



County of Los Alamos

Minutes

Los Alamos, NM 87544
www.losalamosnm.us

County Council – Regular Session

*Theresa Cull, Council Chair; Suzie Havemann, Council Vice-Chair;
Melanee Hand, Ryn Herrmann, Beverly Neal-Clinton,
David Reagor, and Randall Ryti, Councilors*

Tuesday, March 11, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

1. OPENING/ROLL CALL

Chair Theresa Cull called the meeting to order at 6:02 p.m.

Chair Cull made opening remarks regarding the procedure of the meeting.

The following Councilors were in attendance:

**Present: 6 – Councilor Cull, Councilor Havemann, Councilor Hand,
Councilor Herrmann, Councilor Neal-Clinton, and Councilor Reagor**

Absent: 1 – Councilor Ryti

2. PLEDGE OF ALLEGIANCE

Led by: All.

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

A motion was made by Councilor Havemann, seconded by Councilor Neal-Clinton, that Council approve the agenda as revised.

The motion passed with the following vote:

**Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand,
Councilor Herrmann, Councilor Neal-Clinton, and Councilor Reagor**

Absent: 1 – Councilor Ryti

5. PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS

- A. Report on the Social and Economic Impact of the 8th Annual Atomic City Winter Classic Outdoor Hockey Tournament

Mr. Oscar Solis, Los Alamos Hockey Association, presented.

No action taken.

- B. Presentation of the Los Alamos County Fleet Conversion Plan and Community-Wide EV Charging Plan

Item not presented.

- C. Quarterly Economic Development Update from County Economic Development Division and Los Alamos Commerce and Development Corporation

Dr. Shanna Sasser, Economic Development Administrator, presented.

Ms. Anne Laurent, County Manager, spoke.

Ms. Lauren McDaniel, Executive Director, Los Alamos Commerce & Development Corporation, presented.

No action taken.

6. PUBLIC COMMENT FOR ITEMS ON THE CONSENT AGENDA

None.

7. CONSENT AGENDA

Consent Motion:

A motion was made by Councilor Havemann, seconded by Councilor Reagor, that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended, be included for the record.

- A. Approval of County Council Minutes for the February 25, 2025, Regular Session

I move that Council approve the County Council Minutes for the February 25, 2025, Regular Session.

- B. Approval of Task Order No. 1, Revision 2 of Services Agreement No. AGR23-52a with Bohannon Huston, Inc. for Additional Design Services in the Amount of \$129,457.00 for a Total Revised Task Order Amount of \$379,895.00 plus Applicable Gross Receipts Tax for the NM4 Crossing and Multi-Use Trail Improvement Project

I move that Council approve Task Order No. 1, Revision 2 of Services Agreement No. AGR23-52a with Bohannon Huston, Inc. for additional design services in the amount of \$129,457.00 for a total revised Task Order amount of \$379,895.00 plus applicable gross receipts tax for the NM4 Crossing and Multi-Use Trail Improvement Project.

I further move Budget Revision 2025-46 be included as Attachment E be included in the minutes of this meeting.

C. Board/Commission Appointments - Planning & Zoning Commission

I move that Council appoint Karen A. Easton and Rebecca White to fill two of the vacancies of the County's Planning and Zoning Commissions for the term of April 1, 2025 and ending on March 31, 2028.

D. Board Appointment - Transportation Board

I move that Council nominate and appoint Jason A. Chappel to fill a vacancy on the Transportation Board, with a term expiring on February 28, 2027.

E. Board Appointment - Lodgers' Tax Advisory Board

I move that Council nominate and appoint Sonia Ruiz to fill the lodging representative vacancy on the Lodgers' Tax Advisory Board with the term December 2, 2024 to December 1, 2027.

Approval of the Consent Agenda:

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, and Councilor Reagor

Absent: 1 – Councilor Ryti

8. PUBLIC HEARINGS

A. Incorporated County of Los Alamos Resolution No. 25-05, A Resolution of Support Authorizing Application for Funding Assistance to the New Mexico Department of Transportation through the Federal Fiscal Year 2026+ Transportation Alternatives Program and Recreational Trails Program for the Piñon Elementary School Trail Connection Project

Mr. Eric Martinez, Public Works Director, presented.

Public comment:
None.

A motion was made by Councilor Hand, seconded by Councilor Herrmann, that Council approve Incorporated County of Los Alamos Resolution No. 25-05, A Resolution of Support Authorizing Application for Funding Assistance to the New Mexico Department of Transportation through the Federal Fiscal Year 2026+ Transportation Alternatives Program and Recreational Trails Program for the Piñon Elementary School Trail Connection Project.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, and Councilor Reagor

Absent: 1 – Councilor Ryti

- B. Incorporated County of Los Alamos Resolution No. 25-06, A Resolution of Support Authorizing Application for Funding Assistance to the New Mexico Department of Transportation through the Federal Fiscal Year 2026+ Transportation Alternatives Program and Recreational Trails Program for the Rehabilitation of the NM4 Trail and Canyon Rim Trail

Mr. Eric Martinez, Public Works Director, presented.

