections:

378 Commercial rate per 6,000 gallons: 34.74 Commercial Revenue Generated: 500,047.00

Number of Bulk Connections:

1 Bulk rate per 6,000 gallons: 22.86 Bulk Revenue Generated: 1,488,750.00. When were the system's water rates last adjusted? October 2020

3. Please describe the system's rate review process and frequency of review:

We review revenue requirements annually during budget process, including consideration of attainment of financial reserve targets established through financial policies adopted in FY2016. We also review sales projections and adjust if warranted. In FY2020 we adopted a

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three year rate plan with marginal increases going into effect each year through FY2022.4. Is the system metered? Yes If Yes, what is the percentage of fully operating meters? 99.000000

Fiscal Year End Date:

06/30/2021

6. Please upload below audits from the past three fiscal years that are not available on the Office of the State Auditor website. For Applicants not required to complete audits under the Audit Rule, please upload below year-end financial statements for the last three fiscal years.

Current File: DW-Financial DisclosureIntroCurrent File: DW-FinancialDisclosure-2Current File: DW-FinancialDisclosure-3

7. Are any significant changes in operational revenue or expenditures expected in the next three fiscal years that would impact the system's overall operating budget?

No If Yes, please describe: The water system and joint utilities fund is included in the annual Los Alamos County CAFR which is submitted to and accepted by the State Auditor's office. They are attached here as well.

IV. Attachments and Certifications

1. If applicable, please download the Categorical Exclusion Checklist document from above, complete it and save it to your computer, then upload it to the application here:

Current File: DW-CategoricalExclusionChecklist

2. Please attach a list of and copies of all required permits and licenses necessary to complete the project (attach as one document). Detail the status of each item, a plan of action, and time frame for completing the incomplete permits and licenses. For your convenience, a template is provided above for download.

Current File: None

3. Please provide maps that show the location of the project, the layout of the proposed site and, if applicable, a floor map of the project.

Please attach project map here:

Current File: DW-AreaMapAttach

Please attach site map here:

Current File: None

If applicable, please attach floor map here:

Current File: None

4. Provide copies of Site Certificates and/or Easements or provide a date by which the documents will be secured and identify all entities providing site certificates and/or easements (required).

Please attach Site Certificates and/or Easements here:

Current File: None

5. Is there litigation pending that would have a bearing on the project or applicant?

No

If Yes, attach a summary of all circumstances relating to such litigation here:

Current File: None

6. Please attach a list of the regular meetings dates for the system's governing body(ies) that authorized this project:

Current File: DW-RegularMeetingDates

7. Attach a copy of the current Open Meetings Act Resolution (Required):

Current File: DW-OpenMeetingsActResolution

8. Attach a copy of the executed Authorizing Resolution that was approved by your governing body. For your convenience, a Authorizing Resolution template has been provided above. Please download the Authorizing Resolution document from above, sign and save it to your computer, then upload it to the application here:

Current File: DW-AuthorizingResolution

9. Please download the Applicant Certification document from above, sign and save it to your computer, then upload it to the application here:

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Current File: DW-ApplicationCertification

10. Other Attachments:

Please attach below any other documentation you believe will be helpful in processing your application.

Please describe attachment:

Current File: None

Please describe attachment:

Current File: None

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