

**General Information**

All County Board and Commission members must be residents of Los Alamos County.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for the Board of Public Utilities, please contact Jamie Kephart at 505-662-8132.*

*If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.*

**Profile**

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Elizabeth \_\_\_\_\_ K \_\_\_\_\_ Allen \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_

Street Address

\_\_\_\_\_

Suite or Apt  
State

\_\_\_\_\_

City

\_\_\_\_\_

Postal Code

\_\_\_\_\_

Email Address

\_\_\_\_\_

Primary Phone

\_\_\_\_\_

Alternate Phone

**Party affiliation as registered: (Select one of the following) \***

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Democrat

**Registered to vote in Los Alamos?**

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Yes  No

**Internet**

How did you learn of this Board/Commission vacancy?

**Do you currently serve on any County Board or Commission?**

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Yes  No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

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## **Interests & Experiences**

**Which Boards would you like to apply for?**

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Lodgers' Tax Advisory: Submitted

**Why would you like to serve on this particular Board or Commission?**

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We opened a Bed and Breakfast last October of 2016. We pay Lodgers tax monthly and have a vested interest in the board and the funds used.

**What volunteer or professional activities have you participated in that could apply to this appointment?**

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I have worked in the past with several boards - including JJAB (Juvenile Justice Advisory Board) and DWI Board. I am also working with the Tourism Workgroup.

**The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?**

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Yes.

**What would you like to accomplish during your tenure on this Board or Commission?  
(Please identify any special interests you have that led you to become interested in serving  
on this Board or Commission.)**

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Increase tourism and advance the needs of Lodgers tax.

**Have you had any direct or indirect involvement with this Board or Commission or with the  
County staff supporting this Board or Commission or County Councilors? If so, please  
explain.**

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I have worked with staff members in paying Lodgers tax and getting information regarding hotels in Los Alamos.

**Are there any issue or matters, financial or otherwise, that you are now or might become  
involved in that may come before the Board or Commission for which you seek  
appointment?**

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Other than that I currently pay into Lodgers tax, no.

If you have any questions, please contact Libby Carlsten at 505-662-8261 or  
[libby.carlsten@lacnm.us](mailto:libby.carlsten@lacnm.us)





**LOS ALAMOS COUNTY**  
**COUNTY ADMINISTRATOR'S OFFICE**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Elizabeth Allen  
 Applicant's Name

LTAB  
 Board or Commission

Antonio Maggioro  
 Interviewer Name

11:45 am Aug 22, 2017  
 Date/Time of Interview

Interview Conducted:  
 Personally  
 Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>3 yr resident, attorney owns Pueblo Canyon Inn bought Inn as way to afford housing prices</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>desire to help the community grow. frustrated by ambivalence of community towards growth &amp; change way to affirm need for expanded sources of GRT</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>Council has to have the long term vision. Boards are voice of people</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>Ability to communicate and problem solve Also willingness to work.</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>Staff often ends up doing most of the work because they are getting paid, but she's been on both sides between DWI &amp; JTAB and is willing to roll up sleeves and get to work.</u>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Tourism Work group, DWI, JSAB, Community Health Council          Involved in Church? TEEN CENTER (mentor advisor)          Great at implementation</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Yes &amp; State Statutes</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>YES</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>NOT a PROBLEM</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p> <p>STAR REPORTS? YES          is primary focus growing your business? or classes of Business in town?          Can only grow so much so more interested in helping community improve          Booked at capacity 25 nights a month.</p>
12	<p>Do you have any questions for the interview panel?</p> <p>Doublechecked mtg times.</p>

Notes: Good comments on difficulties/problems w/ using Expedia and how those companies can hurt local businesses as well as help.  
~~\*will be good~~ will provide good input as we look to address AIRBNB & VROB in town -



**LOS ALAMOS COUNTY**  
**COUNTY ADMINISTRATOR'S OFFICE**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Elizabeth Allen  
 Applicant's Name

LTAB  
 Board or Commission

Ryut Hermann  
 Interviewer Name

Tues 8/22/17 11Am.  
 Date/Time of Interview

Interview Conducted:  
 Personally  
 Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Lived in LA 3 yrs. Attorney          Back ground: law degree &amp; runs B+B in town.          Pays Lodgers Tax. Enjoys running biz in LA.</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>Frustration w/ LAC. Seems like many residents are difficult: Dont want change but then complain about prop tax. Lots of room to improve. Need more</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Voice of the people. Their role is to develop a roll for the county. A vision for future.</p> <p align="right">sources of GRT.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Has been on lots of boards - JTAB. DWI, CTK, Always Always same 10-15 people. County needs more involved citizens.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>To be part of a board you need to be available for more than 1 or 2 hrs. Has been coordinator &amp; board member before &amp; understands needs.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>JJAB, DWI, CHC, Tourism Work Group &amp; involved w youth@church &amp; Teen Center, Leadership LA. She gets things done Can implement ideas.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Yes</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Sure.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>IS aware &amp; is fine w/it.</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>Fine.</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p>
12	<p>Do you have any questions for the interview panel?</p> <p>Schedule. Barbara - can you email schedule to Elizabeth?</p>

Notes:



**LOS ALAMOS COUNTY**  
**COUNTY ADMINISTRATOR'S OFFICE**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Elizabeth Allen  
 Applicant's Name

LTAB  
 Board or Commission

Kelly Stewart  
 Interviewer Name

11-11:45am Aug. 22, 2017  
 Date/Time of Interview

Interview Conducted:  
 Personally  
 Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>Lived in LA 3 years. An attorney. Running a Bed+B. Have to pay Ltax. Wanted to buy an income property. Other jobs, but seek a creative outlet. A way to live in LA &amp; afford it.</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>Frustrated with people that don't want anything to change but complain about empty buildings. <del>LTAB</del> LTAB and Tourism Stat. Plan workgroup - affirm need for economic diversification and more sources of G&amp;T.</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>Help develop a vision for the community - create road map or guide for efforts into the future.</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>JTAB, DWI, Tourism Statistic Plan workgroup. Same 10-15 people in room, overworked. Actually need to do some of the work. Has not applied to LTAB until now -</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>Staff are only ones who show up and do work because they are being paid. Submit ideas &amp; get push-back from board members. Need to have some give &amp; take. It seems to motivate</u>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>JTAB, DWI, Comm Health Council (attended)          Tourism Work group; church youth group,          Teen Center mentor/advisor, LLA          Contribution - reliable; get things done; implement ideas.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Yes.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Sure!</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>NO!</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>NO!</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p> <p>Comfortable in <del>handling</del> providing ADR/occupancy data. - Govt rate impact.</p>
12	<p>Do you have any questions for the interview panel?</p> <p>continued meeting dates/time &amp; location.</p>

Notes:

Set rates at govt rate - long term considerate guests.  
 Night - to - nightst - not so much!

Revised 10/1/2014

Will send her link to NM Hospitality Association for events.