Public comment:
None.

A motion was made by Councilor Neal-Clinton, seconded by Councilor Hand, that Council approve Incorporated County of Los Alamos Resolution No. 25-06, A Resolution of Support Authorizing Application for Funding Assistance to the New Mexico Department of Transportation through the Federal Fiscal Year 2026+ Transportation Alternatives Program and Recreational Trails Program for the Rehabilitation of the NM4 Trail and Canyon Rim Trail.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, and Councilor Reagor

Absent: 1– Councilor Ryti

Incorporated County of Los Alamos Resolution No. 25-07, A Resolution of Support Authorizing Application for Funding Assistance to the New Mexico Department of Transportation through the Federal Fiscal Year 2026+ Transportation Alternatives Program and Recreational Trails Program for the Canada Del Buey Trail Improvement Project

Mr. Eric Martinez, Public Works Director, presented.

Public comment:
None.

A motion was made by Councilor Neal-Clinton, seconded by Councilor Herrmann, that Council approve Incorporated County of Los Alamos Resolution No. 25-07, A Resolution of Support Authorizing Application for Funding Assistance to the New Mexico Department of Transportation through the Federal Fiscal Year 2026+ Transportation Alternatives Program and Recreational Trails Program for the Canada Del Buey Trail Improvement Project.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, and Councilor Reagor

Absent: 1 – Councilor Ryti

9. BUSINESS

- A. Discussion and Possible Approval of County Manager's Selection of Elias Isaacson as Community Development Department Director

Ms. Anne Laurent, County Manager, presented.

Public comment:
None.

A motion was made by Councilor Herrmann, seconded by Councilor Havemann, that Council approve the appointment of Elias Isaacson as Community Development Department Director.

The motion passed with the following vote:

Yes: 6 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, and Councilor Reagor

Absent: 1 – Councilor Ryti

- B. Proposed 9th Street Apartments Rehabilitation and Affordable Housing Project Overview and Proposed Term Sheet**

Mr. Dan Osborn, Acting Community Development Director, presented.

Ms. Anne Laurent, County Manager, spoke.

Mr. Russell Brott, Managing Member, 9th Street Apartments LLC, and President, Brott Real Estate, spoke.

Public comment:
Mr. David Hampton spoke.

No action taken.

RECESS

Chair Cull called for a recess at 8:13 p.m. Chair Cull reconvened the meeting at 8:25 p.m.

10. COUNCIL BUSINESS

- A. General Council Business**

None.

- B. Appointments**

None.

- C. Board and Commission Vacancy Report**

- 1) Board and Commission Vacancy Report

Chair Cull mentioned that the report is attached to the agenda.

- D. Board and Commission Reports**

Councilor Hand reported that she submitted her report to be included in the minutes.

Councilor Neal-Clinton reported on the Arts in Public Places and Library boards.

Councilor Reagor reported on the Historic Preservation Advisory Board.

E. County Manager's Report

County Manager Anne Laurent reported on the following:

- Internet outage, cell phone outage today, 3/11/2025.
- Golf Course will be on a delayed opening this season due to the installation of new turf.
- The cost of curbside pick and that it is still available by schedule. She also stated that the grinder breaks due to brush contamination.
- The Little Theater Board voted to move forward with their project on the tickler.

During the County Managers' reports, she also asked the following people to give reports:

- Mr. Cory Styron, Community Services Director, spoke about being in contact with the affinity groups about the delays affecting events such as golf tournaments.
- Mr. Juan Rael, Deputy County Manager, spoke about an enhanced/improved curbside collection service for brush and brown bins.
- Mr. Eric Martinez, Public Works Director, provided an update on brush collection and mulch management at the Eco Station.
- Mr. Eric Martinez and Mr. Juan Rael spoke about possible changes in the charges for bulk pickup, Eco-Station loads, and brush pickup.

F. Council Chair Report

- 1) Report from Federal Legislative Working Group on Advocacy Trip to Washington, DC

Ms. Danielle Duran, Intergovernmental Affairs Manager, reported on the trip.

Chair Cull encouraged people personally affected by the new governmental changes to write letters directly to their senators/representatives or anonymously submit them to the county or her as the Council Chair to be forwarded to the congressional delegation.

G. Approval of Councilor Expenses

None.

H. Preview of Upcoming Agenda Items

- 1) Tickler Report of Upcoming Agenda Items.

Chair Cull highlighted upcoming Council Meeting Agenda items from the tickler report included in the meeting agenda packet.

11. COUNCILOR COMMENTS

Chair Cull thanked the staff for helping to make this meeting happen in light of the internet and cell phone outage.

