



# County of Los Alamos

Los Alamos, NM 87544  
www.losalamosnm.us

## Agenda - Final County Council - Regular Session

*Theresa Cull, Council Chair; Suzie Havemann, Vice-Chair;  
Melanee Hand; Ryn Herrmann; Beverly Neal-Clinton; David  
Reagor; and Randall Rytz, Councilors*

---

Tuesday, May 6, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

---

**NOTE:** This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/85448619994>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

+1 346 248 7799 or + 1 346 248 7799 or + +1 669 444 9171 US or + 1 719 359

4580

or +1 720 707 2699

Webinar ID: 854 4861 9994

1. OPENING/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. STATEMENT REGARDING CLOSED SESSION

May 6th, 2025 Closed Session Statement

4. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.*

5. APPROVAL OF AGENDA
6. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

- A. [19723-25](#) Proclamation Declaring May 2025 as "Building Safety Month in Los

Alamos County" (Accepted by David Martinez, Chief Building Official)

**Presenters:** County Council

- B. [19727-25](#) Proclamation Declaring May 2025 as "Motorcycle Awareness Month in Los Alamos County" (Accepted by Richard Sturgeon)

**Presenters:** County Council

- C. [19936-25](#) Recognition of the Cerro Grande Fire - 25 Years Later (Accepted by Los Alamos County Fire Department's Acting Fire Chief, Wendy Servey)

**Presenters:** County Council

7. **PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA**

8. **CONSENT AGENDA**

*The following items are presented for Council approval under a single motion unless any item is withdrawn by a Councilor for further Council consideration in the agenda section entitled "Business."*

Approval of the Consent Agenda

**Consent Motion -**

*I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,*

*I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.*

- A. [19791-25](#) Approval of County Council Minutes for the April 21, 22, and 23, 2025, Budget Hearings

**Presenters:** Michael Redondo, County Clerk

**Attachments:** [A - County Council Minutes for the April 21, 22, and 23, 2025, Budget Hearings](#)

- B. [AGR1115-25](#) Approval of the Expenditure and Issuance of a Purchase Order for Services Agreement No. AGR 25-925 with Andritz Hydro for the Purpose of Repairs to the Abiquiu Hydroelectric Plant Draft Tube

**Presenters:** James Alarid, Deputy Utility Manager-Engineering

**Attachments:** [A - Andritz Proposal](#)  
[B - Andritz Hydro Terms Conditions](#)

- C. [AGR1118-25](#) Approval of Task Order No. 9 under Services Agreement No. AGR 22-18e with R and M Construction, LLC in the Amount of \$399,851.60 plus Applicable Gross Receipts Tax for the Performing Arts Center (Little Theatre) Fire Suppression System and Establish a Project Budget in the Amount of \$760,000

**Presenters:** Miguel Jimenez, Project Manager and Eric Martinez, Public Works Director

**Attachments:** [A – Task Order No. 9](#)  
[B – Project Budget Spreadsheet](#)

- D. [AGR1125-25](#) Approval of Contract for General Services, Agreement No. AGR25-966 with BurnBot, Inc., in the Amount of \$560,000.00, plus Applicable Gross Receipts Tax, for the Purpose of Forest Treatment Management Services for a Term of 7 Years

**Presenters:** Kelly Sterna, Fire Battalion Chief

**Attachments:** [A - AGR25-966 BurnBot, Inc.](#)

- E. [19911-25b](#) Approval of Revised Contract No. M25NA70521 An Easement From the DOE/NNSA to Los Alamos County for the Purpose of Installing a County Owned Fiber Optic Line in Los Alamos Canyon

**Presenters:** James Alarid, Deputy Utility Manager-Engineering

**Attachments:** [A - DOE Contract No. M25NA70521](#)

- F. [20043-25](#) Approval of Nomination of Ben Olbrich, Deputy Utility Manager - Power Supply, as the Los Alamos County Member of the New Mexico Municipal Energy Acquisition Authority (NMMEAA) Board of Directors

**Presenters:** Philo Shelton, Utilities Manager

- G. [20125-25](#) Approval of Appointment of Wendy Servey as Interim Los Alamos County Fire Chief

**Presenters:** Anne Laurent, County Manager

**Attachments:** [A - Temporary Employment Agreement](#)

- H. [20169-25](#) Approval of Authorized Signers for County Bank and Investment Accounts

