



# County of Los Alamos

Los Alamos, NM 87544  
www.losalamosnm.us

## Agenda - Final County Council - Regular Session

*Theresa Cull, Council Chair; Suzie Havemann, Vice-Chair;  
Melanee Hand; Ryn Herrmann; Beverly Neal-Clinton; David  
Reagor; and Randall Ryti, Councilors*

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Tuesday, December 2, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

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**NOTE:** This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/85448619994>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

+1 346 248 7799 or + 1 346 248 7799 or + +1 669 444 9171 US or + 1 719 359

4580

or +1 720 707 2699

Webinar ID: 854 4861 9994

1. OPENING/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.*

4. APPROVAL OF AGENDA
5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

- A. [20803-25](#) Presentation of the Draft Fleet Conversion Plan and Community-Wide EV Charging Plan

**Presenters:** Angelica Gurule, Sustainability Manager

**Attachments:** [A - Fleet Conversion Plan and Community-Wide EV Charging Plan Update Presentation](#)  
[B - Draft Fleet Conversion Plan](#)  
[C - Draft Community-Wide EV Charging Plan](#)

## 6. INTRODUCTION OF ORDINANCE(S)

- A. [OR1108-25](#) Introduction of Incorporated County of Los Alamos Ordinance No. 749, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority (“NMFA”) and the Incorporated County of Los Alamos, New Mexico (The “Borrower/Grantee”), in the Total Amount of \$2,000,000, Including a Loan in the Amount of \$200,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of financing cost of constructing a replacement of the waterline in San Ildefonso Road, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying That the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent With This Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant Agreement

**Presenters:** James Alarid, Deputy Utility Manager-Engineering

**Attachments:** [A - Ordinance No. 749](#)  
[B - Loan Grant Agreement](#)  
[C - Delivery, Deposit and Cross-Receipt Certificate](#)  
[D - Borrower's Counsel Opinion](#)  
[E - General and No Litigation Certificate](#)

- B. [OR1109-25](#) Introduction of Incorporated County of Los Alamos Ordinance No. 751, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority (“NMFA”) and the Incorporated County of Los Alamos, New Mexico (The “Borrower/Grantee”), in the Total Amount of \$2,500,000, Including a Loan in the Amount of \$250,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of financing cost of constructing a replacement 14-Inch Water Transmission Line , and

Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying That the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent With This Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant Agreement

**Presenters:** James Alarid, Deputy Utility Manager-Engineering

**Attachments:** [A - Ordinance No. 751](#)  
[B - Loan Grant Agreement](#)  
[C - Delivery Deposit and Cross-Receipt Certificate](#)  
[D - Borrower's Counsel Opinion](#)  
[E - General and No Litigation Certificate](#)

## 7. BUSINESS

- A. [20752-25](#) Possible Approval of County Council Minutes for the November 18, 2025, Regular Session

**Presenters:** Michael Redondo, County Clerk

**Attachments:** [A - County Council Minutes for the November 18 2025 Regular Session.pdf](#)

- B. [20838-25](#) Project Update and Possible Approval of a Maintenance Agreement with the New Mexico Department of Transportation for a Rectangular Rapid Flashing Beacon (RRFB) at the Intersection of Trinity Drive (NM 502) and 20th Street as part of the Trinity Drive Safety and ADA Improvements Project from Oppenheimer Drive to Knecht Street and Approve Related Budget Revision 2026-24 in the amount of \$3,340,000

**Presenters:** Eric Ulibarri, County Engineer and Eric Martinez, Public Works Director

**Attachments:** [A – Resolution No. 24-29](#)  
[B – FHWA RRFB Proven Safety Counter Measures](#)  
[C – RRFB Details](#)  
[D - DRAFT Public Information and Involve Plan](#)  
[E – NMDOT Maintenance Agreement](#)  
[F - Funding Details](#)  
[G – Budget Revision 2026-24](#)  
[H - Grant Matrix](#)  
[I – Trinity Dr. Safety and ADA Improvements Project Update](#)

## 8. COUNCIL BUSINESS

### A. General Council Business

- 1) [20814-25](#) Discussion and Possible Approval of 2026 Los Alamos County State Legislative Agenda

**Presenters:** Theresa Cull, Council Chair, Melanee Hand, Councilor, David Reagor, Councilor and Danielle Duran, Intergovernmental Affairs Manager

**Attachments:** [A - 2026 State Agenda Draft](#)  
[B - 2025 State Agenda Final](#)

- 2) [20911-25](#) Discussion About Follow-up on Council Local/Small Business Engagement Working Group and Los Alamos Local Business Coalition Recommendations

**Presenters:** Anne Laurent, County Manager and Theresa Cull, County Council Chair

**Attachments:** [A - December 2, 2025 Update Report](#)

### B. Appointments

- 1) [20909-25](#) Board Appointment - Lodger's Tax Advisory Board

**Presenters:** Elias Isaacson, Community Development Director and Ellyn Felton, Marketing Specialist

**Attachments:** [A - Board Member List](#)  
[B - Application Packet for Brandi Engeman](#)  
[C- Application Packet for Kevin Holsapple](#)  
[D - Interview Panel Recommendation](#)

### C. Board and Commission Vacancy Report

- 1) [19674-25](#) Board and Commission Vacancy Report

**Presenters:** County Council

**Attachments:** [A - BCC Vacancy Report December 2025](#)

**D. Boards and Commission Reports**

**E. County Manager's Report**

**F. Council Chair Report**

**G. Approval of Councilor Expenses**

**H. Preview of Upcoming Agenda Items**

*Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.*

- 1) [19695-25](#) Tickler Report of Upcoming Agenda Items

**Presenters:** County Council

**Attachments:** [A - Tickler Report dated November 26, 2025](#)

**9. COUNCILOR COMMENTS**

**10. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.