



County of Los Alamos

Los Alamos, NM 87544
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Minutes

County Council – Regular Session

*Theresa Cull, Council Chair; Suzie Havemann, Council Vice-Chair;
Melanee Hand, Ryn Herrmann, Beverly Neal-Clinton,
David Reagor, and Randall Ryti, Councilors*

** Note – These minutes are not the
official minutes and are subject to
approval by the County Council.*

Tuesday, December 2, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

1. OPENING/ROLL CALL

The Council Chair, Theresa Cull, called the meeting to order at 6:00 p.m.

Chair Cull made opening remarks regarding the meeting's procedure.

The following Councilors were in attendance:

**Present: 6 – Councilor Cull, Councilor Havemann, Councilor Herrmann,
Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti**

Remote: 1 – Councilor Hand

2. PLEDGE OF ALLEGIANCE

Led by: All.

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

A motion was made by Councilor Havemann, seconded by Councilor Neal-Clinton, that Council approve the agenda as presented.

RECESS

Chair Cull called for a recess at 6:12 p.m. due to technical issues. The meeting was reconvened at 6:22 p.m.

The motion passed with the following vote:

**Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann,
Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti**

5. PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS

A. Presentation of the Draft Fleet Conversion Plan and Community-Wide EV Charging Plan

Ms. Angelica Gurule, Sustainability Manager, spoke.

Ms. Analý Castillo, Zero Emissions Technical Lead, presented.

Mr. Josh Schacht, EV Infrastructure Consultant, presented.

Mr. Greg Wallingford, Senior Energy Management Consultant, spoke.

Public Comment:

None.

No action taken.

6. INTRODUCTION OF ORDINANCE(S)

- A. Introduction of Incorporated County of Los Alamos Ordinance No. 749, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico (The "Borrower/Grantee"), in the Total Amount of \$2,000,000, Including a Loan in the Amount of \$200,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of financing cost of constructing a replacement of the waterline in San Ildefonso Road, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying That the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent With This Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant Agreement

Councilor Neal-Clinton, introduced, without prejudice, Incorporated County of Los Alamos Ordinance 749; An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico and ask staff to assure that it is published as provided in the County Charter.

- B. Introduction of Incorporated County of Los Alamos Ordinance No. 751, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico (The "Borrower/Grantee"), in the Total Amount of \$2,500,000, Including a Loan in the Amount of \$250,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of financing cost of constructing a replacement 14-Inch Water Transmission Line , and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying That the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent With This Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant Agreement

Councilor Herrmann, introduced, without prejudice, Incorporated County of Los Alamos Ordinance No. 751; An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority ("NMFA") and the Incorporated County of Los Alamos, New Mexico, and ask staff to assure that it is published as provided in the County Charter.

7. BUSINESS

A. Possible Approval of County Council Minutes for the November 18, 2025, Regular Session

Public Comment:
None.

A motion was made by Councilor Ryti, seconded by Councilor Neal-Clinton, that Council approve the Minutes for the November 18, 2025, Regular Session.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

B. Project Update and Possible Approval of a Maintenance Agreement with the New Mexico Department of Transportation for a Rectangular Rapid Flashing Beacon (RRFB) at the Intersection of Trinity Drive (NM 502) and 20th Street as part of the Trinity Drive Safety and ADA Improvements Project from Oppenheimer Drive to Knecht Street and Approve Related Budget Revision 2026-24 in the amount of \$3,340,000

Mr. Eric Martinez, Public Works Director, spoke.
Ms. Jennifer Morrow, Senior Engineer, presented.

Public Comment:
None.

A motion was made by Councilor Ryti, seconded by Councilor Havemann, that Council approve a Maintenance Agreement with the New Mexico Department of Transportation for Rectangular Rapid Flashing Beacon (RRFB) at the Intersection of Trinity Drive (NM 502) and 20th Street; and Approve Related Budget Revision 2026-24 in the amount of \$3,340,000.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

8. COUNCIL BUSINESS

A. General Council Business

1) Discussion and Possible Approval of 2026 Los Alamos County State Legislative Agenda

Ms. Danielle Duran, Intergovernmental Affairs Manager, presented.

Public Comment:

Ms. Carolyn Cowan spoke.

