

**Los Alamos County  
Library Board  
Minutes  
March 3, 2025**

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**Members Present**

Frances Knudson  
Beth Stelle  
Sarah Work  
Michele Altherr  
Brain Reardon

**Others Present**

Gwen Kalavaza, Library Manager  
Councilor Beverly Neal-Clinton  
KokHeong McNaughton, Inclusivity Task Force

**1. Call to Order**

Chair Stelle called the meeting to order at 5:30 pm.

**2. Public comment/correspondence (for items not on the agenda)**

None

**3. Board Business**

**A. Review and approval of the Feb 3, 2025 Library Board Minutes:**

**Motion:** Board Member Altherr moved to approve the minutes of the Feb 3, 2025 Library Board meeting with the corrected date on item 3A. Board Member Knudson seconded the motion.

**B. Work Plan Presentation**

The Board discussed the upcoming presentation on the work plan being given to County Council on March 18<sup>th</sup>.

**C. National Library Week Celebrations**

The Board discussed activities for this year's National Library Week taking place April 6-12 to include hanging the banner on the overpass, attendance at the April 8<sup>th</sup> County Council meeting to accept the proclamation, and assistance with staff celebrations.

**4. Chair and Board Member Reports**

**A. Chair's Report:**

Chair Stelle expressed appreciation to Board members for getting feedback on the outdoor classroom project. Chair Stelle reminded Board members about the outreach spreadsheet for signing up for opportunities to get feedback.

**B. Boards & Commission Luncheon Report:**

None.

**C. Friends of Los Alamos County Library Liaison Report**

Member Knudson reported on the February Friends of the Library Board meeting. The Friends voted to give the Library \$45000 as the block grant for 2025.

**5. Board/Staff Communications:**

**Mangers Report:** Library Manager Kalavaza reported the following information: Library circulation totals for the month of Jan were 32222 with 9887 of those being digital. Kalavaza stated that the siding replacement project at Mesa Public Library is on track to be finished by March 28th. The new website is scheduled to go live on March 18th.

**6. Informational items**

None

**7. Adjournment**

The meeting adjourned at 6:10 pm.

Approved by the Library Board April 7, 2025

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Elizabeth Stelle, Library Board Chair