**Presenters:** Melissa Dadzie, Chief Financial Officer

**Attachments:** [A - Authorized Signers on Bank and Investment Accounts May 6, 2025](#)

## 9. INTRODUCTION OF ORDINANCE(S)

- A. [CO0711-25](#) Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-365; An Ordinance Amending Chapter 40, Article III, Sections 40-121, 40-122 and 40-123 Relating to Electric Rate Schedules, Electric Customer Service Charges and Electric Energy Charges
- Presenters:** Joann Gentry, Deputy Utility Manager-Finance & Admin. and Philo Shelton, Utilities Manager
- Attachments:** [A - Code Ordinance 02-365 Electric Rates](#)  
[B - Rate Approval Presentation](#)  
[C - Frequently Asked Questions - Elec Rate](#)  
[D - Frequently Asked Questions - TOU-Demand](#)  
[E - Publication Notice CO 02-365](#)
- B. [CO0712-25](#) Introduction of Incorporated County of Los Alamos Code Ordinance No. 02-366; An Ordinance Amending Chapter 40, Article III, Sections 40-201 Relating to Sewage Service Rates
- Presenters:** Joann Gentry, Deputy Utility Manager-Finance & Admin. and Philo Shelton, Utilities Manager
- Attachments:** [A - Code Ordinance 02-366 Wastewater Rates](#)  
[B - Publication Notice CO 02-366](#)  
[C - Frequently Asked Questions-Wastewater](#)  
[D - WW Rate Approval Presentation](#)
- C. [OR1051-25](#) Introduction of Incorporated County of Los Alamos Ordinance No. 742; An Ordinance to Lease Certain County-Owned Land to the Los Alamos Dog Obedience Club, Inc.
- Presenters:** Cory Styron, Community Services Director
- Attachments:** [A - Incorporated County of Los Alamos Ordinance No. 742](#)
- D. [OR1054-25](#) Introduction of Incorporated County of Los Alamos Ordinance No. 741; an Ordinance Authorizing the Execution and Delivery of a Loan and Subsidy Agreement by and Between the Incorporated County of Los Alamos and the New Mexico Finance Authority (NMFA,) in the Total Amount of \$2,727,000 for the Purpose of Financing the Costs of Phases II & III of the Denver Steels Waterline Replacements Project
- Presenters:** James Alarid, Deputy Utility Manager-Engineering

**Attachments:**    [A - Ordinance No 741](#)  
                              [B - Loan and Subsidy Agreement](#)  
                              [C - Pledged Revenue Certificate](#)  
                              [D - Delivery, Deposit and Cross-Receipt Certificate](#)  
                              [E - General and No Litigation Certificate](#)  
                              [F - Borrower's Opinion](#)  
                              [G - Sutin Opinion](#)

- E.    [OR1062-25](#)    Introduction of Incorporated County of Los Alamos Ordinance No. 740; An Ordinance Authorizing the Transfer of Certain County-Owned Real Property to the Richard Skotnicki and Pamela Skotnicki Revocable Trust

**Presenters:**        Anne Laurent, County Manager

**Attachments:**    [A - Ordinance 740](#)

10.    **PUBLIC HEARING(S)**

- A.    [CO0720-25c](#)    Incorporated County of Los Alamos Code Ordinance No. 02-367 Relating to Distracted Driving; An Ordinance Amending the Code of Ordinances of the Incorporated County of Los Alamos by Amending Section 38-299 of Chapter 38, Traffic and Vehicles, Relating to the Use of Handheld Mobile Communication Devices While Driving, and Repealing Section 38-315 in its Entirety and Replacing it with a New Section 38-135, Relating to Distracted Driving

**Presenters:**        Dino Sgambellone, Police Chief

**Attachments:**    [A - Code Ordinance No. 02-367](#)  
                              [B - Notice of Public Hearing](#)  
                              [C - Code Ordinance No. 02-367 Amended](#)

- B.    [CO0724-25b](#)    Incorporated County of Los Alamos Code Ordinance No. 02-368; An Ordinance Amending Chapter 10, Building and Building Regulations, Article III, Division 1, Section 10-71, and Chapter 22, Fire Prevention and Protection, Article II, Division 1, Section 22-31, of the Code of the Incorporated County of Los Alamos to include Chapters 2, 5, and 6 of the International Wild Land-Urban Interface Code.

**Presenters:**        Juan Rael, Deputy County Manager and Dan Osborn, Housing and Special Project Manager

**Attachments:**    [A - Notice of Publication](#)  
                              [B - Incorporated County of Los Alamos Code Ordinance No. 02-368](#)

- C.    [RE0640-25](#)    Incorporated County of Los Alamos Resolution No. 25-08, A

Resolution of Support Authorizing Application for Funding Assistance from the New Mexico Department of Transportation through the Fiscal Year 2026 Transportation Project Fund (TPF) for the Denver Steels Phase 2 Reconstruction Project

**Presenters:** Eric Ulibarri, County Engineer and Eric Martinez, Public Works Director

**Attachments:** [A – Incorporated County of Los Alamos Resolution No. 25-08](#)  
[B - Grant Analysis & Financial Matrix Form](#)  
[C – Legal Notice of Publication](#)

**11. COUNCIL BUSINESS**

**A. General Council Business**

**B. Appointments**

**C. Board and Commission Vacancy Report**

- 1) [19667-25](#) Board and Commission Vacancy Report

**Presenters:** County Council - Regular Session

**Attachments:** [A - BCC Vacancy Report April 28, 2025](#)

**D. Boards and Commission Reports**

**E. County Manager's Report**

- 1) [20030-25](#) County Manager's Report for March 2025

**Presenters:** Anne Laurent, County Manager

**Attachments:** [A - March County Manager's Update](#)

**F. Council Chair Report**

**G. Approval of Councilor Expenses**

**H. Preview of Upcoming Agenda Items**

*Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.*

- 1) [19681-25](#) Tickler Report of Upcoming Agenda Items

**Presenters:** County Council - Regular Session

**Attachments:** [A - Tickler Report dated May 1, 2025](#)

**12. COUNCILOR COMMENTS**

**13. WORKING GROUPS AND EXTERNAL ENTITIES REPORTS**

**14. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.