A motion was made by Councilor Havemann, seconded by Councilor Hand, that the Council approve the 2026 Los Alamos County State Legislative Agenda with the following amendment, that in the section that's titled monitor, we add Item B to say monitor legislation to amend the anti-donation clause.

The motion passed with the following vote:

Yes: 7 – Councilor Cull, Councilor Havemann, Councilor Hand, Councilor Herrmann, Councilor Neal-Clinton, Councilor Reagor, and Councilor Ryti

RECESS

Chair Cull called for a recess at 8:08 p.m. The meeting was reconvened at 8:19 p.m.

2) Discussion About Follow-up on Council Local/Small Business Engagement Working Group and Los Alamos Local Business Coalition Recommendations

Ms. Anne Laurent, County Manager, presented.

Mr. Elias Isaacson, Community Development Director, spoke.

Public Comment:

Ms. Carolyn Cowan spoke.

Mr. James Wernicke spoke.

No action taken.

B. Appointments

1) Board Appointment - Lodger's Tax Advisory Board

Mr. Elias Isaacson, Community Development Director, spoke.

Councilor Havemann nominated, seconded by Councilor Neal-Clinton, Brandi Engeman and Kevin Holsapple to fill one (1) vacancy on the Lodgers' Tax Advisory Board and moved that Council appoint one (1) to the vacant position as follows:

By roll call vote, Councilors vote for one (1) nominee and the one (1) with the highest vote total of four or more be appointed to fill the term beginning December 2, 2025, and ending on December 1, 2028.

Councilors Havemann, Herrmann, Neal-Clinton, and Cull voted for:
Brandi Engeman

Councilor Reagor voted for:
Kevin Holsapple

Councilors Hand and Ryti abstained from voting.

After a roll call vote, Brandi Engeman was appointed to fill the term beginning on December 2, 2025, and ending on December 1, 2028.

C. Board and Commission Vacancy Report

1) Board and Commission Vacancy Report

Chair Cull highlighted an item in the Vacancy Report that is included with the Agenda Packet.

D. Boards and Commissions Reports

Councilor Neal-Clinton submitted reports on the Library Board and Arts in Public Places Board to be included with the minutes for this meeting.

E. County Manager's Report

None.

F. Council Chair Report

Chair Cull reported on the following:

- A meeting with the Los Alamos Public Schools.
- A meeting with a group from Nagasaki, Japan.
- A meeting with an attorney regarding Probate Judge Perry Klare's concerns.

G. Approval of Councilor Expenses

None.

H. Preview of Upcoming Agenda Items

1) Tickler Report of Upcoming Agenda Items

Chair Cull highlighted upcoming Agenda Items in the Tickler Report that is attached to the Agenda.

9. COUNCILOR COMMENTS

None.

10. ADJOURNMENT

The meeting adjourned at 9:56 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

Theresa Cull, Council Chair

Attest:

Michael D. Redondo, County Clerk

Meeting Transcribed by: Casey Salazar, Deputy Clerk

24 July 2025

This document contains the July 24, 2025 minutes of the Los Alamos Arts in Public Places (APP) Advisory Board, along with an attached analysis of public survey responses on Justice Center wall art designs. The Board met at 5:30 pm with all members present (one remote) and no public comment. Members unanimously approved the June 26, 2025 minutes and received a budget report showing several projects in progress (industrial machine repair complete, Solar Tree repairs pending, J. Muzacz design finished, Leisure Lagoon art nearing installation) and an APP balance of about \$225,531, with FY26 revenue not yet known.

The Board took several major actions on public art projects. For the Nature Center, they recommended Council purchase “Raven Dialog” by Star York for up to \$15,000 including installation and related costs, to be placed in the front garden. For the Betty Ehart Senior Center, they recommended Council approve purchase of “Los Alamos Heritage Gate” by Jonathan Watson as the new security gate, with a total project cap of \$21,000 excluding tax; the Chair recused due to a conflict, and the remaining members approved unanimously. They also considered Justice Center wall art designs, reviewed community survey results (170 responses to the first survey, 116 to the second), and after discussion selected Design #2, “Birds and Big Skies of Los Alamos” by J. Muzacz, recommending Council approve the glass tile mosaic for a not-to-exceed \$70,000, covering materials, fabrication, installation, community engagement, plaque, ribbon cutting, and contingency (excluding tax); the motion passed 4–1, with the Vice Chair opposed.

