



# County of Los Alamos

## Meeting Minutes - Action Only

### Lodgers' Tax Advisory Board

1000 Central Avenue  
Los Alamos, NM 87544

*Jennifer Olsen, Chair; Conner Tharp, Vice-Chair; Dana Even; and Sonia Ruiz, Brandi Engeman, Members*

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Tuesday, December 16, 2025

12:00 PM

1000 Central Avenue, Council Chambers

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**NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:**

<https://us06web.zoom.us/j/85072848071>

**Or Telephone:**

**Dial(for higher quality, dial a number based on your current location):**

**US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099**

**Webinar ID: 850-7284-8071**

**I. ADMINISTRATIVE ACTIONS**

**A. Call to Order/Introductions**

**B. Approval of Today's Agenda**

A motion was made by Vice Chair Tharp, seconded by Member Even to approve the agenda. The motion passed unanimously, 5-0.

**C. Review/Approval of Meeting Minutes**

A motion was made by Vice Chair Tharp, seconded by Member Even to approve the agenda. The motion passed unanimously, 5-0.

i. Minutes from the Lodgers' Tax Advisory Board Meeting on November 18, 2025

I move the board approve the Lodgers' Tax Advisory Board Meeting minutes from November 18, 2025.

**D. Public Comment for Items Not on the Agenda**

**II. PRESENTATIONS/DISCUSSIONS**

A. Discussion and Approval of the 2026 Lodger's Tax Advisory Board Work Plan

It was determined more time was needed to discuss this item in January.

**Motion to approve the 2026 Lodger's Tax Advisory Board Work Plan as discussed in today's meeting.**

**B. Discussion and Approval of 2026 Meeting Times**

It was determined more time was needed to discuss this item in January.

**Upon discussion, staff recommends this item be approved as discussed.**

**III. MONTHLY REPORTS**

**A. Discover Los Alamos Report**

**B. DestinationiQ Report**

**C. Lodgers' Tax Revenue Report**

**D. Other Announcements (All)**

**IV. NEXT MEETINGS(S)/FUTURE AGENDA ITEMS**

**V. ADJOURN**

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Economic Development Department at 662-8087 if a summary or other type of accessible format is needed.*