



County of Los Alamos

Meeting Minutes

Personnel Board

1000 Central Avenue
Los Alamos, NM 87544

*David Hampton, Chair; Vacant, Vice-Chair; Jennifer Best; Stephanie Haaser; Sarah Hoover;
and James Wernicke, Members*

Tuesday, September 23, 2025

11:30 AM

1000 Central Avenue, Suite 110

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

[https://us06web.zoom.us/j/84111676776?
pwd=6B3n1kB3NMX5ZcaYz3allEDaHimJ2s.1](https://us06web.zoom.us/j/84111676776?pwd=6B3n1kB3NMX5ZcaYz3allEDaHimJ2s.1)

Or telephone; Dial by your location:

US +1 253 205 0468 US or +1 346 248 7799 US or +1 720 707 2699 US or ++1
301 715 8592 US or +1 312 626 6799

Meeting ID: 841 1167 6776

Passcode: 7Qqt0K

1. CALL TO ORDER - ROLL CALL

Chair Hampton called the meeting to order at 11:30 a.m. on September 23rd. The Following members were attendance in person: David Hampton, Chair, James Wernicke, Member, Sarah Hoover, Member, Jennifer Best, Member, Mary Tapia, HR Manager, Estrella Martinez, Sr. Office Specialist, Matthew Martinez, Feliz Esparza, Krista Montoya, Jason Trujillo, Cassandra Purdy, Victoria Pacheco, Jennifer Rodgers

2. PUBLIC COMMENT

No Public Comment.

3. APPROVAL OF AGENDA

Motion was made by Chair Hampton, to approve the agenda as presented. The Motion passed unanimously.

4. APPROVAL OF MINUTES

Motion was made by Chair Hampton to approve the minutes as presented. The Motion passed unanimously.

- A. Approval of Minutes from the Personnel Board Meeting on January 28, 2025

5. BOARD BUSINESS

- A. Election of Personnel Board Vice-Chair

Chair Hampton nominated James Wernicke to serve as the Vice Chair, with a second from Jennifer Best. James accepted to serve. The Motion passed unanimously.

6. REPORTS

- A. Chair's Report - David Hampton

Chair Hampton had no report.

- B. HR Manager's Report - Mary Tapia

- 1) HR Managers Report January - August 2025.

Mary Tapia, HR Manager reported on a broad range of events, policies and updates, staff tasks, and negotiations for the HR Administration, Compensation, Recruitment, Risk & Safety, Training, Employee Relations, and Benefits team. There was a comment made from the board about the Transit Operator salary. There was also a discussion on how we make LAC employees and our new hires aware LAC does not pull out Social Security. Mary answered and let the board know this is mentioned during new hire orientation and would speak with HR staff on how we can communicate it to LAC employees that have been employees with the County over 10 plus years as they may need a refresher on the topic. The board also asked for commute data, telework numbers, and training or safety stats.

- 2) Recruitment Metrics January - August 2025

Chair Hampton asked to skip this item as the HR Manager went over the metrics during her HR Managers report.

7. PREVIEW OF UPCOMING AGENDA ITEMS

2026 Work Plan.

8. ADJOURNMENT

A motion was made by Chair Hampton and seconded by Member Best that the meeting be adjourned. The motion passed by acclamation.

The meeting adjourned at:12:24 p.m.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Human Resources Division at 505-662-8040 if a summary or other type of accessible format is needed.