Other items included updates on the Police Station Art Project (four submissions received; process for purchasing existing pieces and gaining public comment discussed), tabling a discussion on relocating the “Scales of Justice” pending more information, and progress on the Barranca Mesa Homesteaders Art Project (broadening community survey locations and stakeholder outreach). The Semi-Quincentennial Art Competition working group reported securing space at Step Up Gallery, targeting January for submissions and summer display, and outlined a concept to select a winner and potentially have APP procure the chosen piece, with funding and event costs to be taken to Council. The Strategic Plan working group described work on a survey about public art interest and attitudes toward maintaining, relocating, or removing pieces, and requested board help testing the survey. The Board also planned a September ribbon-cutting ceremony for Amanda Jaffee’s Leisure Lagoon art, and reviewed a pending items list including plaque installations, White Rock

pottery relocation (scheduled for Council July 29), and hanging of the “Fuller Lodge” painting in the Clerk’s Office.

In staff communications, liaison Chelsea Ashcraft noted installation of the “Flower of Flight” plaque, ongoing Solar Tree repairs, and completion of industrial machine repairs. Chair Haaser had no additional updates, and Councilor Beverly Neal-Clinton reported that APP meeting results had been conveyed to Council and that Council appreciated the improved art procurement process. The appended “Justice Center Wall Art Project – Analysis of Survey Comments by ChatGPT” and the “Follow-Up Community Input Survey” results show Design #2 was clearly preferred for representing Los Alamos wildlife and landscape, though some respondents felt it was too busy or questioned specific imagery; overall, respondents rated the survey itself as clear and meaningful, with suggestions about image resolution, interface issues, and showing the mural in context.

28 August 2025 Arts in Public Places Advisory Board Report

The Board considered a proposed donation of a mixed media panel, “Lungi Kam XII” by artist Catherine Eaton Skinner, for display at Mesa Public Library. After a presentation by Library Manager Gwen Kalavaza and Katy Korkos and discussion of the donation process, the Board voted 5–0 to recommend Council accept the artwork for installation at the library.

For the Police Station Art Project, Vice Chair Jasmine Stephens and Tim Foley reported on the Call for Art, scoring process, and new acquisition procedures. The Board endorsed four finalists—Carrie Quade, Daniel Borup, Jocelyn Russell, and Reynaldo “Sonny” Rivera—and recommended Council approve \$1,500 stipends for each (up to \$6,000 total, excluding tax), with artists given 60 days from contract execution to submit designs and a maquette required for final selection. These recommendations and expenditures were scheduled to go to Council in October, after which designs would be released for public comment.

Member Andy Wright and Tim Foley then updated the Board on the Semi-Quincentennial Art Competition project plan and timeline, with staff liaison Chelsea Ashcraft reviewing the plan process. The Board discussed how artworks would be submitted and selected, and, following a suggestion from Councilor Beverly Neal-Clinton to present first to Council for conceptual approval and later for funding, unanimously approved the project plan. A pending items list noted multiple active efforts: the Homesteaders Art Project (awaiting an October performance), Justice Center wall mosaic, Senior Center security gate, and Nature Center sculpture all headed to Council on September 9; ongoing work on Oppie/Groves and Pollyanna plaques and ADA sidewalk; a comprehensive public art community survey; and confirmation that the White Rock pottery relocation had been approved by Council.

In the staff liaison report, Ashcraft summarized a recent visit by Pacific Coast, which recommended considering de-accessioning “Tranquility” and the “Kinetic Wind Sculptures” due to high maintenance costs relative to value, and highlighted the October 7 ribbon-cutting ceremony for the Leisure Lagoon art, plans for a public art survey using Polco (three separate surveys, to be finalized in September), an upcoming September 9 Council meeting to approve three previously endorsed acquisitions, the Parks and Recreation Board year-end presentation, and the September 11 Boards & Commissions Luncheon. Chair Stephanie Haaser reported briefly on outreach related to the Leisure Lagoon ribbon cutting, Councilor Neal-Clinton noted there were no new Council updates,

and the meeting ended with a preview of the September agenda (including discussion of “Tranquility,” kinetic wind sculptures, the art survey, working group updates, and the Pacific Coast final report) before adjourning at 7:05 pm.