12. ADJOURNMENT

The meeting adjourned at 8:53 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

Theresa Cull, Council Chair

Attest:

Michael D. Redondo, County Clerk

Meeting Transcribed by: Danielle Miera, Senior Deputy Clerk

Working Group and Committee Status
Councilor Melanee Hand

3/14/2025

	A	B	C	D	E	F
1	2025 Assignments	Date Last Met	Next meeting	Key Activities and Results	Action Items/ Follow Up	Comments/Notes
2	LAC LTAB (Lodger's Tax Advisory Board) Liaison	2/18/2025	3/18/2025	Jennifer Olsen appointed as Chair, and Conner Tharp appointed as Vice Chair. LTAB Work Plan resubmitted for Council Review has been approved at the 2/25/25 Regular Session.	Interviewing for new Board member on 2/26/25	
3	LAC Transportation Board Liaison	3/6/2025	4/3/2025	My Blue will connect with Atomic City Transit for expanded routes to north Pueblos and Espanola in April. Update on LAC Pedestrian Master Plan preparing for 3/18 presentation to Council. Final Council Review planned for 5/6 including Recommended Improvement Analysis to readdress more comments. NM 502 Trinity Dr Project Update recommendations for more speeding control and Highway Safety Implementation Program (HSIP) funding. Barriers planned to separate vehicle traffic from Ashley Pond pedestrians. Temporary barriers to be installed more quickly at first, then possibly a longer term installation.		
4	Regional and State Working Group	2/18/2025	Pending			Danielle Duran is reporting regularly on progress at the legislative sessions.
5	Regional Collaborations for Housing and Infrastructure	2/26/2025 postponed	3/14/2025	Discussion on infrastructure to support housing.	LAC staff action items	Subset action items related to both NCRTD, NCNMEDD, and the Regional and State Working Group
6	Rules Working Group	Pending			Several proposed areas for additions and changes.	
7	Jail Inspection Team	Pending				

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Working Group and Committee Status
Councilor Melanee Hand

3/14/2025

	A	B	C	D	E	F
8	Juvenile Justice Advisory Board (JJAB)	1/15/2025	Elections in March	Sources of Strength Collaboration - teambuilding event held. Jessica Strong discussed budget expenditures (monthly report)	Creating Working Group to review JJAB policies and procedures for Committees. Feb 13th road show to report results.	
9	New Mexico Municipal League	Pending			Follow up on travel to annual conference and request funding approval at Council.	
10	NCNMEDD Board	Annual Meeting 1/30-31/25	24-Apr-25	Included presentations from NMC and NMML regarding current legislation positions and a round table working group. LAC (Hand) was assigned to the topic of Infrastructure for presentation to the group.		
11	NCRTD Board	3/7/2025	4/4/2025	Passed: Proc. 2025-01 Blue Bus Transit Appreciation Week; Passed: Authorized Service Change Modifications that will include routes from Pueblos, Espanola, and Los Alamos. Passed: MOU w/NCNMEDD for funding a site study for Chama Ops Facility; Adoption of an Art in Transit Program Policy and new Art in Transit Program Subcommittee (LAC is invited participant and could coordinate with the LAC APP Board). Cuurently watching progress through the House for SB213 NM Transit Yield to Buses sponsored by Sen. Roberto Gonzales, and SB 123 Law Enforcement Hires for Transit sponsored by Senator Leo Jaramillo. ED Recruitment Company selection announced to NCRTD 3/7/25: TransPro. Contract targeted for placement by 3/20/25.		

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Item 10.D
Councilor Hand's Report

Working Group and Committee Status
 Councilor Melanee Hand

3/14/2025

	A	B	C	D	E	F
12	NCRTD Finance Subcommittee	1/24/2025	2/21/25 tentative	Reviewed mid-year financial summary and quarterly investment reports, electronic payments for 2nd qtr, proposed changes to Financial Policy.	All items approved for recommendation to NCRTD Board for approval.	
13	NCRTD ED Succession	3/4/2025	Pending	Executive Officers only - Reviewed and recommended applicants.	Review of documents via email prior to next meeting agenda.	
14	NALWDB (Northern Area Local Workforce Development Board)	Pending				Councilor Havemann will notify the Board of my contact information and assignment for 2025.
15	AOT (Assisted Outpatient Treatment) Stakeholder Meeting		3/7/2025	I attended several of these meetings last year. It is related to Health and Behavioral Health, and NM Courts, so asked if Councilor Ryti should attend to compliment his activities on the Health Council. This is potentially also related to JJAB on my assignment list.		Held at Santa Fe District Courthouse.

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March 11, 2025 County Council – Regular Session

For DAIS

For items: 8C. Board/Commission Appointments – Planning and Zoning Commission

It was discovered that one of the current Board of Registration member had recently changed their party affiliation. The revised current Board configuration is listed below with their party affiliation:

1. David Hampton [D]
2. Karen A. Easton [R]
3. Rebecca L. White [R]
4. Rachel S. Adler [D]
5. Stephanie V. Nakhleh (D)
6. Katherine Bruell (D)
7. Marlon C Brown (DTS)
8. Benjamin H. Hill (D)
9. Ronald O. Nelson (D)

Therefore, the only nominees that can be appointed and not violate the party affiliation requirement are Karen A. Easton and Rebecca White. The Recommended Action has been revised.

Revised Recommended Action

I move that Council appoint Karen A. Easton and Rebecca White to fill two of the vacancies of the County's Planning and Zoning Commissions for the term of April 1, 2025 and ending on March 31, 2028.