



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Minutes Personnel Board

*David Hampton, Chair; Bernadine Goldman, Vice-Chair; Stephanie Haaser; Sarah Hoover;
and James Wernicke, Members*

Tuesday, January 28, 2025

11:30 AM

1000 Central Avenue, Suite 110

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

Join Zoom Meeting

[https://us06web.zoom.us/j/3170454910?](https://us06web.zoom.us/j/3170454910?pwd=SkIveFBHM3JoOEJZM0hpcG9LWWgrdz09&omn=83293049427)

[pwd=SkIveFBHM3JoOEJZM0hpcG9LWWgrdz09&omn=83293049427](https://us06web.zoom.us/j/3170454910?pwd=SkIveFBHM3JoOEJZM0hpcG9LWWgrdz09&omn=83293049427)

Meeting ID: 317 045 4910

Passcode: 7Qqt0K

1. CALL TO ORDER - ROLL CALL

Chair David Hampton called the meeting to order at 11:31 a.m.

The following members were in attendance in-person or via Zoom: David Hampton, Chair; Bernadine Goldman, Vice-Chair;

Stephanie Haaser, James Wernicke, Sarah Hoover, Members;

Randall Ryti, (New) County Council Liaison.

Others in attendance in-person or via Zoom: Mary Tapia, Human Resources Manager; Bernadette Martinez, Deputy Human Resources Manager; Matthew Martinez, Human Resources Analyst 3; Crystal Roybal, Human Resources Analyst 2.

2. PUBLIC COMMENT

No public comment

3. APPROVAL OF AGENDA

Motion was made by Chair, Hampton to approve the agenda as presented.

The motion passed unanimously.

4. APPROVAL OF MINUTES

There was a request to amend the December 12, 2024 minutes to reflect the David Hampton as the Chair under the Chair's Report on the Agenda.

Motion was made by Member, Stephanie Haaser to approve the minutes, as amended.

Motion was Approved unanimously, as amended.

- A. [19597-25](#) Approval of Minutes from the Personnel Board Meeting(s) on December 12, 2024.

Attachments: [A - Minutes 12-Dec-2024](#)

5. BUSINESS

A. 2025 Work Plan

Motion was made by Member, Stephanie Haaser to approve the 2025 Work Plan as presented.

Motion was Approved unanimously.

- 1. [19753-25](#) 2025 Work Plan

Attachments: [A - Personnel Board 2025 Work Plan Final Draft](#)

6. REPORTS

- A. Chair's Report - David Hampton
No report

- B. HR Manager's Report - Mary Tapia
HR Manager Mary Tapia presented the HR Managers Report for December 2024, as attached.

HR Manager Mary Tapia presented on Retention and Hiring Metrics, which was handed out and has been attached.

- 1) [19749-25](#) HR Managers Report December

Attachments: [A - HR Managers Report Dec Final](#)

- 2) [19754-25](#) Retention and Hiring Metrics

Attachments: [B - Retention and Hiring Metrics](#)

C. County Council Liaison Report

New Liaison to get appointed at tonight's (1/28/25) County Counsel meeting.

7. PREVIEW OF UPCOMING AGENDA ITEMS

Metrics will continue to be an upcoming agenda item to include: quarterly and annual longevity trends, turnover rate, growth rate, and job posting to hire cycle time trends.

8. ADJOURNMENT

Meeting adjourned at 12:07 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Human Resources Division at 505-662-8040 if a summary or other type of accessible format is needed.