25 September 2025 Arts in Public Places Advisory Board Report

This report covers the September 25, 2025 meeting of the Los Alamos Arts in Public Places (APP) Advisory Board, held at Suite 110, 1000 Central Avenue, with all five board members present and no public comment. The Board unanimously approved the August 28, 2025 minutes and received brief working group updates: no current news on the Homesteaders Art or Police Station Art projects, and ongoing work to draft a Call for Art for the Semi-Quincentennial Art Competition.

A major item was the Strategic Plan working group update from Chair Stephanie Haaser and staff liaison Chelsea Ashcraft, focusing on the Community Art Questionnaire. The Board discussed survey fatigue, demographic questions, and device usability, decided to reorder the three questionnaire sections to emphasize the most important content earlier, considered adding more location and demographic questions, and then unanimously approved the revised questionnaire with the explicit understanding that it is a qualitative—not statistically valid—tool for community input.

The Board also heard the Community Services Department Year-End presentation from Ashcraft, discussed the material, and asked questions including about Brewer Arena. A pending items list showed several art projects (Justice Center mosaic, Senior Center security gate, Nature Center sculpture) approved and in procurement, a donation to the library moving to Council with added de-accession language, an upcoming ribbon cutting for the Amanda Jaffe installation at the Leisure Lagoon, plaque installations related to Oppie/Groves and Pollyanna, and continued work on White Rock pottery relocation.

In the staff liaison report, Ashcraft updated the Board on Lion Sculpture stipends (now three stipends plus one existing piece to be sold “as is”), under-promotion of the online art archive and ideas for featuring it in the Winter Activity Guide with a QR code, and maintenance issues raised by Pacific Coast’s assessment, including recommendations for relocating “Tranquility” out of water, high costs for maintaining wind sculptures in White Rock, successful cleaning of more pieces than planned, and ongoing deterioration of “The Clowns” to be addressed next year. Chair Haaser had no additional report; Councilor Beverly Neal-Clinton noted there were no new Council items, and member Tim Foley asked about Aquatic Center renovations and art replacement, with work scheduled to begin March 2026. The meeting closed with a preview of the October 23 agenda (including “Clown” art relocation and Pacific Coast report) and adjourned at 6:48 pm.

23 October 2025 Arts in Public Place Advisory Board

This report documents the October 23, 2025 meeting of the Los Alamos County Arts in Public Places Advisory Board, held at Mesa Public Library with four members present and one absent, and no public comment offered. The Board first approved the minutes of the September 25, 2025 meeting on a 3–0 vote (with one member arriving late), then received a series of working group updates on the Homesteaders Art Project, Police Station Art Project, Semi-Quincentennial Art Competition, and the Strategic Plan survey effort, which had already generated over 170 responses across multiple questionnaires.

The Board held an in-depth discussion on the future of “The Clowns” mural, including its history at a former ballfield site and a proposal to relocate it to the current North Mesa baseball fields; a working group, led by Tim Foley and Jasmine Stephens, was formed to study the feasibility of moving the piece and to coordinate with the Parks and Recreation Board, with comments also provided by Councilor Beverly Neal-Clinton. Members then reviewed the Pacific Coast maintenance report covering cleaning and repairs for artworks such as “Tranquility” and “Piñon Maze,” and agreed to use results from the community art questionnaire to help prioritize maintenance planning.

The Board also discussed the draft 2026 Arts in Public Places Work Plan—due in December—receiving an update from staff liaison Chelsea Ashcraft and flagging the need for clearer date ranges, and they reviewed a pending items list covering several active projects and contracts, including the Justice Center wall mosaic (targeted to begin in June 2026), Senior Center security gate, Nature Center sculpture, Lion sculpture artist stipends, plaque installations near “Pollyanna,” and the White Rock pottery relocation. In staff communications, Ashcraft reported that a donated artwork had been installed and labeled, the Amanda Jaffee ribbon cutting went well, Council had approved Lion sculpture stipends and contracts were next, the Art Archive contract expires in May 2026 and will go through an RFQ process, and that November and December meetings would shift to the 3rd Thursday because of holidays.

Chair Stephanie Haaser had no additional updates in her report, and Councilor Neal-Clinton briefly noted there were no new Council items to share with the Board at that time. The meeting concluded with a preview of the next agenda—working group updates,

questionnaire and maintenance discussion, and work plan edits—and adjourned at 6:28 pm.

November 19, 2025 LA Library Board Report

The Los Alamos County Library Board met on November 19, 2025, with Chair Beth Stelle and members Brian Reardon, Ryan Parker, Jason Chappel, and Michele Altherr (via Zoom) present, along with Senior Librarian Veronica Encinas, Deputy County Attorney Katie Thwaites, and Stantec representative Tara Damschen. The meeting was called to order at 5:31 pm and there was no public comment.

The Board unanimously approved the November 3, 2025 meeting minutes. County Attorney Thwaites then gave a presentation on the New Mexico Open Meetings Act and the Inspection of Public Records Act, followed by a presentation from Tara Damschen on Stantec's recent noise study and recommended noise-mitigation solutions for the Mesa Public Library. Senior Librarian Encinas presented proposed 2026 Library Board meeting dates; the Board voted unanimously to postpone approval of those dates until the December 1 meeting, and Chair Stelle also introduced the 2026 Library Board work plan, noting that the template was still being refined but planning would proceed.

In reports, Chair Stelle described Library Board outreach at the Council Booth on October 28 and invited member Altherr to share her experience, and she also reported on the November 13 Boards and Commissions Luncheon. Member Altherr provided a Friends of the Library liaison report, including an update on the Friends' new website design.

For the Manager's Report, Senior Librarian Encinas stated that monthly circulation was 31,300 items, with 9,202 digital, and that the library held 73 programs with a total attendance of 1,288. She highlighted upcoming programs, announced that Operations Librarian Adam Becker began work on November 10, noted recruitment for two half-time Library Associates, and shared recent patron feedback, while Chair Stelle added a compliment she had received about the breadth of the library's digital services. There were no questions for the Council liaison, the next meeting was scheduled for December 1, 2025, and the meeting adjourned at 7:22 pm; the minutes were later approved on December 1, 2025.

During the Q&A portion with the Council liaison, I thanked the new Library Board members and expressed my appreciation for their willingness to serve the community through this work. The meeting concluded with notice that the next session would be held November 3 in Council Chambers, and the Board adjourned at 6:08 pm

October 8, 2025 LA Library Board Report

At the October 6, 2025 Library Board meeting, I attended as the Los Alamos County Council liaison and joined Chair Beth Stelle, board members Brian Reardon (via Zoom), Michelle Altherr, Ryan Parker, and Jason Chappel, along with Library Manager Gwen Kalavaza and Senior Librarian Veronica Encinas. The Board quickly approved the September 8, 2025 minutes unanimously, which helped keep our work on track.

A key focus of this meeting was Board leadership and inclusivity. After Chair Stelle explained the role and responsibilities of the Vice Chair, new members Ryan Parker and Jason Chappel introduced themselves, and Jason was unanimously elected as the new Vice Chair following his self-nomination. The Board also received a staff presentation from Library Manager Kalavaza on inclusivity at the library, underscoring ongoing efforts to make library services welcoming and accessible to all community members.

In reports, Chair Stelle highlighted the outreach sign-up spreadsheet and noted the next event opportunity at the October 23 Farmer's Market, as well as potential library participation in Winterfest and available County training for board members. She also recapped the September 11 Boards & Commission Luncheon, where the County Attorney presented on the Open Meetings Act, the Art in Public Places Board discussed a new art addition for the library, and updates were shared on other board vacancies and the Atomic City Transit weekend on-call pilot's extension and upcoming survey. Board member Altherr reported that the Friends of the Library Board could not meet in September due to lack of quorum, but she provided a brief overview of the Friends' role and contract for the benefit of new Library Board members.

Library Manager Kalavaza reported that September circulation totaled 25,476 items, including 9,043 digital, and that the library held 68 programs with 1,277 attendees. She highlighted a successful puzzle competition, plans for a November display, an RFP for a new integrated library system (ILS), an upcoming staff development day, staffing vacancies that were filled or in process, and recognition of the Community Services Department as a CAPRA Gold Medal Finalist—all of which demonstrate strong performance and innovation in our library system.

September 8, 2025 LA Library Board Report

As a member of the Los Alamos County Council, I attended the Library Board meeting on September 8, 2025, as the Council liaison. I joined Chair Beth Stelle and board members Michelle Altherr and Brian Reardon, along with Library Manager Gwen Kalavaza, Inclusivity Task Force representative KokHeong McNaughton, and Senior Management Analyst Chelsea Ashcraft.

During the meeting, I observed the Board unanimously approve the minutes from the July 7, 2025 meeting and heard Chelsea present on the Community Services Department's accomplishments over the past year. I appreciated seeing how library initiatives fit into the broader community services picture and how staff are tracking and sharing their impact.

I listened as Chair Stelle reported on the outdoor classroom presentation to the Parks and Recreation Board and the Board's participation in community events like the summer concert series and Atomicon. I was especially encouraged by the upcoming outreach at the Farmer's Market, which aligns with the Council's interest in bringing services and information directly to residents.

I also took note when member Altherr volunteered to serve as liaison to the Friends of the Library, strengthening the connection between the Board and its support organizations. In the Manager's report, hearing that August circulation reached 35,978 items (with 9,615 digital) and that 45 programs drew 1,669 attendees—including about 700 at Atomicon—reinforced for me how active and valued our library system is in the community.

The meeting concluded with the announcement that the next Library Board meeting would be held October 6 at the Municipal Building, and adjourned at 6:10 pm. From my perspective as a councilor, the session underscored the Library Board's strong focus on outreach, partnerships, and programming that serves a wide cross-section of Los Alamos residents.

July 7, 2025 LA Library Board Report

The Los Alamos County Library Board met on July 7, 2025, with Chair Beth Stelle and members Frances Knudson, Sarah Work, and Brian Reardon present, along with Library Manager Gwen Kalavaza, Councilor Beverly Neal-Clinton, and Senior Librarian Veronica Encinas. The meeting was called to order at 5:30 pm and there was no public comment.

The Board approved the June 2, 2025 meeting minutes on a 4–0 vote, with Board member Altherr absent. Members then received a staff presentation on the updated outdoor classroom design and voted 4–0 to formally support the Outdoor Classroom Project, again with Altherr absent.

In reports, Chair Stelle discussed outreach staff plans and the manager's report to the Inclusivity Task Force and invited board members to sign up on the library board event spreadsheet to help with the upcoming White Rock Street Fair and Atomicon. Under the Friends of the Library liaison report, Board member Knudson shared that Friends income from the bookstore and ThriftBooks program was about \$1,000, and noted that the Friends' website and Facebook pages are being updated.

Library Manager Kalavaza reported June circulation of 22,566 items, including 10,043 digital items, and Summer Reading participation of 208 adults, 49 teens, and 177 youth. The next meeting was scheduled for September 8 at White Rock Town Hall, and the meeting adjourned at 6:21 pm; these minutes were later approved by the Library Board on September 8, 2025.

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| Los Alamos County Council Regular Session December 2, 2025 Item: 8.D (Reports submitted by Councilor Neal-Clinton on the Arts in Public Places Advisory Board and the Library Board.) |
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June 2, 2025, Los Alamos Library Board Report

The Los Alamos County Library Board met on June 2, 2025, with Chair Beth Stelle and members Sarah Work, Brian Reardon, and Michele Altherr present, along with Library Manager Gwen Kalavaza, Councilor Beverly Neal-Clinton, and Inclusivity Task Force member KokHeong McNaughton. The meeting was called to order at 5:30 pm and there was no public comment.

The Board reviewed the April 7, 2025 minutes, with a motion by Chair Stelle and a second by member Work to approve them. Under Board Business, members discussed what topics they would like staff to present on over the coming year, identifying areas such as a strategic plan update, annual report and national ranking, summer reading plans, community engagement, DEIA efforts, technical services, digital collections and AI, and website usage.

In her report, Chair Stelle described recent outreach at Earth Day and highlighted upcoming opportunities to gather public feedback at the Senior Center Health Fair on June 5, Pride Fest, the Farmer's Market, and the Summer Concert series, asking Board members to review the outreach spreadsheet and participate as available. She also reported on Board activities at the May 8 Boards & Commission Luncheon.

Library Manager Kalavaza reported March circulation of 23,526 items, including 8,983 digital items, and noted upcoming projects such as refreshing the Mesa Public Library garden, conducting a sound study at MPL, and continuing planning for the outdoor classroom project. The next meeting was scheduled for July 7 at the Municipal Building, and the meeting adjourned at 6:00 pm; these minutes were later approved by the Library Board on July 7, 2025.

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| Los Alamos County Council Regular Session December 2, 2025 Item: 8.D (Reports submitted by Councilor Neal-Clinton on the Arts in Public Places Advisory Board and the Library Board.) |
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